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JO DAVIESS COUNTY HEALTH DEPARTMENT

9483 US RT. 20 WEST • P. O. BOX 318 • GALENA, ILLINOIS 61036 • (815) 777-0263

BOARD OF HEALTH MEETING

Thursday, March 12, 2020 at 7:00 pm

Jo Daviess County Health Department Conference Room

MINUTES

- 1. CALL TO ORDER:** Merri Berlage, Board of Health President called the meeting to order at 7pm.
- 2. INTRODUCTION OF NEW MEMBERS:** Merri Berlage welcomed Lisa Haas as a new Board member and introduced her to all others present. Merri mentioned that Dr. Barbara Kepner had been appointed as well but was unable to attend.

- 3. ROLL CALL -** Voice roll call was taken;

Members Present: Merri Berlage, G. Allen Crist, Peg Dittmar, Don Hill, Hesper Nowatzki, and Lisa Haas. Members Not Present: Tracy Bauer and Dr. Barbara Kepner
A quorum was established.

Staff Present: Sandra Schleicher, PH Administrator and Marcia Christ, Office Manager

Others Present: John Hay, States Attorney, Dan Reimer, County Administrator, and Scott Toot, County Board Chair

- 4. APPROVAL OF MINUTES**

a) Dr. G. Allen Crist made a motion to approve February 5, 2020 Board of Health Meeting Minutes; Hesper Nowatzki seconded the motion. All were in favor, the motion carried.

- 5. CITIZENS' COMMENTS:** No citizen comments

- 6. FINANCIAL REPORTS**

Sandra Schleicher presented January 2020 Public Health and Animal Control financial reports for review. Sandra noted that the Health Department has just recently received a \$25,000 Census Grant for outreach; board members had no further questions or concerns.

- 7. UNFINISHED BUSINESS**

- a) **Update regarding Animal Control Ordinance/Fines**

Sandra Schleicher briefly updated board members regarding the money collected for Animal Control fines; Sandra stated that currently the money is going into the General Fund and following a discussion with the Social & Environmental Committee, they are working on developing a way to get the money back to Animal Control.

John Hay mentioned that a Special Fund would need to be set up, and that a resolution would need to be prepared, and then presented to the County Board. There was no further discussion at this time.

b) Discussion and possible action regarding Elizabeth Properties

Merri Berlage stated that that the Board of Health had decided to sell the property in Elizabeth; that it had been approved by the county board and would need to go through the bid process. Merri asked for input as to whether they thought the property should be sold through them or a Realtor service. Sandra mentioned that she has been contacted by several people showing interest in possibly purchasing the property and that the property has not yet been appraised.

Members then discussed putting the property out for bid; considering whether to include all 4 lots, or multiple options with clear language, the right to refuse, and a minimum bid required.

Following further discussion, Peg Ditmar made a motion have the Elizabeth property appraised; Hesper Nowatzki seconded the motion. All were in favor, the motion carried. Dr. G. Allen Crist then made a motion to take sealed bids; Lisa Haas seconded the motion. All were in favor, the motion carried.

8. NEW BUSINESS

a) Discussion and possible action regarding relationship with the JDC Grants Administration Oversight Committee and PCOM/Grants Administrator

Trina Orr, JDC PCOM/Grants Administrator was unable to attend and will be discussed at the April meeting.

b) Discussion and possible action regarding approval of Cell Phone and Electronic Device Policy 15-085

Following thorough review and recommendations made; Sandra was asked to redraft the policy in order to discuss again at the April meeting.

9. ADMINISTRATOR'S COMMENTS:

Sandra stated that she was working with the City of Galena due to a problems with grease in the sewer system. Environmental Health staff had attended a Wastewater Workshop in LaSalle.

Regarding The Coronavirus; Sandra stated last week she attended an information and sharing presentation along with Chuck Pedersen, JDC Emergency Manager. Sandra stated she is in the process of trying to get procedure masks and supplies from the state and it will be at her discretion as to how these supplies will be distributed. Sandra also mentioned that the Isolation/Quarantine Policy will need to be reviewed.

Sandra stated she had been working with the region regarding recommendations for limiting social gatherings and was looking for guidance from board members in this decision. Board members expressed that it is important to be preventative and very conservative.

10. PRESIDENT'S COMMENTS:

Merri Berlage stated that a Special BOH Meeting would need to be scheduled; it was determined all board members in attendance would be available Wednesday, March 25th.

11. BOARD MEMBER CONCERNS: No concerns at this time

12. CITIZENS' COMMENTS: Scott Toot and Dan Reimer wanted to both express to Sandra how much they appreciated the great job she did at the presentation; that it was very enlightening and how grateful they were for the time spent in order to communicate all of the updated information.

13. NEXT SCHEDULED BOARD OF HEALTH MEETING: March 25, 2020 at 7:00 pm

14. ADJOURN: Dr. G. Allen Crist made a motion to adjourn the meeting; seconded by Peg Dittmar. All were in favor, the meeting adjourned at 7:45 pm.