

These minutes are not the official record until final approval at the next County Board or Committee meeting and all minutes may be changed until officially approved.

**JO DAVIESS COUNTY HOME HEALTH CARE
ADVISORY COMMITTEE MEETING MINUTES
DATE: May 22, 2012**

MEMBERS

Dr. Matthew Gullone, President
Janet Werner, Vice President
Linda Nobis
Bernece Hill
Terry Miller
Sandy Schadler
Morris Bartot, Board of Health Liaison

MEMBERS NOT PRESENT

Janet Werner

STAFF: Allison Gillies
Marcia Christ

APPROVAL OF MINUTES

Motion made by Bernece Hill to accept the meeting minutes from Jan. 24, 2012. Motion was seconded by Terry Miller.

- I. **Welcome to new committee member, Sandy Schadler.**

- II. **OLD BUSINESS**

There wasn't any old business to discuss.

- III. **NEW BUSINESS**
 - A) **HHC Advisory Committee Annual Agency Review Evaluation Results:** No comments or concerns.

 - B) **HHC Advisory Committee Terms:** All terms are up to date until November.

 - C) **HHC Visit Totals:** Reports reviewed and discussed, members were pleased with the steady census.

 - D) **HHC Quarterly Report:** Report reviewed, no comments or concerns

 - E) **Monthly Budget Printout:** Report reviewed, no comments or concerns.

- F) Medicare Home Health Compare Report:** Allison explained that this is a Medicare report determined by Oasis information which determines the quality of patient care, and also patient survey results.
- G) Home Health Care Promotions/Educations:** Report reviewed no comments or concerns.
- H) HHC Quarterly Record Review Internal Audit:** Allison explained that the audits are used as a learning tool for the nurse's to see what they need to improve on.
- I) Policies and Procedures:** The policy for flu immunizations was updated, stating that the flu vaccine will be offered at the Health Department. Medicare will not be billed, **the cost of the vaccine will be at the patient's expense.**
- J) Open Meeting Act (OMA) Training Requirement:** Marcia explained that as members of a public body, HHC Advisory committee members are now required to complete OMA electronic training. This only needs to be done once, so if they are on another board and have already completed the training, they will not need to do it again.
- K) Jo Daviess County Health Department Quarterly Report:** Report was reviewed, no comments or concerns.
- L) Jo Daviess County Health Dept 2010-2011 Annual Report:** Report was reviewed, no comments or concerns.
- M) Jo Daviess Audit Report:** Finalized with no problems.
- N) Next Meeting Date:** Board of Health/HHC Advisory Committee joint meeting
Tuesday August 7th at 7:00 P.M.
Review and approve FY2013 Budgets.
- O) Other Items:** No other items at this time.
- P) Adjournment:**
- Motion made by: Sandy Schadler
Seconded by: Linda Nobis

Minutes submitted by: Chris Ludescher