



Public Health
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JO DAVIESS COUNTY HEALTH DEPARTMENT

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BOARD OF HEALTH MEETING

Thursday, January 8, 2020 at 7:00 pm

Jo Daviess County Health Department Conference Room

MINUTES

1. **CALL TO ORDER:** The Board of Health President did not call the meeting to order; there were not enough members present in order to establish a quorum.
2. **ROLL CALL:** Members Present: Merri Berlage, Peg Dittmar, Don Hill, and Tracy Bauer.
Members Not Present: Elizabeth Blair, G. Allen Crist, and Hesper Nowatzk.
A quorum had not been established.
Staff Present: Sandra Schleicher and Marcia Christ
3. **APPROVAL OF MINUTES**
 - a) A motion was not presented for approval of the December 4, 2019 Board of Health Meeting Minutes.
4. **CITIZENS' COMMENTS:** No citizens' present for comment
5. **FINANCIAL REPORTS** – No discussion at this time; reports will be reviewed at the next meeting.
6. **UNFINISHED BUSINESS**
 - a) **Discussion and possible action regarding Elizabeth property**
Following a brief discussion; Merri stated the Elizabeth property would be discussed further at the next meeting.
 - b) **Discussion and possible action regarding Animal Control shelter contract**
Sandra Schleicher stated she had no additional information at this time.
 - c) **Discussion and possible action regarding Dental Clinic Business Plan**
Following a brief discussion; Merri stated the business plan would be discussed further at the next meeting.
7. **NEW BUSINESS**
 - a) **Discussion and possible action to approve revised Director of Clinical Services Job Description.**
There was no action for approval of the job description and the agenda item will be discussed at the next meeting
Sandra noted that the Director of Clinical Services position has been posted and that until

the position is filled, she is looking into possible ways of being able to clinical services to county residents as soon as possible.

8. CLOSED SESSION: Members did not enter into closed session

9. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

10. ADMINISTRATOR'S COMMENTS: No additional comments

11. PRESIDENT'S COMMENTS: No additional comments

12. BOARD MEMBER CONCERNS: No concerns discussed

13. CITIZENS' COMMENTS: No citizens' present for comment

14. NEXT SCHEDULED BOARD OF HEALTH MEETING: February 5, 2020 at 7:00 pm

15. ADJOURN: There was no motion needed to adjourn the meeting.