

COMMITTEE REPORT

COMMITTEE: Special Finance, Tax & Budgets
CHAIRPERSON: Steve Rutz
DATE/TIME: April 7, 2014 @ 6:30 p.m.

PRESENT: John O'Boyle Rick Dittmar Randy Jobgen
 Steve Rutz RJ Winkelhake Ron Smith

Other Board members: Merri Berlage, Jody Covert, Robert Heuerman, Margie Montelius and Terry Stoffregen

Others: Dan Reimer, Melisa Hammer and Kevin Turner

1. Call to Order

2. Roll Call

3. Citizens Comments

4. New Business

- a) Discussion and possible action on a resolution to amend certain fees charged by the Jo Daviess County Highway department - The committee reviewed a resolution that would amend certain construction engineering fees charged by the Jo Daviess County Highway Department. This resolution was recommended to the Finance Committee by the Public Works Committee. **Randy Jobgen made a motion to approve a resolution to amend certain fees charged by the Jo Daviess County Highway department for the construction engineering fees to be adjusted from 8% of the final cost of the projects costing less than \$1,000,000; 6% of the project cost for projects costing \$1,000,000 or more but less than \$2,000,000; 4% of the project cost for project costing \$2,000,000 or more. Seconded by Rick Dittmar and motion passed.**

- b) Discussion and possible action on a resolution to reverse a claim that was submitted in error and approved on March 11, 2014 from/to the Highway Fund 002- Dan Reimer explained that a claim associated with a line item transfer was submitted in error; the claim was approved by the County Board and paid to the Jo Daviess County Highway Fund 002 in the amount of \$11,458.73. A claim is not required for line item transfers that are made within the same fund. **Randy Jobgen made a motion to approve a resolution to reverse a claim that was submitted in error and approved on March 11, 2014 from/to the Highway Fund 002. Seconded by John O'Boyle and motion passed.**

- c) Discussion and possible action to approve a change in the renewal date for Jo Daviess County dental insurance from July 1 to December 1 and for Jo Daviess County accident insurance from October 1 to December 1 - Dan Reimer explained that the renewal date for employee health insurance is December 1 which is the first day of the new fiscal year. The renewal date for dental insurance is July 1 and October 1 for accident insurance. For accounting and open enrollment purposes it would be more convenient to have all insurance renewals occur on December 1.

Steve Hamilton has contacted both the dental insurance carrier and the accident insurance carrier and both are agreeable to changing and extending the renewal date to December 1 and not raise the premium during the extension period. **RJ Winkelhake made a motion to approve a change in the renewal date for Jo Daviess County dental insurance from July 1 to December 1 and for Jo Daviess County accident insurance from October 1 to December 1. Seconded by Rick Dittmar and motion passed.**

- d) Discussion and possible action on a resolution to amend the FY2014 General Capital Equipment Fund Budget to pay an emergency claim from line item 048-46172-810-503 for required software and memory upgrades for two (2) Township Assessor laptop computers – Dan Reimer explained that an emergency claim was required to pay for the unanticipated upgrades to two laptop computers that were purchased for the Township Assessor Program. The two laptops were upgraded to Windows 7, the licenses were upgraded and 8GB memory kits were installed to run Windows 7 64-bit OS. Total cost to upgrade both computers was \$676.85. Reimer reported that the current balance for activity code 503-Township Assessor's Software Incentive Program in the General Capital Equipment Fund is \$8,227.42; however no funds were appropriated from this activity code in the FY2014 budget. **RJ Winkelhake made a motion to approve a resolution to amend the FY2014 General Capital Equipment Fund budget to pay an emergency claim from line item 048-46172-810-503 for required software and memory upgrades for two (2) Township Assessor laptop computers. Seconded by Ron Smith and motion passed.**

5. Citizens' comments

Next committee meeting is on Thursday, April 24, 2014 @ 6:00 p.m.

Randy Jobgen made a motion to adjourn at 6:41 pm. Seconded by John O'Boyle and motion passed.