

Emergency Telephone System Board

Jo Daviess County

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JO DAVIESS COUNTY
COMMUNICATIONS
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Jo Daviess County ETSB Board Minutes September 7th, 2011

The meeting came to order at 701pm, with Dane Jackson, Jeff Fry, Greg Millerschone present. Helen Kilgore was absent. Also present were Sheriff Kevin Turner, Mike Moser, Ben Petitgout and Steve Koester.

Chairperson pro-tem:

Jeff Fry made motion to nominate Dane Jackson as Chairperson pro-tem, for the purpose of running the meeting.

Greg Millerschone second the motion

Verbal vote unanimously approved at approximately 703pm.

Public Comments:

Chairman Jackson commenced with agenda, with no public comments.

Correspondence:

Email correspondence from Village of Hanover presented to be considered during projects portion of agenda.

Minutes:

Jeff Fry made motion, seconded by Greg Millerschone to approve August 3rd minutes, no discussion and motion passed unanimously.

Financial Reports:

Chairman Jackson made a motion to approve monthly financial statements, seconded by Jeff Fry and motion approved unanimously

Greg Millerschone made motion to approve bank balances, seconded by Jeff Fry and motion approved unanimously

Dane Jackson made motion to approve accounts payable, seconded by Greg Millerschone, with brief discussion about the Nelson Systems bill, brought up by Chairman Jackson. Asst Coordinator Petitgout explained the purpose of the charge, resulted from a failed component. Petitgout further explained the board had decided to forgo the maintenance contract at a cost of approx \$5000/yr and opted for time/materials billing, which over the long run has saved the board considerable amounts of money. The motion pasted unanimously.

Reports:

Sheriff Turner explained to the board a recent meeting with Carroll Co officials regarding merger discussions related to communications and/or 911 operations. Sheriff Turner indicated this was just an initial meeting, so no details regarding operational, financial or logistics were discussed in any detail. Sheriff Turner did not know how or if this would affect either ETSB board. Very brief general discussions were made.

Coordinator Moser presented his written report with discussion related to the long distance outage, exploring Call One for the ETSB, as well as countywide long distance providers to be research by the county IT committee.

Asst Coordinator Petitgout made his verbal report, which focused the generator maintenance, Nelson system recorder and a recent site visit by Petitgout, Moser, Bruce Habel (JDC IT) and Bret Gempler (JDC GIS) to Monroe (WI) PD to look at their Spillman suite of products they use.

No vendor reports or comments

Old Business:

Discussions regarding the status of the MOU's, which Sheriff Turner indicated he had no issues with them and they could move forward. No further actions had been undertaken subsequent to the vacated position on then Chairman Zane and his work on them. Jackson will work on moving them forward.

Discussion related to the Hanover (Village of) email and the repeater. Board members reiterated that they stand by the original vote and subsequent letter sent to Hanover by then Chairman Zane. The letter clearly stated the boards position including the financial commitment they were willing to make above the commitment they already made to install the equipment originally. Jeff Fry suggested the ETSB should put a time limit on the offer, which failed to generate a motion and was merely a discussion point. Moser explained that Hanover already had a window established in October, between the acceptance of the new tower and demolition of the old one.

Discussions related to the stipends and job description, whereas Moser suggested the board, Sheriff and County Board should look at the bigger problem of tackling the concerns over addressing responsibility, the 911 Coordinators position as it relates to Moser's duties with the Sheriff's Office and Sheriff Turners concern about the amount of time spent doing 911 functions, taking Moser away from Sheriff's Office duties. Chairman Jackson indicated the county was considering a dual responsibility position (perhaps sharing Emergency Management and 911 functions).

Moser reported that the Communications RFP was just issued and will go out to the local interested vendors the following day.

Petitgout discussed his walk through with Robby Robinson regarding upgrading the generator and/or UPS system. Brief discussion followed.

Chairman Jackson brought up the reimbursement of the fleet vehicles by the ETSB. Sheriff Turner indicated that he wasn't concerned about a formal reimbursement plan as all relates

to public safety. Sheriff Turner also indicated if they secure a seized vehicle, it could be placed into dual service with the ETSB and/or Sheriff's Office.

New Business:

No formal new business was on the agenda.

Board Member concerns:

Jeff Fry asked if the ETSB could enact some sort of "use tax" for the purpose of funding or replacing funds lost to changes in surcharges. Frey thought something placed on property taxes, similar to the special use districts have enacted. Various funding mechanisms were discussed by members, including the public safety sales tax. The use tax would need to be posed back to the county to see if in fact the boards have the authority to do so.

_____ made a motion to adjourn with _____seconding the motion.

The meeting concluded at approx. 810pm.

Respectfully submitted by
