

## COMMITTEE REPORT

**COMMITTEE:** Public Works  
**CHAIRPERSON:** LaDon Trost  
**DATE/TIME:** November 25, 2019 6:00 P.M.

**PRESENT:**

Allendorf  
 Korth  
 Trost

Heuerman  
 O'Connor

Hill  
 Toot

Others: Steve Keeffer, Gregg Loring

### MINUTES

#### 1. Minutes

Bob Heuerman made a motion to approve minutes from the October 28, 2019 Public Works meeting, John Korth seconded. The minutes were approved.

#### 2. Citizens' Comments

None

#### 3. Highway Department

##### a. Old Business

##### 1. Project Schedule Update

Steve Keeffer prepared a map of the county with all active projects delineated. The committee discussed many of the projects and their progress/status.

##### 2. Committee Objectives and Goals and the County Board Retreat

The committee discussed the committee objectives and goals from the recent county board retreat.

### **3. 3/4 Ton Pickup Truck Bids**

The committee revisited bid tabs for a ¾ ton pickup truck. This truck will be primarily used by the Assistant County Engineer and is set up as the Survey/Construction Inspection truck. Three bids were received, and the low bid was from Finnin Ford in Dubuque, Iowa for a Ford F250 at a cost of \$32,247.00. The committee originally approved the second lowest bid from Galena Chrysler for a Ram 2500 at a cost of \$33,350.00. After some discussion and review of the county purchasing ordinance Bob O'Connor made a motion to approve the bid from Finnin Ford of Dubuque Iowa for a Ford F250 at a cost of \$32,247.00, Bob Heuerman seconded. The motion passed with Don Hill voting nay.

### **4. Disposition of Used Equipment**

Steve Keeffer presented the committee with a list and price of several pieces of equipment he would like to sell/dispose of and proposed values of said equipment. The first step is to offer the equipment to all county departments for 30 days. All equipment not acquired by another department has several methods of final disposition per the county fixed asset policy. Steve Keeffer suggested that utilizing one of the many online auction services that specializes in larger/municipal equipment may be a good method. Scott Toot made a motion to list the equipment as surplus at the proposed prices, Bob O'Connor seconded, and the motion passed.

## **b. New Business**

### **1. 2020 Meeting Dates**

The committee reviewed a list of proposed meeting dates and times for 2020. The meetings will continue to be on the 4<sup>th</sup> Monday of the month at 6:00 pm. The May meeting will be on the Tuesday after Memorial Day. Bob Heuerman made a motion to approve the meeting schedule as listed, Bob O'Connor seconded, and the motion passed.

### **2. County Engineer Salary Program Agreement**

An IDOT agreement to enter into the County Engineer Salary Program was reviewed. A decision was made for the county to participate in the salary program earlier in the year. A memorializing resolution was passed by the county board at their August meeting. This agreement is the next step in the process and is an IDOT requirement. Scott Toot made a motion to approve the agreement, Bob O'Connor seconded, and the motion carried.

### **3. County Engineer Salary Resolution**

A County Engineer Salary Resolution is required every year to pay the County Engineer's salary from the MFT account. In order to participate in the County Engineers Salary Program, the county is required to pay the County Engineer at least 95% of the IDOT suggested salary. IDOT has yet to release the salary requirements for FY2020. The Illinois Association of County Engineers has requested a 3% increase from the 2019 salaries. That same 3% increase was used to calculate the County Engineer salary in the recently passed county budget. After some discussion, the consensus was to use the 3% increase to set the salary number for the resolution. Scott Toot made a motion to approve the County Engineer salary resolution with an annual salary of \$106,329, Bob Heuerman seconded, and the motion carried.

### **4. Citizens Comments**

None

### **5. Board Member Concerns**

None

The meeting concluded at 6:59 P.M.