



**Public Health**  
Prevent. Promote. Protect.

## JO DAVIESS COUNTY HEALTH DEPARTMENT

9483 US RT. 20 WEST • P. O. BOX 318 • GALENA, ILLINOIS 61036 • (815) 777-0263

March 16, 2020

### **Jo Daviess County Health Department Guidance for food establishments in the wake of Coronavirus COVID-19 pandemic**

Governor Pritzker has ordered the closure of in-person dining at restaurants and bars in Illinois, effective on Monday, March 16 at 9pm until Monday, March 30. Drive-thru, curbside pickup, and delivery options will be allowed, but dining in is not permitted during this temporary shutdown. Patrons must not be allowed in the facility until the restrictions have been lifted.

**For establishments that choose to remain open for limited service, please follow these guidelines to ensure the health and safety of your employees and patrons.**

#### **Operations for Keeping Patrons & Employees Safe**

- Provide the use of drive-thru, curbside pickup, or delivery. People can wait in their cars and alert restaurant staff by phone.
- Accommodate for the rescheduling for all banquets, events and reservations.
- All self-service displays are prohibited unless an employee serves the patron. This includes gas station self-service stations, grocery store hot deli counters, bakeries, and buffet bars, or any other self-service display.
- Reusable containers provided by patrons are prohibited at this time.
- Use only individually packed condiments.
- Handle disposable utensils with gloved hand or napkin to prevent the spread of germs.
- Designate one employee for each position to limit contact. For example, one cashier, one person to fulfill orders, and one person to hand out orders through approved options.
- Employees should wear gloves when providing food to patrons and handling money or credit/debit cards. Employees should wash hands frequently.
- Social distance employees when possible. Have employees remain six feet apart from each other whenever possible. (CDC defines close contact as being within approximately six feet of a COVID-19 case for ten or more minutes.)
- Disinfect frequently-touched surfaces with a cleaning agent that is effective against coronaviruses throughout the day and at close of business. Clean and disinfect high-touch surfaces frequently.
- Restaurants have the right and obligation to turn away customers who are exhibiting symptoms of cough, fever, vomiting, or diarrhea.

### **Employee Health**

- Instruct all employees to stay home if they are sick.
- Screen employees for fever, cough, shortness of breath, vomiting and diarrhea. Send employees with any of these symptoms home.
- Review your employee health policy and signed health agreements with all staff.
- Create flexible sick leave policies so employees stay home from work when they are sick.
- Use the same procedures normally for vomiting and diarrhea clean up.
- If you have employees who are at a higher risk for complications from COVID-19, find positions that minimize contact with the public.
- Check vomit and diarrhea clean up kit to ensure all supplies are in the kit.
- Review the importance of handwashing and the handwashing procedure.
- Remind employees to wash their hands for at least 20 seconds after going to the restroom and after handling soiled equipment.
- Provide soap and hand sanitizer containing at least 60% alcohol.
- Promote behaviors that prevent the spread of respiratory diseases, including COVID-19, and no physical contact between employees and patrons.

### **Patrons or Employees Later Diagnosed with COVID-19**

- If a patron or employee is diagnosed with COVID-19 after visiting your facility, your Jo Daviess County Health Department may ask you for contact information for anyone who may have had close contact with the patient.
  - If this occurs, attendees and other employees who had close contact with COVID-19 patient will be asked to monitor themselves for symptoms for 14 days.
- If you are concerned about a patron or employee who was diagnosed with COVID-19 shortly after visiting your business, contact your Jo Daviess County Health Department.
- For more information about COVID-19 preparedness for businesses, please see the CDC's Resources for Businesses and Employers. For general information about COVID-19, refer to the IDPH or CDC Website and the Illinois Restaurant Association.

Please contact our office if you plan to remain open or if you have any questions at (815) 777-0283

Sincerely,

Sandra Schleicher  
Public Health Administrator  
Jo Daviess County Health Department