

# JO DAVIESS COUNTY BOARD MEETING

Jo Daviess County Courthouse  
330 N. Bench St., Galena  
County Board Room, 3rd Floor  
Tuesday, September 8, 2020 @ 7:00 p.m.

Meeting is Accessible via Audio Call-in

## AGENDA

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### INVOCATION AND THOUGHT FOR THE DAY

#### 3<sup>rd</sup> Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
  - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

### I. CONSENT AGENDA

#### A. MINUTES APPROVAL

1. County Board meeting minutes from the August 11, 2020 County Board Meeting
2. County Board meeting minutes from the August 28, 2020 Special County Board Public Hearing SSA #7 Meeting

#### B. APPOINTMENTS/RESIGNATIONS

#### C. CONTRACTS, AGREEMENTS, & PETITIONS

#### D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

#### E. REPORTS & CORRESPONDENCE

#### F. CLAIMS

1. Claims approval in the amount of **\$442,737.66** as follows:
  - i. **\$328,972.54** (Regular Claims \$325,536.73 + Claims associated w/LIT's \$3,435.81)
  - ii. **\$0.00** (GGMI Hotel/Motel Tax Reimbursement)
  - iii. **\$0.00** (Small Business Stabilization Grant (SBSG) Program Claims)
  - iv. **\$0.00** (COVID-19 Claims to be paid from Contingency Fund)
  - v. **\$0.00** (Crowd Control Claims to be paid from Contingency Fund)

- vi. **\$113,765.12** (Special Service Area Commissions)
  - Warren Area Ambulance Service, Inc. - SSA #1 - \$21,403.67
  - Elizabeth Community Ambulance Service – SSA #2 & #4 - \$12,424.53
  - Elizabeth Community Ambulance Service - SSA #5 - \$5,477.27
  - Galena Area Emergency Medical Service – SSA #6 - \$74,459.65
2. Emergency Telephone Systems Board Fund claims in the amount of **\$4,606.75**

#### **G. LINE ITEM TRANSFERS**

1. Line Item Transfers (with associated claims) in the amount of **\$2,000.00** as follows:
  - i. **\$2,000.00** 001-41121-611 Fuel to 001-41121-606 Equipment & Tools

#### **END OF CONSENT AGENDA**

#### **1. CITIZENS' COMMENTS**

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

**PLEASE NOTE CHANGE:** To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) by Tuesday, September 8, 2020 at 5:00 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.

B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, with the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

**2. UNFINISHED BUSINESS**

**3. NEW BUSINESS & COMMITTEE REPORTS**

**A. Acceptance of a letter of resignation from Lucas Bourquin – District #6 – Apple River & Warren I & part Rush**

**B. Declaration of vacant seat for County Board Member District #6 – Apple River & Warren I & part Rush**

**C. Acceptance of a letter of resignation from John Schultz – District #14 – Hanover & part Rice**

**D. Declaration of vacant seat for County Board Member District #14 – Hanover & part Rice**

**E. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.**

**F. Jo Daviess County Special Service Area Commissions**

**G. Development & Planning**

**H. Public Works**

**I. Law Enforcement & Courts**

1. Consideration of a recommendation to approve an Intergovernmental Agreement between the City of East Dubuque and Jo Daviess County Sheriff's Office for Spillman Public Safety Project (Recommended by the Law Enforcement & Courts Committee, meeting of August 17, 2020).

2. Consideration of a recommendation to approve an Interagency Agreement between Sinnissippi Centers, Inc. and Jo Daviess County Sheriff's Office (Recommended by the Law Enforcement & Courts Committee, meeting of August 17, 2020).

**J. Social & Environmental**

**K. Planning Commission/Zoning Board of Appeals**

1. Consideration of a recommendation to approve an ordinance for a special use permit for a Restaurant, general commonly located at 1625 Route 35 N, East Dubuque, IL (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of August 26, 2020).

**L. Legislative**

**M. Finance, Tax & Budgets**

1. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 06-204-043-00 in East Galena Township to Stephen W. Moulton, Martha S. Moulton (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).

2. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-202-041-00 in Guilford Township to Kevin

- Dorwick, Catherine Dorwick (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).
3. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 17-000-253-21 in Stockton Township to Bobbi Decker, Brandon Decker (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).
  4. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 17-000-253-23 in Stockton Township to Bobbi Decker, Brandon Decker (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).
  5. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 21-001-716-00 in Warren Township to North Illinois Investments, LLC (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).
  6. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-100-409-00 in West Galena Township to MidAmerica Charter Bus, LLC (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).
  7. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-200-044-00 in West Galena Township to Heather N. Deininger (Recommended by the Finance, Tax & Budgets Committee, meeting of September 3, 2020).
  8. Discussion and possible action to approve the renewal of a property tax, CAMA, property characteristics software license maintenance and support agreement, for five years (March 1, 2021 to February 28, 2026) with DEVNET Inc., includes the offices of the County Clerk, County Treasurer, Chief County Assessment Officer and Planning & Development, at a first year cost of \$44,775.16 (Not recommended by the Finance, Tax & Budgets Committee, this was not an agenda item).
  9. The fund balance for the Contingency Fund (016) on 07/31/20 is **\$312,099.66**

#### **N. Information & Communications Technology**

1. Consideration of a recommendation to approve a GIS data sharing agreement with Solacom Technologies on behalf of ETSB for the Next Generation 911 project pending review by the State's Attorney (Recommended by the Information & Communications Technology Committee, meeting of August 26, 2020).
2. Consideration of a recommendation to approve a five-year agreement with Northern Illinois University for Internet service pending review by the State's Attorney (Recommended by the Information & Communications Technology Committee, meeting of August 26, 2020).
3. Consideration of a recommendation to approve a five-year agreement with iFiber for network transport service pending review by the State's Attorney (Recommended by the Information & Communications Technology Committee, meeting of August 26, 2020).

#### **O. Executive**

1. Consideration of a recommendation to approve an Ordinance Approving and Authorizing the Execution and Delivery of Local CURE Program Financial Support Conditions and Certification (Recommended by the Executive Committee, meeting of September 1, 2020).
2. Consideration of a recommendation to approve a Resolution to Pay Eligible COVID-19 Expenses Associated with the Local CURE Program from the Contingency Fund (016). (Recommended by the Executive Committee, meeting of September 1, 2020).

3. Consideration of a recommendation to change location for the Berreman voting precinct from the Pleasant Valley Town Hall to the Berreman Town Hall (Recommended by the Executive Committee, meeting of September 1, 2020).

## **OTHER COMMITTEES & BOARDS**

### **A. 2020 US Census Complete Count Committee**

#### **I. BOARD MEMBER CONCERNS**

#### **II. CITIZENS' COMMENTS**

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#### **III. CLOSED SESSION**

##### **A. Personnel section 2(c)1**

*"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."*

##### **B. Collective bargaining section 2(c)2**

*"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."*

##### **C. Purchase/lease property section 2(c)5**

*"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."*

##### **D. Pursuant to 5 ILCS Litigation Section 120/2(c)11**

*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."* Topic of discussion: Case No. #2020-TX-2

#### **4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS**

#### **5. ADJOURN TO Tuesday, October 13, 2020 @ 7:00 pm**

**Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:**

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYyYthdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at [www.jodaviess.org](http://www.jodaviess.org)