

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES
OF JO DAVIESS COUNTY, ILLINOIS TITLE 2, CHAPTER 3,
REGARDING FEES CHARGED BY THE COUNTY CLERK/RECORDER, THE
COUNTY SHERIFF AND THE GIS DEPARTMENT**

WHEREAS, the provisions 55 ILCS 5/4-4001 provide for the establishment of certain fees to be collected by the County Clerk, 55ILCS 5/3-5018 provides for the establishment of certain fees to be collected by County Recorder and the Geographic Information System (GIS) Department and 55 ILCS 5/4-5001 provides for the establishment of certain fees to be collected by the County Sheriff; and

WHEREAS, the statutes set certain maximum fee levels for various services, but also provide that counties may conduct fee studies and raise fees as high as actual cost, if full cost of service exceeds the statutory fee; and

WHEREAS, Jo Daviess County engaged the services of Fiscal Choice Consulting LLC (FCC) to conduct a comprehensive cost/fee study to account for the actual cost of providing various services; and

WHEREAS, FCC completed a comprehensive cost/fee study for Jo Daviess County for the FY2017 budget year in accordance with OMB Circular A-87. FCC presented their findings to the Jo Daviess County Board on September 26, 2017. On November 14, 2017 the Jo Daviess County Board approved the Jo Daviess County Comprehensive Cost/Fee Study dated September 26, 2017, and;

WHEREAS, the Finance, Tax, and Budgets Committee has reviewed the comprehensive cost/fee study and considered the recommendations of the County Clerk, the County Sheriff, and the GIS/IT Coordinator, the Law and Courts Committee, the Information Technology & Communications Committee and recommends that certain fees charged by the County Clerk/Recorder, the GIS Department and the County Sheriff should be amended and increased and/or established, and;

WHEREAS, the Jo Daviess County Board has reviewed this amendment and the comprehensive cost/fee study and concurs with the recommendations of the Law and Courts Committee, the Information Technology & Communications Committee and the Finance, Tax, and Budgets Committee.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF JO DAVIESS COUNTY, ILLINOIS, THAT:

SECTION 1. The following fees charged by the Jo Daviess County Sheriff shall be increased and/or established as follows:

- A. The fee for serving civil papers shall be a flat fee and increased from \$45.00 to \$50.00 regardless of the number of attempts to serve.
- B. The fee for retrieving and recording bail proceeds shall be increased from \$17.00 to \$25.00 for each occurrence.

- C. The fee for evictions/replevins shall be established at \$60.00 for the first hour and \$30.00 for each additional hour.

SECTION 2. The following fees charged by the County Clerk/Recorder shall be increased and/or established as follows:

- A. The minimum fee for recording of standard documents shall be \$72.00 (\$24.50-General Fund, \$7.50-Recorder Automation Fund, \$31.00-GIS Fee, \$9-State Rental Housing Fee).
- B. The minimum fee for recording of non-standard documents shall be \$93.00 (\$45.50-General Fund, \$7.50-Recorder Automation Fund, \$31.00-GIS Fee, \$9-State Rental Housing Fee).
- C. The fee for a vital records search (marriage license search, civil union search, and birth certificate search) shall be \$20.00 for each record (\$18.00-General Fund, \$2-Recorder Automation Fund) and the fee for additional copies shall be \$6.00 (\$4-General Fund, \$2-Recorder Automation Fund).
- D. The fee for a death certificate search shall be \$20.00 for each record (\$14.00-General Fund, \$4-State Cemetery Fund & Surcharge Fund, \$2-Recorder Automation Fund) and the fee for additional copies shall be \$10.00 (\$4-General Fund, \$4-State, \$2-Recorder Automation Fund).
- E. The fee for a death certificate search for genealogical purposes shall be \$20.00 for each record (\$18.00-General Fund, \$2-Recorder Automation Fund) and the fee for additional copies shall be \$6.00 (\$4-General Fund, \$2-Recorder Automation Fund).
- F. The fee for an assumed name filing shall be established at \$10.00 (\$10.00-General Fund).
- G. The fee for a notary commission shall be established at \$10.00 (\$10.00 General Fund).
- H. The fee for a marriage/civil union license shall be \$50.00 for each license (\$45.00-General Fund, \$5-State Domestic Violence Fund).
- I. The fee for issuing certificates of tax redemption shall be \$49.00 for each occurrence (\$49.00-General Fund)
- J. The fee for processing a liquor license shall be \$50.00 for each license (\$50.00 General Fund)

SECTION 3. The following fee charged by the County Clerk/Recorder for the Recorder's Automation Fund shall be increased and established as follows:

- A. The fee for the Recorder's Automation Fund shall be increased from \$7.00 to \$7.50 for each recorded instrument, paper, or notice of record. This fee is included and part of the minimum standard and non-standard recording fees established in Section 2 A. and Section 2 B.

SECTION 4. The following fee charged for the Geographic Information System (GIS) Fund collected by the County Clerk/Recorder shall be increased as follows:

- A. The fee for the Geographic Information System (GIS) Fund shall be increased from \$24.00 to \$31.00 for each recorded instrument, paper, or notice of record.

SECTION 5. The following fees charged by the Geographic Information System/Information Technology (GIS/IT) Department for Geographic Information System (GIS) services shall be increased and established as follows:

- A. The fee for an 11"x17" property map, laser printed; 1st copy shall be increased from \$10.00 to \$15.00.
- B. The fee for shipping and handling of 10"x13" envelopes shall be increased from \$1.50 to \$3.00.

SECTION 6. If any term or provision of this ordinance shall be invalid or unenforceable, the remainder of this ordinance shall not be affected thereby, and each term and provision of this ordinance shall be valid and enforced to the fullest extent permitted by law.

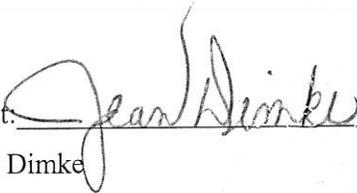
SECTION 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 8. This ordinance amendment after its passage and approval as provided by law shall be in full force effective August 1, 2018.

PASSED, APPROVED AND ADOPTED by the Jo Daviess County Board on this 9 day of April, 2018



RJ Winkelhake, Chairperson
Jo Daviess County Board

Attest: 

Jean Dimke
Jo Daviess County Clerk

VOTE:
Ayes: 16
Absent: 1

Nays: 0
Abstained: 0