

COMMITTEE REPORT

COMMITTEE: Public Works
CHAIRPERSON: LaDon Trost
DATE/TIME: February 24, 2020 6:00 P.M.

PRESENT:

Allendorf
 Korth
 Trost

Heuerman
 O'Connor

Hill
 Toot

Others: Steve Keeffer, Dan Reimer

MINUTES

1. Minutes

Steve Allendorf made a motion to approve minutes from the January 27, 2020 Public Works meeting, Bob O'Connor seconded. The minutes were approved.

2. Citizens' Comments

None

3. Highway Department

a. Old Business

1. Project Schedule Update

Steve Keeffer prepared a map of the county with all active projects delineated. The committee discussed many of the projects and their progress/status. Bob Heuerman indicated that he had received some comments regarding the intersection of Stagecoach Trail and Guilford Road and asked if some additional signage could be installed. Steve Keeffer indicated that he would look into the situation.

2. Committee Objectives and Goals and the County Board Retreat

The committee discussed the committee objectives and goals from the recent county board retreat.

3. Uniform Rentals

Steve Keeffer updated the committee on the uniform rental situation. The Workshop would be able to offer laundry services, however the pricing was not competitive compared to current costs. Dan Reimer indicated that an RFP would be required to acquire a different rental service and the contract could only be for one year per recent guidance from the State's Attorney. Steve Keeffer also asked about extending the 'boot allowance' to non-union employees. The Committee advised Steve Keeffer to use his discretion regarding the 'boot allowance'.

b. New Business

1. County Board Retreat Review Process

The committee discussed the frequency of reviewing the items from the County Board Retreat and committee goals and objectives. After a brief discussion Bob O'Connor made a motion to discuss these items on a quarterly basis, Bob Heuerman seconded, and the motion carried.

2. Highway Facility Security Discussion

Steve Keeffer asked the committee if there was any interest in expanding the current security system to include timed/automatic door locks. There have been issues with exterior doors not being properly secured with the existing manual locks. The committee consensus was to exercise additional care to make sure the facility is secured at the end of the work day.

3. Thompson Township Hoppe Road Culvert Aid Request

Thompson Township has requested county aid to replace an across the road culvert on Hoppe Road south of Schapville. The estimated construction cost of the project is \$60,000. Don Hill made a motion to approve the request, Bob Heuerman seconded, and the motion carried.

4. Loran Road Project Discussion

The committee reviewed a proposed culvert replacement project on Loran Road. Steve Keeffer presented two design proposals for the project. One proposal was to replace the culvert with minimal roadway work. The other proposal was to replace the culvert and realign an adjacent curve in the roadway. Engineer's estimates were prepared for each solution. Questions were asked regarding the priority of the project, past safety issues at the curve, right of way needs, and how the project was contemplated in the current budget. After some discussion, Bob O'Connor made a motion to bid the project with the culvert and curve realignment, Bob Heuerman seconded. Steve Allendorf made a motion to amend the motion to bid the project both ways, Bob Heuerman seconded the motion. The motion to +amend the motion passed, and the amended motion passed.

5. 2020 MFT Maintenance Letting Schedule

Steve Keeffer informed the committee that the annual MFT maintenance letting will be held on March 10th at 10:00 AM. Steve Keeffer also requested a special committee meeting on March 10th at 6:30 PM before the County Board Meeting to consider the bids. The committee concurred with this schedule.

4. Citizens Comments

None

5. Board Member Concerns

None

The meeting concluded at 6:54 P.M.