

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
SEPTEMBER 11, 2012**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Marvin Schultz, called the meeting to order at 7:00 p.m. on Tuesday, September 11, 2012, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Present: 15. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Schultz.

THE INVOCATION and thought for the day were given by Merri Berlage.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached, with regrets for the resignation of Dr. Bill Tonne from the Planning Commission/Zoning Board of Appeals, following a motion made by Kim Monk and seconded by Steve Rutz.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

AGENDA ITEM II – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS

LAW ENFORCEMENT AND COURTS:

A committee motion to approve an ordinance for Jo Daviess County allowing fire departments and fire districts to authorize an emergency burn ban and to move the ordinance forward to the County Board with the State's Attorney approval was made by Dane Jackson.

State's Attorney, Terry Kurt, informed the board that, by statute, only fire protections districts are allowed to approve this type of ordinance and the County has no authority to approve an ordinance of this type. State's Attorney Kurt advised the board to not approve this motion.

The motion to approve failed by voice vote.

The purchase of 16 computers, 15 software licenses and 6 docking stations to be paid from the Sheriff's Vehicle Fund (038) was approved following a committee motion made by Dane Jackson.

The motion carried by voice vote.

A contract was awarded to Schuler Concrete, Inc. to construct a concrete radio communications tower base pad with the dimensions of 10'3" x 10'3" x 4' at the Guilford Township building site for an amount not to exceed \$6,300.00 following a committee motion made by Dane Jackson.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven

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Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

Guilford Township will be reimbursed \$1,950.50 for electrical work associated with the installation of power to the new radio communication tower at the Guilford Township building site following approval of a committee motion made by Dane Jackson.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

A \$6,000 change order with ComElec Services to construct an 80 foot radio communications tower at the Guilford Township building site was approved following a committee motion made by Dane Jackson.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

Agenda item IV A4 involving a change order for the Stockton radio communication tower was pulled from the agenda since no action was needed.

SOCIAL AND ENVIRONMENTAL:

A resolution authorizing execution and amendment of Downstate Operating Assistance Grant Agreement was approved following a committee motion made by Marvin Schultz.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The Planning Commission's recommendation to issue a Special Use Permit to William & Terri Slaughter, owners, to allow for a single family residence in the AG Agriculture District on a lot less than forty (40) acres located at 11925 South Derinda Road, Elizabeth, was approved following a motion made by Kim Monk and seconded by Rick Dittmar.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

The Planning Commission's recommendation to issue a Special Use Permit by Robert & Belinda Bowden, owners, and Adam Einsweiler, petitioner/contract purchaser, to allow for a single family residence in the AG Agriculture District on a lot less than forty (40) acres, which includes a three year time extension for the use to begin and is located on Ferry Landing Road, Galena, was approved following a motion made by Randy Jobgen and seconded by Terry Stoffregen.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

The Planning Commission's recommendation to deny a Special Use Permit by Robert & Belinda Bowden, owners, and Adam Einsweiler, petitioner/contract purchaser to allow for a Rural Business

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inclusive of the construction of a new structure to rent to a local contractor in the AG Agriculture District, which includes a three year time extension for the use to begin and is located on Ferry Landing Road, Galena, was approved following a motion made by Ron Smith and seconded by Ron Mapes.

The motion to deny carried by roll call vote: Ayes-William Cooper, Bernece Hill, Don Hill, Dane Jackson, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 12. Nays-Merri Berlage, Richard Dittmar and Randy Jobgen. Nays: 3. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

The Planning Commission's recommendation to issue a Special Use Permit to Kay Spidahl, owner, to allow for an airstrip located on East Howardsville Road, south of Mammoser Road intersection was approved following a motion made by Ron Mapes and seconded by Merri Berlage.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 14. Nays-Don Hill. Nays: 1. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

LEGISLATIVE:

This committee had no business to bring before the board at this time.

EXECUTIVE:

A job description for a part-time Highway Maintenance Worker I at a pay grade of 6 was approved following a committee motion made by Ron Mapes.

The motion carried by voice vote.

A request from Jo Daviess County Sheriff, Kevin Turner, to hire a part-time communications officer and a part-time deputy was approved following a motion made by Ron Mapes and seconded by Dane Jackson.

The motion carried by voice vote.

A resolution recognizing Highland Community College's 50 Years of service was approved following a motion made by Ron Mapes and seconded by Rick Dittmar.

The motion carried by voice vote.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee had no business to bring before the board at this time.

CVB BOARD OF DIRECTORS:

The FY13 LTCB Grant Application was approved for the CVB following a motion made by Merri Berlage and seconded by Terry Stoffregen.

The motion carried by voice vote.

An advertising agreement with the Chicago Wolves for FY13 was approved for the CVB following a motion made by Merri Berlage and seconded by Bill Cooper.

The motion carried by voice vote.

FINANCE, TAX AND BUDGET:

The following FY2012 line item transfer requests and associated claims in the amount of \$121,757.67 were approved following a motion made by Ron Smith and seconded by Bill Cooper.

- a) Transfer of \$1,698.20 to 001-41121-905 Sheriff/Miscellaneous from 001-41121-702 Sheriff/Professional Services to pay a claim to Office of the Illinois State Treasurer in the amount of \$242.60, to pay a claim to Public Safety Shared Services Center in the amount of \$727.80 and to pay a claim to Office of the Illinois Attorney General in the amount of \$727.80.
- b) Transfer of \$975.00 to 001-42134-719 State's Attorney/Other Services from 001-42134-604 State's Attorney/Computer Supplies to pay a claim to Philip Jackman in the amount of \$975.00.
- c) Transfer of \$7,512.00 to 002-43141-820 Hwy/Vehicle from 002-43141-901 Hwy/Contingency to pay a claim to Bonnell Industries Inc. in the amount of \$46,512.00.
- d) Transfer of \$17,758.02 to 011-43145-702 County Aid to Bridges/Professional Services from 011-43145-890 County Aid to Bridges/Improvements to pay a claim to Fehr-Graham & Associates LLC in the amount of \$17,758.02.
- e) Transfer of \$1,652.75 to 011-43145-702 County Aid to Bridges/Professional Services from 011-43145-890 County Aid to Bridges/Improvements to pay a claim to Willett Hofmann & Associates Inc. in the amount of \$1,652.75.
- f) Transfer of \$22,118.08 to 011-43145-702 County Aid to Bridges/Professional Services from 011-43145-890 County Aid to Bridges/Improvements to pay claims to Fehr-Graham & Associates LLC in the amount of \$22,118.08.
- g) Transfer of \$1,310.25 to 027-45161-907 Tourism/Trade Show from 027-45161-702 Tourism/Professional Service to pay claims to Chicago Athlete in the amount of \$200.00, Purchase Card in the amount of \$99.00, USATF Illinois in the amount of \$160.00, USATF Illinois in the amount of \$75.00, Illinois Council of CVB in the amount of \$375.00, Purchase Card in the amount of \$313.37, and Purchase Card in the amount of \$87.88.
- h) Transfer of \$4,641.73 to 027-45161-703 Tourism/Postage from 027-45161-702 Tourism/Professional Service to pay a claim to FedEx in the amount of \$111.70, Purchase Card in the amount of \$115.99, USPS in the amount of \$4,198.84 and UPS in the amount of \$215.20.
- i) Transfer of \$875.41 to 027-45161-451 Tourism/Mileage from 027-45161-702 Tourism/Professional Service to pay a claim to Celestino Ruffini in the amount of \$346.88 and Katherine Walker in the amount of \$580.36.
- j) Transfer of \$23,149.40 to 002-43141-810 County Highway/Equipment from 002-43141-901 County highway/Contingency to pay a claim to ComElec Services in the amount of \$24,164.40

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

This brings the total claims amount paid in September 2012 to \$516,214.94.

A resolution to execute a deed of conveyance of the County's interest for parcel number 21-001-648-00 in Warren Township was approved following a committee motion made by Ron Smith.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

DEVELOPMENT AND PLANNING:

This committee had no business to bring before the board at this time.

PUBLIC WORKS:

The Jo Daviess County Township District and County Highway Department Hazard Mitigation Project List was approved as presented following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A motion was made by Merri Berlage and seconded by Steve Rutz to allow the County Engineer to award a contract to the low cost/responsible bidder for the Blackjack Road Bridge Project, since bids are due September 20th and time is of the essence in regards to the completion of this project.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Dane Jackson, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dan Sheridan. Absent-2.

OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM V – BOARD MEMBER CONCERNS

Board Chairman, Marvin Schultz, encouraged any new board members that will be taking office in December to attend committee meetings to become familiar with some matters that will be addressed by the board. He stated that there are many important subjects that will be addressed in the coming months such as the budget, health insurance, the compensation and position classification study, union contracts, and the Jo Daviess County Handbook.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were not citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

There was no need to enter closed session at this time.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action needed since the board did not enter into closed session.

AGENDA ITEM IX - ADJOURNMENT

The meeting adjourned following a motion made by Bill Cooper and seconded by Don Zillig. The motion to adjourn carried by voice vote.

Chairperson Schultz adjourned the meeting at 8:30 p.m. until 7:00 p.m. Tuesday, October 9, 2012, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
SEPTEMBER 11, 2012**

MINUTES APPROVAL

1. County Board meeting minutes from the August 14, 2012 and August 20, 2012 Special County Board Meeting.

APPOINTMENTS

1. Approval of certified list of candidates for Election Judges for two-year terms as provided by the Chairmen of the County Central Committees for the Republican and Democratic parties.

REPORTS AND CORRESPONDENCE

1. Invitation to Riverport Railroad LLC Open House on Friday, September 21, 2012, at 5:30 p.m.
2. Letter from Governor Pat Quinn informing Jo Daviess County of Motor Fuel Tax funding from 2009 Illinois Jobs Now Capital Program in the amount of \$74,907.
3. Letter from Dr. William Tonne from the Planning Commission/Zoning Board of Appeals.

CLAIMS

1. Claims approval in the amount of \$394,457.27.
2. Emergency Telephone Systems Board Fund claims in the amount of \$24,354.11.