

**AD-HOC COMMITTEE OF THE JO DAVIESS COUNTY BOARD
FOR EMERGENCY MEDICAL SERVICE SUSTAINABILITY**

Friday, February 22, 2019 @ @ 3:30pm

Elizabeth Ambulance Station

2nd level - Training Room and Office

MINUTES

1. Meeting was called to order at 3:30pm.
2. Roll Call: Members in attendance were Dan Schleicher, Scott Toot, Richard Robinson, Mary Jo Losey, Scott Greene, Mike Dittmar, Jo Heim, and Bill Bingham, Chairperson.
Absent: Deb Heidenreich, Bill Hermann, Mike Murphy, and Kathy Gable
A quorum was present.
Other attendees: Dan Burke, Galena Gazette, and Dr. Ralph Losey, Midwest Medical Center.

Dr. Ralph Losey was introduced. As a local ED physician, Dr. Losey has an interest in this initiative and offered to assist as we move through the process.

3. Approval of Minutes from the February 8, 2019 meeting.
Motion to approve the minutes by Scott Greene and seconded by Scott Toot. Motion carried.
4. Member and Visiting Representative(s) Comment, if applicable.

5. **Unfinished Business**

A. New member update

Bill advised that the following new Ad hoc Committee members were approved by the Jo Daviess County Board at the 13Feb2019 County Board Meeting. Approved were Scott Greene, Mike Dittmar, Joe Heim, Bill Hermann, Mike Murphy, and Kathy Gable. Tracy Bauer, Midwest Medical Center, has expressed an interest in serving on this committee. Bill will arrange for Tracy's Board recommendation and approval at the 12Mar2019 County Board Meeting. With Tracy on board we have reached our anticipated 13th member.

- i. Discussion on the status of Jo Daviess County EMS agency participation
Bill advised that Warren EMS and Galena EMS had previously decided to not participate in this Ad hoc Committee. He will however continue to share meeting agenda and minutes with these agencies. Discussion only.

B. Finalize Q and A List

Bill asked all members to review a Q and A list of questions that reflects on our mission. We will use this information to share our findings and suggestions. We need to be able to discuss this with business, legislative and public groups as we lay out our findings and recommendations to those impacted by any future change.

C. Establish Subcommittee Chair for Countywide EMS Service Research

This research committee will be responsible for the collection of current response data, budget, salary, and per diem information, organizational structure, rolling stock, Special Service Taxing District information, medical affiliation, continual response data, meeting and training criteria, call volume, and other components that constitute each respective EMS organization. Discussion only. No definitive action taken – deferred to 08March19.

D. Hanover EMS Status Discussion regarding 28Mar19 meeting.

Several of our Board members are planning to attend this meeting. Report to follow at the March 8th meeting.

E. Share additional topic concerns as we move into March 2019

Bill asked committee members to identify specific topic concerns and content as we move forward. While several issues have been addressed it is important that we capture these potential topics in the interest of completeness. Discussion only.

6. New Business

A. Discussion and possible action on the Mutual Aid Documentation Form

Richard Robinson developed and shared a Mutual Aid Documentation Form at the 08Feb19 meeting that was discussed and subsequently modified. Richard made the requested changes and the form was presented at the 22Feb19 meeting and shared with members prior to the meeting. There was discussion indicating that the application of this form is in place and functioning. Motion to Approve: Mike Dittmar. Second Mary Jo Losey. Motion carried

B. Discussion and possible action regarding the Strategic Directive EMS 2020.

Document was shared with members. No further discussion. Motion to Approve: M. Dittmar. Second Joe Heim. Motion carried.

C. Discussion and possible action regarding the Opening Statement. Document was shared with members and will be hereinafter be referred to as the 'Executive Summary'. Motion to Approve: Scott Toot. Second: Richard Robinson. Motion carried.

D. Identify three related barriers, pitfalls, or challenges for our report.

Members were asked to provide their thoughts on this information prior to the 08March19 meeting. No action taken.

E. Identify three positive outcomes for a successful change.

Members were asked to provide their thoughts on this information at the 08March2019 meeting. No action taken.

7. Citizens' Comments - None

8. Ad hoc Committee Member Concerns - None

9. Next regular meeting

Friday, March 8, 2019 at 3:30pm the Jo Daviess County Courthouse, 3rd Floor Conf Room

10. Meeting was adjourned at 5:13pm.