

# AGENDA

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## JO DAVIESS COUNTY BOARD BUDGET WORKSHOP

Thursday, October 8, 2020, @ 5:30 p.m.  
Jo Daviess County Courthouse, Galena  
3<sup>rd</sup> floor County Board Room

### Meeting is Accessible via Audio Call-in

#### 3<sup>rd</sup> Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
  - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

#### 1. Call to Order

#### 2. Roll Call

#### 3. Pledge of Allegiance

#### 4. Citizens' Comments

PLEASE NOTE CHANGE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) by Thursday, October 8, 2020 at 3:30 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. We encourage you to submit your public comment via email. Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

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1-5-22: Visitors

A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.

B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, with the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

## **5. Unfinished Business**

## **6. New Business**

a) Discussion and possible action on Jo Daviess County FY2021 Health Insurance Renewal with Medical Associates Group Health Insurance Plan (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020. A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

b) Discussion and possible action on FY2021 Employer HSA Contribution Amounts/Timing of Payments (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020. A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

c) Discussion and possible action on the FY2021 Alternative Insurance Assistance Program (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020 A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

d) Discussion and possible action on FY2021 Jo Daviess County Health Insurance Premium Cost Allocation Policy (A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

e) Discussion and possible action on Voluntary Supplemental Insurance United Healthcare Group Dental Insurance (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 202 A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

f) Discussion and possible action on Aflac Group Accident Advantage Plus Insurance (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020 A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

g) Discussion and possible action on Alfac Group Critical Illness Advantage Insurance (Recommended by the Ad-Hoc Health Insurance Committee, meeting of September 25, 2020 A Joint Executive Committee and Finance, Tax & Budgets Committee will hold a meeting on October 6, 2020 for a possible recommendation)

## **7. FY2021 Budget Workshop**

a) Summary Review of the FY2021 Jo Daviess County Budget Process to Date

b) Review FY2021 Budget Workshop Guide STEPS 4-5

c) Continuation of STEP 1: Review, modify, and/or approve 2020 Property Tax Levy (Payable 2021) (continued from September 30, 2020 Budget Workshop) (Recommend to skip to STEP 4 at this time and come back to STEP 1 after decisions are made in STEP 4)

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- d) Continuation of STEP 3: Review, modify, and/or approve Special Fund budgets and move them forward to the comprehensive budget document (continued from September 30, 2020 Budget Workshop) (Recommend to skip to Step 4 at this time and come back to STEP 3 after decisions are made in STEP 4 and/or STEP 5)
- i. The following Special Fund budgets were held over for final action to a future County Board Budget Workshop meeting (10/08/2020 or 10/15/2020):
    - 002 County Highway Fund
    - 003 Public Health Fund
    - 012 Social Security Fund
    - 013 IMRF Fund
    - 014 708 Mental Health Fund
    - 016 Contingency Fund
    - 017 Insurance Fund
    - 030 County Clerk Automation Fund
    - 038 Sheriff's Vehicle Fund
    - 042 General Capital Investment Fund
    - 046 PH Catastrophic Emergency Fund
    - 048 General Capital Equipment Replacement Fund
    - 059 Highway Capital Investment Fund
  - ii. Consideration and possible action to approve adjustments to any special fund budgets previously moved forward to the comprehensive budget document.
- e) STEP 4: Review, modify and/or approve General Fund Expense Budgets
- i. Discussion and possible action on any new mandatory/necessary expense requests to increase/decrease FY2021 General Fund Budget and/or County Highway Fund target amounts.
  - ii. Review, modify and/or approve General Fund Expense Budgets and move them forward to the comprehensive budget document.
- f) Consideration and possible action to approve adjustments to Round 3 General Fund Revenue Estimates.
- g) Determine the amount of General Fund (001) reserve fund balance to allocate for unfunded activities/requests.
- h) Determine the amount of County Highway Fund (002) reserve fund balance to allocate for unfunded activities/requests.
- i) Review **only** any new Unfunded Requests and possible action to move them forward to the FY2021 Unfunded Request list.
- j) Review **only** Unfunded Activities Requests (General Fund, County Highway Fund)
- k) Review **only** any new Unfunded Requests and possible action to move them forward to the FY2021 Unfunded Request list.
- l) Consideration and possible action on the FY2021 Interfund Transfer Schedule and the Interfund

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Transfer policy (Recommend to review only at 10/08/2020 Budget Workshop)

m) Other budget considerations.

**8. Citizens' Comments**

**9. Adjourn**

**Next Budget Workshop - Thursday, October 15, 2020, @ 5:30 p.m.**

**Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:**

<https://zoom.us/j/96865442480?pwd=aVVqaFpBaGdGRzdEeFpiaDVMRTILdz09>

**Call in number: 1(312)626-6799 US**

**Meeting ID: 968 6544 2480**

**Password: 456465**

**Call-in information is also available on the JDC website at [www.jodaviess.org](http://www.jodaviess.org)**