

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JULY 14, 2020**

CALL TO ORDER: Jo Daviess County Chairperson Scott Toot called the meeting to order at 7:00 p.m. on Tuesday, July 14, 2020 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, and Scott Toot. Present: 7. Present electronically - Steve Allendorf, William Bingham, Lucas Bourquin, Diane Gallagher, Hendrica Regez, Ron Smith, Andrew Townsend, LaDon Trost, and Don Zillig. Present electronically: 9. Absent – John Schultz. Absent: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Staci Duerr and seconded by Don Zillig.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent – John Schultz. Absent: 1.

AGENDA ITEM II - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a *Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County* with an amended ending date of August 15, 2020 was made by John Lang and seconded by Andrew Townsend.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, Ron Smith, Scott Toot, Andrew Townsend, and Don Zillig. Ayes: 15. Nays: 0. Abstain - LaDon Trost. Abstentions: 1. Absent – John Schultz. Absent: 1.

John Schultz entered the meeting at this time.

A motion to accept a letter of resignation from Hendrica Regez as a member of the Census Complete Count Committee was made by Robert Heuerman and seconded by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost and Don Zillig. Ayes: 14. Nays - Robert O’Connor and John Schultz. Nays: 2. Abstain - Hendrica Regez. Abstentions: 1.

A motion to approve the award of grants associated with the Jo Daviess County Small Business Stabilization Grant Program was made by Staci Duerr and seconded by John Schultz.

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The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

A motion to approve \$9,944.00 in claims associated with the award of Jo Daviess County Small Business Stabilization Grant Program grants was made by Staci Duerr and seconded by William Bingham.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

The adjusted claim total for July, 2020 is \$800,818.30

A motion to extend the Jo Daviess County Small Business Stabilization Grant Program (SBSG), but not implement a round four application process and to review the issue in three months was made by Staci Duerr and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to approve *A Resolution to Remove the Chief Deputy Sheriff Position and the Operational Lieutenant Position from the Jo Daviess County Position Classification/Compensation Plan* was made by Steve Allendorf.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays - Don Hill, John Korth, and Robert O'Connor. Nays: 3.

A committee motion to approve an intergovernmental agreement with the Jo Daviess County Housing Authority was made by Steve Allendorf.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

SPECIAL SERVICE AREA COMMISSIONS:

A motion to approve an application from the Elizabeth Community Ambulance Service to create a new special service area that includes all of the existing property in Special Service Area 2 and 4 and Special Service Area 5 was made by Steve Allendorf and seconded by William Bingham.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

A motion to approve *An Ordinance Proposing the Establishment of Jo Daviess County Special Service Area Number Seven* with a hearing date of Friday, August 28, 2020 at 6:00 p.m. was made by John Lang and seconded by John Schultz.

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The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

A committee motion to approve the Derinda Township culvert replacement Cost Share Project in the amount of \$60,000.00 to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve the Warren/Rush Township bridge repair Cost Share Project in the amount of \$5,000.00 to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve *An Ordinance to Provide for Public Transportation in the County of Jo Daviess, Illinois* was made by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve *A Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement* was made by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

William Bingham left the meeting at this time.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

There was no business to bring before the board.

LEGISLATIVE:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A committee motion to approve an Intergovernmental Cooperative Agreement with the Township of Apple River & Thompson was made by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew

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Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Abstain – Robert O’Connor. Abstentions: 1. Absent – William Bingham. Absent: 1.

A committee motion to approve *A Resolution to Temporarily Suspend the Annual Reapplication Requirements for the Following Exemptions* was made by John Schultz:

- *Homestead Exemption for Persons with Disabilities – 35 ILCS 200/15-168*
- *Homestead Exemption for Veterans with Disabilities – 35 ILCS 200/15-169*
- *Senior Citizen Assessment Freeze Homestead Exemption – 35 ILCS 200/15-172*

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent – William Bingham. Absent: 1.

The fund balance for the Contingency Fund on May 31, 2020 is \$257,621.15.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Diane Gallagher, 2020 US Census Complete Count Committee, updated the board with the committee’s recent activities and accomplishments.

Don Hill, Board of Health, reported on a recent meeting where the possible sale listing of the properties in Elizabeth was discussed.

John Lang, Grant Administration Oversight Committee, thanked Angela Kaiser, Melisa Hammer, Dan Reimer, John Hay, and Richard Machala for assuming additional duties due to the recent resignation of the Grant Administrator/PCOM.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM VII – CITIZENS’ COMMENTS

Emily Legel, NWILED, thanked the board for awarding grants via the Small Business Stabilization Grant Program.

AGENDA ITEM VIII – CLOSED SESSION

There was no reason to enter closed session at this time.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

No action was needed as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Abstain – Robert O’Connor. Abstentions: 1. Absent – William Bingham. Absent: 1.

Chairperson Toot adjourned the meeting at 8:10 p.m. until 7:00 p.m. Tuesday, August 11, 2020 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JULY 14, 2020**

A. MINUTES APPROVAL

1. County Board meeting minutes from the June 9, 2020 County Board Meeting.
2. County Board meeting minutes from the June 25, 2020 Special County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Richard Bergman to the Stockton Fire Protection and Ambulance District to fill a three-year term beginning May 1, 2020 and ending on April 30, 2023.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$790,874.30 as follows:
 - i. \$648,379.55 (Regular Claims(\$645,640.40 + Claims associated w/LIT's \$2,739.15))
 - ii. \$17,766.31 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$0 (Small Business Stabilization Grant (SBSG) Program Claims)
 - iv. \$6,775.41 (COVID-19 Claims to be paid from Contingency Fund)
 - v. \$4,548.49 (Crowd Control Claims to be paid from Contingency Fund)
 - vi. \$113,404.54 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$21,095.57
 - Elizabeth Community Ambulance Service – SSA #2 & #4 - \$13,417.95
 - Elizabeth Community Ambulance Service - SSA #5 - \$5,431.27
 - Galena Area Emergency Medical Service – SSA #6 - \$73,459.75
2. Emergency Telephone Systems Board Fund claims in the amount of \$3,473.75.

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$19,500.00 as follows:
 - i. \$1,000.00 001-41121-611 Fuel to 001-41121-502 Travel
 - ii. \$1,500.00 001-41122-719 Other Service Charges to 001-41122-602 Janitorial
 - iii. \$2,000.00 001-42131-621 Print Materials to 001-42131-704 Phone
 - iv. \$15,000.00 002-43141-901 Contingency to 002-43141-603 Operating Supplies
2. Line Item Transfers (without associated claims) in the amount of \$5,000.00 as follows:
 - i. \$2,000.00 001-42131-621 Print Materials to 001-42131-604 Computer Supplies
 - ii. \$3,000.00 001-42131-719 Other Service Charges to 001-42131-704 Phone