

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** RJ Winkelhake  
**DATE/TIME:** July 15, 2013 @ 6:00 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> RJ Winkelhake	<input checked="" type="checkbox"/> Bill Bingham	

Other Board Members:

Others: Dan Reimer, Dave Hachmeister and Mike Moser.

RJ Winkelhake called the meeting to order at 6:00 p.m. and read the first floor evacuation policy.

**1. Bill Bingham made a motion to approve the June 17, 2013 minutes seconded by Terry Stoffregen and motion passed.**

**2. Citizens' Comments**

**Gerald Bennett made a motion to move forward items 4a and 4b to be placed after unfinished business 3c. Seconded by Brandon Behlke and motion passed.**

**3. Unfinished Business**

- a) **FY2013 Strategic Goals & Plans** - Nothing new to report at this time.
- b) **Law & Courts Committee assignments from 2013 County Board Retreat** - Nothing new to report at this time.
- c) **Code messaging for Jo Daviess County Sheriff's Department dispatching** – No report at this time but item will remain on the agenda.

Item 4b - Discussion and possible action on the Galena Lead Rush Half Marathon - Melosa Beleger Event Coordinator for the Galena/Jo Daviess County CVB reviewed details of the half marathon and a course map; 2013 will be the third year for this event. **Gerald Bennett made a motion to approve the Galena Lead Rush Half Marathon on November 2, 2013. Seconded by Terry Stoffregen and motion passed.**

Item 4a - Discussion and possible action regarding exterior repairs for the Jo Daviess County Courthouse - Report by Jeff Brown, Architectural Designer from Shive-Hattery - Brown reported that he had reviewed the exterior and surrounding areas of both the Courthouse and Public Safety Building. Brown reviewed a series of power point slides showing the exterior condition of the Courthouse and Public Safety Building and noted that the doors and windows have thermal issues, various exterior and masonry issues, and also noted that there are drainage issues especially on the Meeker Street side of the Courthouse and Public Safety Building. Brown discussed recommendations for masonry, door & window improvements, site drainage and life safety issues and accessibility. The committee discussed the possibility of phasing in improvements over a period of years based a prioritized plan. The committee discussed the possibility of a condition study with recommendations and cost

estimates. Ron Smith discussed that the Courthouse is in a historic preservation district and there could be grants available to fund some of the needed improvements. Smith will research possible funding opportunities for historical buildings. **Don Zillig made a motion to request Jeff Brown of Shive-Hattery to prepare a proposal for an exterior building condition study of the Jo Daviess County Courthouse. Seconded by Ron Smith and motion passed.**

- d) **Update on five year capital improvement plan -**
- e) **Update on the JDC Tactical Interoperability Communications Plan (TICP) -** Dave Hachmeister reported that the JDC Tactical Interoperability Communications Plan document has been submitted to IEMA and a few minor verbiage changes were needed. A required plan validation drill is scheduled for August 5, 2013; this will complete the plan.
- f) **Update on Public Safety Radio Communication Systems Upgrade Project –** Mike Moser reported Ira Wiesenfield is working with Comelec Services on a paging issue. It may be a grounding issue, if not Comelec may need to bring in an engineer from Motorola to evaluate. Moser noted that the FCC licensing for the additional backup equipment is in progress. The County can not utilize the equipment until the licensing is approved. The committee discussed that they are still waiting for lien waivers and a final certified payroll from Comelec.
- g) **Recommendations to fund the Public Safety Radio Communications System Project –** Bill Bingham provided an overview of possible funding options that have been discussed for the Public Safety Radio Communications System Project. This item will continue to be researched. A list of options will be brought back to the committee at next months meeting. Brandon Behlke reviewed information that he is researching reagrding public safety broadband network grants. It was discussed that the Legislative Committee should be involved in this research since narrowbanding was a federal and state mandate.
- h) **Discussion and possible action regarding items associated with the Public Safety Radio Communications System Project**
  - i. **Date to formally accept the Public Safety Radio Communication System Project -** This item will remain on the agenda. Winkelhake stated that this item can not be considered until all contract provisions have satisfactorily completed.
  - ii. **Punch list for Public Safety Radio Communication System Project -** Mike Moser will compile a master punch list of items which need to be completed and bring back to the committee next month.
  - iii. **Change Order #10 - credit for monitors substituted for touch screen monitors in the dispatch center-** Mike Moser reported that he has not received any additional updates on the Committee's request for more information as to what makes the installed monitors better than a regular monitor. One option may be to return the installed monitors and buy from a different vendor. The Sheriff's Department will research if a regular monitor will work with the radio communication dispatch software and

bring back a recommendation regarding what do with the dispatch monitors associated with Change Order #10.

**4. New Business**

- a) **Discussion and possible action regarding exterior repairs for the Jo Daviess County Courthouse - Report by Jeff Brown, Architectural Designer from Shive-Hattery - see above.**
- b) **Discussion and possible action on the Galena Lead Rush Half Marathon - see above.**
- c) **Discussion and possible action on a 911 Coordinator position description –** The committee reviewed the presented 911 coordinator position description that was previously approved by the ETSB/911 board. **Brandon Behlke made a motion to approve the presented 911 Coordinator position description that was approved by ETSB/911 Board. Seconded by Gerald Bennett.** The committee discussed that there was not a signature line for the employee or the Sheriff on the document and that the salary pay grade was not determined so should be removed. There was also discussion that the approved by line was not on the presented document. **Brandon Behlke made an amended motion to approve the presented 911 Coordinator position description with the deletion of pay grade and the addition of approved by line and signature lines. Seconded by Gerald Bennett and amended motion passed with 1 nay by Bill Bingham. The original motion was voted on and passed with 1 nay by Bill Bingham.** This item will go forward to the Executive Committee.

**5. Staff Reports**

- a) **Sheriff's Office** - Dave Hachmeister reported that there has been a donation by John and Kristy Clegg of 2 Dutch Shephard canines at a value of \$7,500 a piece.
- b) **Circuit Clerk's Office**
- c) **Probation**
- d) **Public Defender**
- e) **Other**

**6. Citizens' Comments**

- 7. **Board Member Concerns** - Ron Smith discussed his concerns with finances for the funding of projects within Jo Daviess County including the Radio Communications Project.

Meeting adjourned at 8:13 p.m. following a motion by Gerald Bennett and a second by Brandon Behlke.