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JO DAVIESS COUNTY HEALTH DEPARTMENT

9483 US RT. 20 WEST • P. O. BOX 318 • GALENA, ILLINOIS 61036 • (815) 777-0263

BOARD OF HEALTH MEETING

Thursday, February 5, 2020 at 7:00 pm

Jo Daviess County Health Department Conference Room

MINUTES

1. CALL TO ORDER: Merri Berlage, Board of Health President called the meeting to order at 7pm.

2. ROLL CALL - Voice roll call was taken;

Members Present: Merri Berlage, G. Allen Crist, Peg Dittmar, Don Hill, Hesper Nowatzki, and Tracy Bauer. A quorum was established, all members were present.

Staff Present: Sandra Schleicher and Marcia Christ

3. APPROVAL OF MINUTES

- a) G. Allen Crist made a motion to approve December 4, 2019 Board of Health Meeting Minutes; Don Hill seconded the motion. All were in favor, the motion carried
- b) Tracy Bauer made a motion to approve January 8, 2020 Board of Health Meeting Minutes; Hesper Nowatzki seconded the motion. All were in favor, the motion carried

4. CITIZENS' COMMENTS: No citizens present

5. FINANCIAL REPORTS

Sandra Schleicher presented December 2019 Public Health and Animal Control financial reports for review. Merri Berlage pointed out that currently Animal Control fines that are collected are going into the county's General Fund and she is looking to recover some of those funds in order to pay additional vet expenses. Merri stated she plans to attend the next Social & Environmental Health meeting for committee members to consider possible options. There was no further discussion.

6. UNFINISHED BUSINESS

a) Discussion and possible action regarding Elizabeth property

Following discussion and much consideration regarding the Elizabeth property and the amount of extensive repairs that would be needed to the existing building, members all agreed they should consider selling the property. After contacting John Hay, States Attorney, members received confirmation that the property could be sold and that it would need to be publicly listed.

Peg Dittmar made a motion to sell the Elizabeth Property; G. Allen Crist seconded the motion. The motion carried by voice vote – 5 Ayes; Don Hill wished to be present. Board members then agreed the property should be listed with a Realtor and sold as is.

b) Discussion and possible action regarding Dental Clinic Business Plan

Don Hill stated he would like more information showing the number of visits that would be needed in order to offer dental services and be able to cover all related expense. Sandra presented a proposed Business Plan; showing the number of personnel needed, their wages & benefits, the number of projected visits, and anticipated reimbursement. Following further review, members agreed that it would not be sustainable as it is. Following discussion of other possible options; Sandra stated she will follow-up on a Mobile Unit out of Rockford that may be able to provide basic dental services to county residents. She also plans to contact the City of Galena to get information and cost estimates in order for the Health Department to connect with city water and sewer.

7. NEW BUSINESS

a) Discussion and possible action to approve revised Director of Clinical Services Job Description.

Sandra stated that the Director of Clinical Services position had been posted and there were 5 applicants. Sandra presented the revised Job Description for approval, changing it to a non-exempt position. Tracy Bauer made a motion to approve the revised Job Description; Peg Dittmar seconded the motion. All were in favor, the motion carried.

b) Discussion and possible action regarding contract with Stephenson County Health Department.

A contract was presented with the Stephenson County Health Department for their Director of Nursing to provide clinical services 2 days per month and to review CD cases that will be effective through March, or until a full-time nurse is hired. Following review of the contract, Tracy Bauer made a motion to approve the contract; Hesper Nowatzki seconded the motion. All were in favor, the motion carried

8. CLOSED SESSION: Merri Berlage stated there was no need to enter into Closed Session

9. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

10. ADMINISTRATOR'S COMMENTS: No further comments at this time

11. PRESIDENT'S COMMENTS: Sandra stated that Environmental Health inspections were on schedule; and that EH staff had provided Handwashing training for the Stockton schools. Sandra informed members that there is a large number of CHIP vaccines in stock, most of which are soon to expire, that if not used, could be a large expense for the Health Department. Sandra stated she is looking into what we may be able to do with what we have.

12. BOARD MEMBER CONCERNS: No further concerns at this time

13. CITIZENS' COMMENTS: No citizens' present for comment

14. NEXT SCHEDULED BOARD OF HEALTH MEETING: March 12, 2020 at 7:00 pm

15. ADJOURN: Don Hill made a motion to adjourn the meeting; seconded by Tracy Bauer. All were in favor, the meeting adjourned at 8:19 pm.