

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
NOVEMBER 12, 2019**

CALL TO ORDER: Jo Daviess County Chairperson Scott Toot called the meeting to order at 7:00 p.m. on Tuesday, November 12, 2019 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Present: 16. Absent - Lucas Bourquin. Absent: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda as presented was made by John Lang and seconded by Staci Duerr.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve the FY2020 County Board meeting dates as presented was made by Diane Gallagher and seconded by John Schultz.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

A motion to approve the following FY2019 line item transfer request(s) in the amount of \$7,000.00 was made by John Schultz and seconded by Staci Duerr:

- a. Transfer of \$4,000.00 from 002-43141-403 Part Time/Temp Salaries to 002-43141-405 Overtime Salaries.
- b. Transfer of \$1,000.00 from 009-41129-502 Travel to 009-41129-905 Miscellaneous.
- c. Transfer of \$2,000.00 from 020-44154-403 Part-time Salaries to 020-44154-401 Full-time Salaries.

Note: Per JDC Purchasing Ordinance 2-1-5-E-5-b (3), all requests for the transfer of funds from or to any class I expense line item must be approved by a two-thirds (2/3) majority vote of the County Board.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

Jo Daviess County Board Meeting Minutes

November 12, 2019

Page 2 of 8

A motion to approve the following FY2019 line item transfer request(s) and associated claim(s) in the amount of \$146,472.46 was made by John Schultz and seconded by John Lang:

- a. Transfer of \$712.49 from 001-41121-725 Union Legal Fees to 001-41121-502 Travel Expenses to pay an associated claim to Illinois Bank & Trust Purchasing Card in the amount of \$870.41.
- b. Transfer of \$6,000.00 from 001-41122-711 Utilities to 001-41122-719 Other Service Charges to pay an associated claim to Reinhart in the amount of \$725.36, an associated claim to Prairie Farms Dairy in the amount of \$265.07 and an associated claim to Dillon's in the amount of \$4,964.00.
- c. Transfer of \$1,100.00 from 001-41124-905 Miscellaneous Expenses to 001-41124-411 Uniforms to pay an associated claim to Uniform Den in the amount of \$210.99, an associated claim to Klaus Kretschmer in the amount of \$83.94, an associated claim to Brand L Embroidery/Imprints in the amount of \$140.00, an associated claim to Thomas Winter in the amount of \$39.93, an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$314.97, and an associated claim to Galls in the amount of \$219.20.
- d. Transfer of \$650.00 from 001-42131-702 Professional Service to 001-42131-704 Telephone to pay an associated claim to Relx, Inc. DBA LexisNexis in the amount of \$420.00.
- e. Transfer of \$520.06 from 001-45163-402 Per Diem to 001-45163-451 Automobile Mileage to pay an associated claim to Ron Mapes in the amount of \$89.64, an associated claim to Peter Huschitt in the amount of \$36.72 and an associated claim to Eric Tison in the amount of \$403.11.
- f. Transfer of \$15,000.00 from 002-43141-901 Contingency to 002-43141-601 Maintenance Supplies to pay associated claims to Stockton Auto Supply in the amount of \$167.76, associated claims to Dubuque Hose & Hydraulic in the amount of \$341.08, associated claims to Weldon Tire in the amount of \$1,813.10 and an associated claim to Menards in the amount of \$7.64.
- g. Transfer of \$17,830.98 from 016-49197-905 Miscellaneous Expense to 016-49197-604 Computer Supplies to pay an associated claim to Dell Marketing LP in the amount of \$17,830.98.
- h. Transfer of \$69,811.17 from 016-49197-905 Miscellaneous Expense to 016-49197-810 Equipment to pay an associated claim to Dell Marketing LP in the amount of \$69,811.17.
- i. Transfer of \$42,000.00 from 059-46174-820 Vehicle to 059-46174-830 Highways to pay an associated claim to Flint Hills Resources in the amount of \$6,810.15 and associated claims from Tri State Asphalt in the amount of \$34,700.79.
- j. Transfer of \$1,008.70 from 001-40101-711 Utilities to 001-40101-606 Minor Equipment & Small Tools to pay an associated claim to Galena Auto Parts in the amount of \$879.00 and an associated claim to Signcraft Screenprint, Inc. in the amount of \$120.70.
- k. Transfer of \$5,206.75 from 016-49197-905 Miscellaneous Expense to 016-49197-701 Maintenance Service to pay an associated claim to Mike & Nick Sproule Construction in the amount of \$5,185.00 and an associated claim to KD Welding, Inc. in the amount of \$21.75.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

The adjusted claim total for November, 2019 is \$1,116,171.82.

The fund balance for the Contingency Fund on September 30, 2019 is \$350,703.70.

A motion to approve a *Resolution to Approve Payment Freeport Health Network (FHN) from the Contingency Fund (016) and Reimburse Fund (016) in FY2020 from the Juvenile Justice Fund (079)* was made by John Schultz and seconded by Don Zillig.

Jo Daviess County Board Meeting Minutes

November 12, 2019

Page 3 of 8

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays – Robert O'Connor. Nays: 1. Absent - Lucas Bourquin. Absent: 1.

A motion to approve the associated claim to Freeport Health Network (FHN) in the amount of \$1,837.19 was made by John Schultz and seconded by Don Zillig.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

The adjusted claim total for November, 2019 is \$1,118,009.01.

A committee motion to approve the addition of the following appropriations to the FY2020 Jo Daviess County Comprehensive Budget document was made by John Schultz:

- a. \$8,000.00 – General Capital Investment Fund line item 042-46171-805-413 Courthouse Office Improvements (Treasurer).
- b. \$1,000.00 – General Capital Equipment Fund line item 048-46172-810-705 Planning & Development Computer Replacement

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County FY2020 Voluntary Employee Furlough Program Policy was made by John Schultz.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County FY2020 Health Insurance Premium Cost Allocation Policy was made by John Schultz.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County FY2020 Prioritized Options for Reducing Expenses and/or Increasing Revenue Policy was made by John Schultz.

The motion carried by voice vote.

A committee motion to approve a *Resolution to Approve the Reversal of a FY2019 Interfund Transfer from Recorder Automation Fund (028) to Capital Equipment Fund (048)* was made by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

A motion to approve the associated claim to the Recorder Automation Fund in the amount of \$14,000.00 was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

The adjusted claim total for November, 2019 is \$1,132,009.01.

SPECIAL SERVICE AREA COMMISSIONS:

Steve Allendorf reported that all contracts have been sent to the various ambulance services for review and signatures and reminded members of the Special Service #1 Public Hearing, scheduled for November 19, 2019 at 5:30 p.m. in the Jo Daviess County Board Room.

DEVELOPMENT & PLANNING:

A committee motion to approve a Revolving Loan Application request from Dittmar Farms, LLC in the amount of \$25,000.00 to be amortized over 10 years with a variable interest rate of prime rate less 2.00% was made by Diane Gallagher.

A motion to amend the original motion to add *...with a floor of 1%* was made by Andrew Townsend and seconded by John Lang.

The amendment carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Abstain – Scott Toot. Abstentions: 1. Absent - Lucas Bourquin. Absent: 1.

The amended motion carried by voice vote with an abstention recorded for Scott Toot.

PUBLIC WORKS:

A motion to table and send back to committee the purchase of a 2020 Dodge Ram 2500 Crew Cab 4 x 4 from Galena Chrysler of Galena, IL at a cost of \$33,350.00 to be paid from line item 059-46174-820 was made by LaDon Trost and seconded by Ron Smith.

The motion to table carried by voice vote.

LAW ENFORCEMENT & COURTS:

A committee motion to approve a Facility Use Agreement with St. Mary's Church for Jo Daviess County Employee parking was made by William Bingham.

The motion carried by voice vote.

A committee motion to approve squad maintenance contracts with four local establishments – Barker Performance Auto, \$25.00/\$30.00/\$50.00, Palmer Automotive Specialties, Inc. \$26.95/\$35.95/\$54.00, Leibold's Auto Center of Galena, \$16.00/\$32.00/\$50.00 and Galena Chrysler, \$16.95/\$24.95/\$60.00 was made by William Bingham.

The motion carried by voice vote.

A committee motion to award a contract to Dillon's HM, Galena, IL for inmate food service at the Jo Daviess County Jail for FY2020 at a cost of \$8.50 per lunch without beverage was made by William Bingham.

The motion carried by voice vote.

A committee motion to approve the purchase of a new 2019 Ford Police Interceptor Sedan AWD from Morrow Brothers, Greenfield, IL at a cost of \$28,590.00 to be paid from Sheriff's Vehicle Reserve Fund line item 038-46179-820 Vehicle was made by William Bingham.

A motion to amend the original motion to read *at a cost of \$29,890.00* was made by Steve Allendorf and seconded by Staci Duerr.

The amendment carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

The amended motion carried by voice vote.

Jo Daviess County Board Meeting Minutes

November 12, 2019

Page 5 of 8

A motion to approve the following additional FY2019 line item transfer request and associated claim in the amount of \$29,890.00 was made by William Bingham and seconded by Ron Smith:

- a. Transfer of \$7,980.00 from 038-46179-606 Minor Equipment and transfer of \$4,782.75 from 038-46179-701 Maintenance Service to 038-46179-820 Vehicle to pay an associated claim to Morrow Brothers Ford in the amount of \$29,890.00

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

The adjusted claim total for November, 2019 is \$1,161,899.01.

A committee motion to approve a Registered Nurse Service Agreement between the Jo Daviess County Sheriff's Office and Heather M. Ward R.N. for FY2020 was made by William Bingham.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The motion to approve a Special Use Permit to allow for a retail greenhouse at 3027 W. Veta Grande Road, Scales Mound was made by Staci Duerr and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

A motion to approve a Special Use Permit for a non-ag home on a lot less than 40 acres at 3501 S. Golf Road, Stockton was made by Robert Heuerman and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, and Don Zillig. Ayes: 14. Nays – John Korth and LaDon Trost. Nays: 2. Absent - Lucas Bourquin. Absent: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to approve a *Resolution to Correct an Accounting Error Affecting Sheriff's DUI Fund (019) and Sheriff's Vehicle Fund (038)* was made by Steve Allendorf.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

A motion to approve the associated claim to the Sheriff's DUI Fund in the amount of \$6,945.50 was made by Steve Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz,

Jo Daviess County Board Meeting Minutes

November 12, 2019

Page 6 of 8

Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

The adjusted claim total for November, 2019 is \$1,168,844.51.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Board members had no additional committee business to bring before the board.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

Hendrica Regez distributed literature regarding the formation of a Jo Daviess County Clean Energy District. They will be having a meeting on December 5, 2019 at 10:30 a.m. at a location to be announced.

Diane Gallagher informed the board of a donation from CVR Partners, owners of East Dubuque Nitrogen Fertilizers, LLC to the East Dubuque Library District to fund an addition to their building and she expressed her gratitude to local business owners for their contributions to our county.

Robert Heuerman informed the board of former District #17 board member John O’Boyle’s recent health issues. John is currently in Rockford, Illinois, should anyone want to reach out to him.

AGENDA ITEM VII – CITIZENS’ COMMENTS

Gregg Loring, East Dubuque spoke on behalf of Finnin Ford located in Dubuque, Iowa regarding the Public Works decision to table the purchase of a vehicle earlier in the meeting. He stated that Finnin Ford was the low bidder for that purchase and wanted to let members know even though Finnin Ford is not located in Jo Daviess County, they have contributed over \$30,000.00 to local schools with their Ride and Drive Program and have also donated to Galena EMS.

AGENDA ITEM VIII – CLOSED SESSION

A motion to enter closed session at 8:00 p.m. was made by Staci Duerr and seconded by Andrew Townsend to discuss:

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” Topic of discussion: Case No. 2019-MR-18, 2017-L-5

The motion carried by voice vote.

The board reconvened at 8:07 p.m. following a motion by Steve Allendorf and seconded by Staci Duerr.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent - Lucas Bourquin. Absent: 1.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

No action was needed as a result of closed session.

Jo Daviess County Board Meeting Minutes

November 12, 2019

Page 7 of 8

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Hendrica Regez and seconded by Don Hill.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 8:09 p.m. until 7:00 p.m. Tuesday, December 10, 2019 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
NOVEMBER 12, 2019**

A. MINUTES APPROVAL

1. County Board meeting minutes from the October 8, 2019 meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Laura Edmonds to the Personnel Review Committee.
2. Appointment of Hendrica Regez to the Passenger Rail Feasibility Study Committee.
3. Appointment of Colin Fulrath to the Jo-Carroll Enterprise Zone Maintenance Organization for a three-year term ending on December 31, 2021.
4. Appointment of Andrew Townsend to the Development & Planning Committee.
5. Appointment of Nick Tranel to the Planning Commission/Zoning Board of Appeals for a four-year term ending November 30, 2023.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$969,699.36 as follows:
 - i. \$632,300.04 (Regular Claims)
 - ii. \$167,757.91 (Utilities)
 - iii. \$274.07 (Travel Reimbursements)
 - John Lang \$274.07
 - iv. \$164,912.34 (GGMI Hotel/Motel Tax Reimbursement)
 - v. \$4,455.00 (IDES-John Love)
 - vi. \$0.00 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$0.00
 - Elizabeth Community Ambulance Service – SSA #2 & #4 - \$0.00
 - Elizabeth Community Ambulance Service - SSA #5 - \$0.00
(Remaining FY2019 payments were approved by Special Service Area Commissions on October 3, 2019)
2. Emergency Telephone Systems Board Fund claims in the amount of \$5,865.90.