

**EMERGENCY TELEPHONE SYSTEM BOARD
JO DAVIESS COUNTY
330 NORTH BENCH STREET, GALENA, ILLINOIS
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MINUTES FOR THE REGULAR MEETING OF MARCH 7, 2012

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, Illinois

ROLL CALL: Board Members Present: Dane Jackson, Greg Milerschone, Aaron Abt., Helen Kilgore
Board Members Absent: Mickey Huseman, Jeff Fry, Doug Wierema
Other Persons Present: Asst. Coordinator, Ben Petitgout
Kevin Turner, Jo Daviess County Sheriff
Steve Allendorf, Comelec
Lynn Krause, Recording Secretary

PUBLIC COMMENTS: NONE

CORRESPONDENCE: NONE

MEETING MINUTES: Abt moved and Milerschone seconded a motion to approve the minutes of February 1, 2012. Motion passed unanimously.

FINANCIAL REPORTS: Helen Kilgore questioned the Powernet Global charge in the amount of \$5.02. Her concern was that this was not just a small fund accumulating interest over time. Ben stated that was the long distance charge every month. The bank balance at January 31, 2011 is \$278,560.75. Abt moved and Kilgore seconded to accept the financial report. Motion passed unanimously. With reference to last month's approved Accounts Payable balance at \$24,320.88, it was necessary to re-approve the accounts payable due to some invoices coming in after the last meeting and before the County Board Meeting. The balance was re-approved to coincide with the County Board approval in the amount of \$24,584.29. Motion by Kilgore, second by Jackson.
The Accounts Payable Report for February 2012 was presented. Dane Jackson moved and Aaron Abt seconded to pay the bills in the amount of \$27,077.98. . Motion carried unanimously.

PRESENTATION OF REPORTS:

- A. Sheriff Turner reported that Powernet Global was down on Tuesday, March 6, 2012 for 6 hours.

B. No Coordinator's Report

C. Ben Petitgout, the Assistant coordinator, reported that the generator in the basement failed the self test within the last two week period. The Main UPS system has been in failure and while the battery has been replaced, experts do not understand the reason for the failure. The generator is old and antiquated and is not very reliable at this time. Long range, per IT, it will need to be updated, upgraded and resized. Dane requested a prioritized list of needs. Discussion revolved around the use of the newly hired grant writer. Aaron Abt asked about grant money to fund these necessary projects. There is money for various projects to be found, however, most of them require the projects to be "shovel ready". Helen Kilgore stressed the importance of these projects being ready to go. Many of the projects are multi-jurisdictional. The funding would have to be coordinated via the various agencies/committees. When grant money is requested and then subsequently awarded, the projects must be ready to be undertaken on short notice. Dane Jackson inquired of the availability of any Homeland Security grant money to be released to rural police and fire departments. Ben outlined the project priority as

1. Generator
2. Battery back up
3. Software

The current software will not be supported after 2015. Inasmuch as all these projects interact with each other and various departments, such as IT-mapping, they need to come together in a timely manner. Ben agreed to speak with IT and the Sheriff's department. Any change has a significant effect on these departments. Dane suggested getting these projects organized and on paper to take to the Law and Courts Committee's next meeting. It was mentioned to involve Blackhawk Hills and Jo Carroll Energy in conducting any necessary energy studies.

D. Vendor Report: No report given

OLD BUSINESS

- A. The 9-1-1 Coordinator's Position Description has been approved by the County Board. The position search is currently being coordinated by the Sheriff's department. Helen Kilgore suggested that the 911 Board should work with Sheriff Turner to secure a coordinator to fill the position.
- B. Progress on County Ordinance changes. These changes will be on the County Board agenda for the March meeting for approval. The state's Attorney will then write the resolution.
- C. Signs: With respect to the 4 signs not yet installed in Apple Canyon. No fees have been paid and it was the feeling of the committee as a whole that the signs would be installed when the fees are remitted. .

NEW BUSINESS

Software currently in use will not be supported after 2015 and will need to be replaced. Again the need for a prioritized list of important projects was discussed.

Additionally the Open Meetings Act training was discussed. Dane agreed to get the information for the online training course. The certification is good for one year and there is no penalty currently if a member does not take the course. It was recommended, however, that all take the course.

The meeting was adjourned at 8:10 pm on a motion by Helen Kilgore seconded by Aaron Abt. The motion passed unanimously.

Respectfully submitted,

Lynn Krause,
Recording Secretary