

These minutes are not the official record until final approval at the next board or committee meeting and all minutes may be changed until officially approved.



## JO DAVIESS COUNTY HEALTH DEPARTMENT

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### MEETING MINUTES

Jo Daviess County MRC Meeting and Training

Thursday Feb 21, 2019 @ 10:00AM

Jo Daviess County Health Department Conference Room

**MRC Volunteers Present:** Peggy Murphy, Paul McMenamin, Nancy McMenamin, Mike Conners, Mike Koeller, Carmen Ferguson, Sue Tranel, Gail Gabbert, Kim Barrett

**Others Present:** Collette Hoagland, Chuck Petersen, EMA

**Minutes Recorded by:** Collette Hoagland

**Call to Order:** The meeting was called to order at 10:05 AM

**Approval of Minutes:** Motion for approval of 08/16/2018 meeting minutes made by Peg Murphy and seconded by Nancy McMenamin. All in favor, motion passed.

**Citizens Comments:** None.

#### Unfinished Business:

- a. Recruitment of new members: Collette encouraged members to continue recruiting others and inviting them to meetings.
- b. Psych First Aid Training recap: Members who attended the Red Cross sponsored training all expressed their appreciation and how much they learned.

#### New Business:

- a. Collette announced that the previous MRC Coordinator, Samantha Sanders, had taken a position as an Outreach Specialist with a different agency. Collette is excited to pick up the role of MRC Coordinator again as she has in the past and is happy to be working with the MRC again.
- b. Activation Procedure was reviewed with the members. As per policy, members are not to self-deploy to incidents and will be contacted if their assistance is required. All members are requested to update their contact information anytime there are changes.

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- c. **Call Downs:** Call downs will be made on a quarterly basis and will be unannounced. Members were requested to keep their contact information current.
- d. **Guest Speaker** Chuck Pederson spoke about some volunteer opportunities which are coming up in the near future: Red Cross sponsored “Sound the Alarm” which will help with installation of smoke detectors in designated towns, the upcoming Galena-Stauss Nursing Home Fire Evacuation exercise, and the IDPH sponsored Full Scale Exercise “Crimson Contagion” which takes place this fall. Further information on all of these will be communicated to members as it becomes available.

**Training / Exercise:** Personal Preparedness and the 72 Hour Kit

Members took part in an informal discussion on preparedness, were provided a list of important items to include in their 72 hour kits and were encouraged to personalize them to fit their needs. They were also advised to have an emergency kit in their vehicle, especially in cold weather as was emphasized in a recent guide included with the Quarterly MRC Newsletter.

**Member Concerns:** Peg Murphy raised the question of printing all meeting materials for handout to members versus emailing of documents as attachments. Collette explained that the reason for emailing is to reduce printing costs as the MRC has less funding than in the past; documents can be printed ahead of time upon request if needed.

**Citizen Comments:** None

**Next Meeting:** 05/16/2019 at the Jo Daviess County Health Department

**Adjourn:** Meeting was adjourned at 11:10 AM.