

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: RJ Winkelhake
DATE/TIME: March 18, 2013 @ 6:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Gerald Bennett	<input checked="" type="checkbox"/> Don Zillig
<input checked="" type="checkbox"/> Ron Smith	<input checked="" type="checkbox"/> Terry Stoffregen	
<input checked="" type="checkbox"/> RJ Winkelhake	<input checked="" type="checkbox"/> Bill Bingham	

Other Board Members:

Others: Dan Reimer, Dave Hachmeister, Kevin Turner, Richard Forrester and Katherine Walker

RJ Winkelhake called the meeting to order at 6:00 p.m. and read the first floor evacuation policy.

- 1. Brandon Behlke made a motion to approve the February 19, 2013 minutes, seconded by Don Zillig and motion passed.**
- 2. Citizens' Comments**

Chairman Winkelhake moved forward item 4a at this time - Discussion and possible action on the Tour of Galena/Jo Daviess County bike race scheduled for June 7th thru June 9th. Richard Forrester, President of Visit Galena discussed the 2013 Tour of Galena Bike Race and explained that the 2013 course routes will be the same as in 2012. The same 2013 proposal was approved by the City of Galena. Forrester thanked the Sheriff's Department, Highway Department and the County Administrator's Office for their help with this event. **Terry Stoffregen made a motion to approve and move forward the tour of Galena/Jo Daviess County bike race scheduled for June 7th through June 9th. Seconded by Bill Bingham and motion passed.**

3. Unfinished Business

- a) FY2013 Strategic Goals & Plans** – This item will be placed on next months agenda.
- b) Law & Courts Committee assignments from 2011 County Board Retreat** - This item will be placed on hold until after the 2013 County Board Retreat on April 11, 2013.
- c) JDC Natural Hazard Mitigation Planning Update**– Sheriff Turner reported that the draft JDC Natural Hazard Mitigation Plan was presented at a public forum on March 7, 2013. The plan has been placed on the JDC website. The next steps are for the Plan to be submitted to IEMA who will approve the plan and forward to FEMA. After FEMA approves the Plan each governmental entity must adopt a resolution to approve the Plan in order to be eligible for possible funding of projects listed in the Plan.
- d) Responsibilities associated with assigning and issuing of street numbers in the unincorporated areas of Jo Daviess County** – Linda Delvaux, Building and Zoning Administrator, will be presenting an amended ordinance to the

Development and Planning Committee at the March 26th meeting. This item will remain on the agenda.

- e) **Update on exterior repair of front of Jo Daviess County Courthouse** – Sheriff Turner discussed that a cost estimate was received from Shive Hattery. Sheriff Turner suggested that due to the scope of work described and the associated cost this maybe a project that should be added to the five year capital improvement plan.
- f) **Code messaging for Jo Daviess County Sheriff's Department dispatching** – Sheriff Turner reported that he met with ETSB Chairman Aaron Abt, and this maybe a program that the ETSB would fund. This item will remain on the agenda.
- g) **Update on five year capital improvement plan** - Sheriff Turner reported that an initial meeting was held on March 11th to discuss possible capital projects for the five year plan. The next meeting is scheduled for April 22nd to finalize dollar amounts for items that will be included on the list. The list will be presented to the committee at the May meeting. Sheriff Turner reported that there was an issue with the recording system in dispatch. When the battery back up system was replaced on the server, power needed to be cut off. When powering back up the recording system failed to come back on line. After diagnosing the problem it was determined that a replacement part costing \$5,000 would be required. A new recording system that is NG911 compliant cost \$10,976.50. Because the system would eventually have to be upgraded anyway the decision was to purchase a new recorder. With the help of the County Administrators Office an emergency purchase order was completed. The Sheriff's Department and ETSB agreed to split the cost of the new recorder (\$5,000 from the Sheriff's Department and \$5,975.50 from ETSB).
- h) **Update on Public Safety Radio Communication Systems Upgrade Project** – Dan Reimer distributed an updated status report from Ira Wiesenfeld regarding the Radio Communication System Project. Wiesenfeld joined the meeting via conference call at 6:10 pm and discussed the report which was dated March 18, 2013. Wiesenfeld discussed that there were still interference issues, that were being caused by power lines, with the East Dubuque law system and both Warren systems (law and civil defense). Wiesenfeld informed the committee that he is working with the local power company to remedy the interference and it could take up to six weeks for the power company to fix the problem. Wiesenfeld reported that he is working with the manufacturer of transmitters (Blue Wave Broadband) and have determined that there was a temperature sensitive issue that the manufacturer discovered and is repairing. The committee reviewed the maintenance agreement with ComElec Services. There were some questions regarding which items will be covered under the agreement. Reimer reviewed a budget spreadsheet which showed the anticipated savings with the new system. RJ Winkelhake asked Wiesenfeld to work with ComElec Services to update the detailed equipment list prior to the next meeting. As equipment is added or revised at various locations the list should be updated. Wiesenfeld discussed that he is working with ComElec Services on change order #10. This will be a credit

change order for regular monitors that were installed in the dispatch center rather than touch screen monitors. Wiesenfeld informed the committee that when the new frequencies are assigned by the FCC for the additional back up equipment in Warren and East Dubuque, all radios will need to be re-programmed. The committee discussed that on March 12, 2013 the County Board did not approve Change Order #9 as recommended. This change order included \$2,000 for engineering fees. The County Board did approve \$1,215 for FCC Coordination Fees which is now Addendum #4 to the Ira Wiesenfeld & Associates agreement. Wiesenfeld clarified that the engineering fee of \$2,000 that was requested was not for additional system design rather engineering associated with the FCC licensing process for the new frequencies required for the back up equipment. This work is required prior to submitting application to the FCC. Wiesenfeld requested that the Committee reconsider his request for engineering fees associated with FCC licensing. The Committee discussed that they would consider his request if the details for the engineering were spelled out in writing. The committee discussed the possibility of scheduling a special Law Enforcement & Courts Committee meeting prior to the County Board meeting on April 8, 2013.

- i) **Recommendations to fund the Public Safety Radio Communications System Project** – The committee discussed the possibility of charging a fee-for-service to individual EMS agencies that utilize the public safety radio communication system; how a fee would be established; per call or population of the area. Sheriff Turner agreed to research options for fee-for-service; by calls and by population and bring back information for discussion at next months meeting.

4. New Business

- a) **Discussion and possible action on the Tour of Galena/Jo Daviess County bike race scheduled for June 7th thru June 9th** – see above.
- b) **Discussion and possible action regarding a Resolution authorizing participation as a member in the Illinois Emergency Service Management Association for the establishment of a mutual aid intergovernmental service agreement**– Bill Bingham discussed possible concerns or conflict with other agencies, such as MABAS, on jurisdiction if a catastrophic event were to take place. He suggested that the resolution be reviewed for compliance with other agencies. Bingham will review the resolution with EMA Coordinator Tom Lange and bring back suggestions to next months meeting.
- c) **Discussion and possible action on resolution to approve a line item transfer to properly expense wages paid to the Jo Daviess County Emergency Management Agency Coordinator-** Reimer reviewed the procedure that was followed in the past to properly expense wages paid to the EMA Coordinator and why a line item transfer is required. **Don Zillig made a motion to approve a line item transfer in the amount of \$8,782.00 to properly expense wages paid to the Jo Daviess County Emergency Management Agency Coordinator. Seconded by Gerald Bennett and motion passed.**
- d) **Discussion and possible action on an interagency agreement with FHN Family Counseling Center for emergency mental health services for inmates-** Sheriff Turner reported that this agreement has been reviewed by States Attorney

John Hay's Office. **Gerald Bennett made a motion to approve an interagency agreement with FHN Family Counseling Center for emergency mental health services for inmates. Seconded by Terry Stoffregen and motion passed.**

- e) **Discussion and possible action regarding change order #10, which is monetary change #5, to the agreement with Comelec Services for a credit to the Jo Daviess County Public Safety Radio Communication System project – see 3h above.**
- f) **Discussion and possible action on a request letter from the Jo Daviess County State's Attorney's Office for permission to tie a ribbon around each of the two trees located in the front lawn of the JDC Courthouse in honor of the month of April serving as Sexual Assault Awareness Month, Child Abuse Awareness Month and the week of April 22 – 28th as National Crime Victim's Awareness Week – The committee reviewed the request by Jodi Zeal, Jo Daviess County Victim Witness Coordinator. **Brandon Behlke made a motion to approve a request from the Jo Daviess County State's Attorney's Office for permission to tie a ribbon around each of the two trees located in the front lawn of the JDC Courthouse in honor of the month of April serving as Sexual Assault Awareness Month, child Abuse Awareness Month and the week of April 22nd – 28th as National Crime Victim's Awareness Week. Seconded by Don Zillig and motion passed.****

5. Staff Reports

- a) **Sheriff's Office**
- b) **Circuit Clerk's Office**
- c) **Probation**
- d) **Public Defender**
- e) **Other**

6. Citizens' Comments

- 7. Board Member Concerns -** Bill Bingham stated that he was concerned that the committee did not have enough information on the warranties associated with the new Radio Communication System equipment and asked that the warranty stipulations be discussed with ComElec Services or the equipment manufacture. Sheriff Turner will look into equipment warranties associated with Radio Communication System.

Meeting adjourned at 8:20 p.m. following a motion by Bill Bingham and seconded by Brandon Behlke.