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**JO DAVIESS COUNTY BOARD
BUDGET WORKSHOP
OCTOBER 8, 2020**

CALL TO ORDER: Jo Daviess County Chairperson Scott Toot called the meeting to order at 5:30 p.m. on Thursday, October 8, 2020 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Don Hill, John Lang, Robert O’Connor, and Scott Toot. Present: 4. Present electronically - Steve Allendorf, Hendrica Regez, Ron Smith, and LaDon Trost. Present electronically: 4. Absent – William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 7. Vacant: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

AGENDA ITEM I - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

Diane Gallagher entered the meeting electronically at this time.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM III – NEW BUSINESS

FINANCE:

A committee motion to approve the renewal of Medical Associates Traditional HMO Insurance Plan \$25/\$50 co-pay, \$15/\$30 RX card, \$3,000/\$6,000 OPM for FY2021 with a 2.9% premium decrease; single premium of \$878.95/month and a family premium of \$2,153.46/month was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the renewal of Medical Associates \$2,000 High Deductible HMO Insurance Plan SINGLE ONLY with a single premium of \$628.55/month for FY2021 with a 2.9% premium decrease was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the renewal of Medical Associates \$2,800/\$5,600 Embedded High Deductible HMO Insurance Plan with a single premium of \$584.21/month and a family premium of \$1,431.35/month for FY2021 with a 2.9% premium decrease was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

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A committee motion to approve the County (employer) contribution amounts of \$1,600.00 for single coverage and \$2,300.00 for family coverage to employees' HSA for those enrolled in the qualifying high deductible health plans with said contributions to be made bi-annually in the January and July claims cycles as established was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the FY2021 Alternative Insurance Assistance Program with a one-time assistance payment of \$1,700.00 to be made in December was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the FY2021 Jo Daviess County Health Insurance Premium Cost Allocation Policy was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the renewal of the voluntary supplemental United Healthcare Group Dental Insurance with a 5% premium decrease of the Plan 1 rate of \$37.57/single and \$108.97/family including orthodontia and Plan 2 rate of \$29.49/single and \$78.90/family without orthodontia was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the renewal of the Aflac Group Accident Advantage Plus Insurance with no change in premium rates of \$4.92/single, \$7.37/employee and spouse, \$8.62/employee and dependent children, and \$11.07/family was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A committee motion to approve the renewal of the Aflac Group Critical Illness Advantage Insurance with no change in premium rates based on age and insurance level was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

AGENDA ITEM IV - FY2021 BUDGET WORKSHOP

County Administrator Dan Reimer presented a summary review of the FY2021 budget process to date.

The following special fund budgets will be held over for discussion and final action at the Budget Workshop meeting on Thursday, October 15, 2020:

- County Highway (002)
- Public Health (003)

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- Social Security (012)
- IMRF (013)
- Mental Health (014)
- Contingency (016)
- Insurance (017)
- County Clerk Automation (030)
- Sheriff Vehicle (038)
- General Capital Investment Fund (042)
- Public Health Catastrophic Emergency (046)
- General Capital Equipment Replacement Fund (048)
- Highway Capital Investment (059)

A motion to approve the necessary recurring expense request to increase the General Fund (001) County Clerk & Recorder 001-40106 target amount by \$516.00 for the purchase of monthly service for one (1) U.S. Cellular hot-spot was made by Robert O'Connor and seconded by Ron Smith.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heurman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A motion to approve the following necessary recurring expense requests to increase the General Fund (001) target amount by a total of \$3,000.00 for the implementation of the amended Alternate Insurance Assistance Program was made by Robert O'Connor and seconded by John Lang:

- \$200.00 - County Administrator 40103
- \$400.00 – Sheriff 41121
- \$400.00 – Safety Building 41122
- \$600.00 – Communications 41123
- \$200.00 – Court Security 41124
- \$200.00 - Coroner 41127
- \$200.00 - Probation 42132
- \$200.00 - Circuit Clerk 42133
- \$200.00 - State's Attorney 42134
- \$100.00 – Economic Development 45162
- \$300.00 - Planning & Development 45163

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heurman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A motion to approve the necessary recurring expense request to increase the General Fund (001) County Board 001-40102 target amount by \$340.00 for the annual cost of Malwarebytes licenses for seventeen (17) laptop computers was made by John Lang and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heurman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A motion to approve the following General Fund (001) expense budgets under General Control & Administration, the adjustments as presented, and to forward them on to the FY2021 Jo Daviess County comprehensive budget document was made by Robert O'Connor and seconded by Don Hill:

- Courthouse 40101

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- County Board 40102
- County Administrator 40103
- County Treasurer 40104
- Tax Extension 40105
- County Clerk & Recorder 40106
- Elections 40107
- Chief County Assessment Officer 40108
- Board of Review 40109
- Information & Communications 40110
- Grant Administrator 40113

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

A motion to approve the following General Fund (001) expense budgets under Miscellaneous, the adjustments as presented, and to forward it on to the FY2021 Jo Daviess County comprehensive budget document was made by Robert O'Connor and seconded by LaDon Trost:

- Miscellaneous 40112

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, and LaDon Trost. Ayes: 9. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, Andrew Townsend, and Don Zillig. Absent: 6. Vacant: 2.

Don Zillig entered the meeting electronically at this time.

A motion to approve the following General Fund (001) expense budgets under Public Safety, the adjustments as presented, and to forward them on to the FY2021 Jo Daviess County comprehensive budget document was made by Robert O'Connor and seconded by Hendrica Regez:

- Sheriff 41121
- Safety Building 41122
- Communications 41123
- Court Security 41124
- Emergency Management 41125
- Merit Commission 41126
- County Coroner 41127

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to approve the following General Fund (001) expense budgets under Judiciary & Courts Related, the adjustments as presented, and to forward them on to the FY2021 Jo Daviess County comprehensive budget document was made by Robert O'Connor and seconded by Don Hill:

- Courts 42131
- Probation 42132
- Circuit Clerk 42133
- State's Attorney 42134

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

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A motion to approve the following General Fund (001) expense budgets under Health, Education & Social Services and to forward them on to the FY2021 Jo Daviess County comprehensive budget document was made by Robert O'Connor and seconded by Ron Smith:

- Animal Control 44153
- Social & Environmental 44157
- Regional Superintendent of Schools 44159

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to approve the following General Fund (001) expense budgets under Economic & Physical Development & Planning, the adjustments as presented, and to forward them on to the FY2021 Jo Daviess County comprehensive budget document was made by Robert O'Connor and seconded by Diane Gallagher:

- Economic Development/Planning 44162
- Planning & Development 45163

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to approve the fund description and minimum fiscal year end fund balance policy for the FY2021 General Corporate Fund budget as presented with the amount designated as minimum fiscal year fund balance to be \$2,210,100.00 was made by Robert O'Connor and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to approve the fund description and minimum fiscal year end fund balance policy for the FY2021 Highway Fund budget as presented with the amount designated as minimum fiscal year fund balance to be \$819,400.00 was made by Robert O'Connor and seconded by Ron Smith.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to establish the amount of unreserved/undesignated fund balance available to be allocated from the General Fund for unfunded requests and/or contingency at \$350,000.00 in FY2021 was made by John Lang and seconded by Robert O'Connor.

The motion carried by roll call vote. Ayes – Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 9. Nays - Steve Allendorf. Nays: 1. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to establish the amount of unreserved/undesignated fund balance available to be allocated from the Highway Fund for unfunded requests and/or contingency at \$265,300.00 in FY2021 was made by John Lang and seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

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The board will take action on the list of unfunded requests at the Budget Workshop meeting on Thursday, October 15, 2020.

The FY2021 Schedule of Interfund Transfers and the Interfund Transfer Policy was reviewed and action will be taken at the Budget Workshop meeting on Thursday, October 15, 2020.

A motion to approve Property Tax Option #3 as follows, and to move these 2020 (payable 2021) Jo Daviess County property tax levy amounts forward to the comprehensive budget document was made by Robert O'Connor and seconded by Ron Smith:

- \$2,707,103.00 – General Fund
- \$1,203,609.00 – County Highway
- \$370,461.00 – Federal Aid Matching
- \$371,499.00 – County Bridge
- \$347,553.00 – Public Health
- \$355,634.00 – Mental Health
- \$672,970.00 – IMRF
- \$325,929.00 – Social Security
- \$82,885.00 – Extension Education
- \$323,162.00 – Insurance

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

A motion to deduct proportionally from the General Fund (001), Social Security Fund (012), and IMRF Fund (013) the associated amount of tax levy extension if it is determined, per PTELL, that new property/construction was overestimated and a reduction to the total aggregate Jo Daviess County property tax levy extension is required for 2020 (payable 2021) was made by Diane Gallagher and seconded by John Lang.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

AGENDA ITEM V – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VI - ADJOURNMENT

A motion to adjourn was made by Don Hill and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 10. Nays: 0. Absent – William Bingham, Staci Duerr, Robert Heuerman, John Korth, and Andrew Townsend. Absent: 5. Vacant: 2.

Chairperson Toot adjourned the meeting at 7:45 p.m. until 5:30 p.m. Thursday, October 15, 2020 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.