

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JULY 10, 2012**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, Marvin Schultz, called the meeting to order at 7:00 p.m. on Tuesday, July 10, 2012, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Merri Berlage, William Cooper, Bernece Hill, Don Hill, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Dan Sheridan, Ron Smith, Terry Stoffregen and Don Zillig. Present: 14. Absent-Gerald Bennett, Richard Dittmar and Dane Jackson. Absent: 3.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Schultz.

THE INVOCATION and thought for the day were given by Merri Berlage.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Bill Cooper and seconded by Bernece Hill.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Bernece Hill, Don Hill, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Dan Sheridan, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 14. Nays: 0. Absent-Gerald Bennett, Richard Dittmar and Dane Jackson. Absent: 3.

AGENDA ITEM II – CITIZENS' COMMENTS

Richard Forester of Galena thanked the board, the CVB staff, the Sheriff's department and all county staff for their help and support in making the 2nd Annual Tour of Galena Bike Race a success.

Donna Berlage thanked the board for her reappointment for a four-year term to the position of Chief County Assessment Officer.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM IV – NEW BUSINESS AND COMMITTEE REPORTS

The Blackhawk Hills Regional Council presentation on annual accomplishments will take place at a later date.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The Planning Commission's recommendation to issue a Special Use Permit for Foster Field, Steve and Loraine McIntyre, owners, located at 6144 N. Lake Rd. No. 1, Apple River, to bring an existing airport into compliance with the Jo Daviess County Zoning Ordinance, was approved following a motion made by Bill Cooper and seconded by Ron Mapes.

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Bernece Hill, Don Hill, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Dan Sheridan, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 14. Nays: 0. Absent-Gerald Bennett, Richard Dittmar and Dane Jackson. Absent: 3.

LEGISLATIVE:

Jo Daviess County Board Meeting Minutes

July 10, 2012

Page 2 of 5

This committee had no business to bring before the board at this time.

EXECUTIVE:

The revised Jo Daviess County Emergency Management Agency (EMA) Coordinators job description was approved following a committee motion made by Ron Mapes.

The motion carried by voice vote.

Richard Dittmar entered the meeting at this time.

A resolution to approve a consulting agreement with Carlson Dettman to conduct a position classification and compensation study and to pay for a portion of the study from the contingency fund was approved following a committee motion made by Ron Mapes.

The motion carried by voice vote.

Chairman Schultz appointed the entire Executive Committee, Steve Keeffer, Jean Dimke, Dan Reimer, Kevin Turner and Peg Murphy to the Jo Daviess County Compensation Committee for the position classification and compensation study following approval of a motion made by Ron Mapes and seconded by Margie Montelius.

The motion carried by voice vote.

The County will move forward with a grant application for an EDA Federal Disaster Program Grant and approved to contract with Nancy Lewis for grant writing services in the amount up to \$600 to be paid from the County Board budget line item 702 Professional Service following approval of a committee motion made by Ron Mapes.

The motion carried by voice vote.

A one-year lease agreement between the Stockton School District and the Counties of Carroll, Jo Daviess and Stephenson to provide office space for the Regional Office of Education was approved following a motion made by Ron Mapes and seconded by Ron Smith.

The motion carried by voice vote with a nay vote recorded for Randy Jobgen.

INFORMATION AND COMMUNICATIONS TECHNOLOGY:

This committee had no business to bring before the board at this time.

CVB BOARD OF DIRECTORS:

This committee had no business to bring before the board at this time.

FINANCE, TAX AND BUDGET:

The following FY2012 line item transfer requests and associated claims in the amount of \$7,126.29 were approved following a motion made by Ron Smith and seconded by Terry Stoffregen.

- a) Transfer of \$789.29 to 001-42134-621 State's Attorney/Print Materials from 001-42134-704 State's Attorney/Telephone to pay a claim to West Payment Center in the amount of \$789.29.
- b) Transfer of \$622.82 to 001-42134-621 State's Attorney/Travel Expenses from 001-42134-704 State's Attorney Telephone to pay a claim to Purchasing Card in the amount of \$795.89.
- c) Transfer of \$1,248.60 to 027-45161-703 CVB/Postage from 027-45161-702 CVB/Professional Service to pay a claim to Postmaster in the amount of \$2,601.11.
- d) Transfer of \$8,330.00 to 066-46181-702 Professional Service from 066-46181-810 Equipment Purchase to pay a claim to Ira Wiesenfield & Associates in the amount of \$2,940.00.

Jo Daviess County Board Meeting Minutes

July 10, 2012

Page 3 of 5

The motion carried by roll call vote: Ayes-Merri Berlage, William Cooper, Richard Dittmar, Bernece Hill, Don Hill, Randy Jobgen, Ron Mapes, Kim Monk, Margie Montelius, Steven Rutz, Marvin Schultz, Dan Sheridan, Ron Smith, Terry Stoffregen and Don Zillig. Ayes: 15. Nays: 0. Absent-Gerald Bennett and Dane Jackson. Absent: 2.

This brings the total claims amount paid in June 2012 to \$733,390.43.

DEVELOPMENT AND PLANNING:

Mileage reimbursement at the current Jo Daviess County mileage rate for the County appointed member to QCREDA (Quad City Regional Economic Development Authority) from the Economic Development Investment Fund was approved following a committee motion made by Ron Mapes.

The motion carried by voice vote.

PUBLIC WORKS:

A request from Pleasant Valley Township for a 50/50 project for the installation of stone rip rap at a cost of \$7,500 to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A bid for asphalt prime (PEP) from Flint Hills Resources of Dubuque, IA at a price of \$479.42 per ton to be paid from line item 011-43145-890 County Aid to Bridges/Other Improvements was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

A joint agreement with Illinois Department of Transportation for the Bethel Road Detour project in Pleasant Valley Township was approved following a committee motion made by Merri Berlage.

The motion carried by voice vote.

LAW ENFORCEMENT AND COURTS:

A resolution to clarify FY2012 accounting procedures for Emergency Management Agency Coordinator compensation was approved following a committee motion made by Terry Stoffregen.

The motion carried by voice vote.

An earmark from the estimated savings of \$8,334.08 from the new maintenance agreement with Comelec Services, Inc. and to deduct this amount from the appropriate expense line item(s) in the General Fund and the amount of \$8,334 to be transferred annually to the Emergency Communications Fund was approved following a committee motion made by Terry Stoffregen.

The motion carried by voice vote.

A resolution for execution of a mutual aid agreement with the Illinois Coroners and Medical Examiners Association subject to review by State's Attorney, Terry Kurt, was approved following a committee motion made by Terry Stoffregen.

The motion carried by voice vote.

SOCIAL AND ENVIRONMENTAL:

This committee had no business to bring before the board.

OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with actions involving those committees.

AGENDA ITEM V – BOARD MEMBER CONCERNS

Marvin Schultz reminded board members of the UCCI Golf Outing, meeting and dinner at the Galena Territory on July 23 and 24 and encouraged board members to attend.

Rick Dittmar commented on the proposed Zoning Text Amendment fee of \$350. He feels \$350 is outrageous and asked that the fee be carefully reviewed before bringing it to the board for approval.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

By consensus of the membership, the board entered closed session at 7:59 p.m. to discuss personnel section 2(c)1, collective bargaining section 2(c)2, property section 2(c)5 and litigation section 2(c)11.

The board exited closed session and reconvened to open session at 8:20 p.m. following a motion made by Kim Monk and seconded by Steve Rutz.

The motion carried by voice vote.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action needed as a result of closed session.

AGENDA ITEM IX - ADJOURNMENT

The meeting adjourned following a motion made by Bill Cooper and seconded by Randy Jobgen.

The motion to adjourn carried by voice vote.

Chairperson Schultz adjourned the meeting at 8:21 p.m. until 7:00 p.m. Tuesday, August 14, 2012, at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

Jean Dimke, Jo Daviess County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
JULY 10, 2012**

MINUTES APPROVAL

1. County Board meeting minutes from the June 12, 2012 Board Meeting.

APPOINTMENTS

1. Appointment of Steve Keeffer to the Jo Carroll LRA (Local Redevelopment Authority) for a three-year term ending July 31, 2015.
2. Appointment of Jim Lander to the Jo Daviess County Board of Health for a three-year term ending June 30, 2015.
3. Appointment of Donna Berlage to the position of Chief County Assessment Officer for a four-year term ending July 8, 2016.
4. Appointment of Scott Toot to the Commissioners of the Housing Authority of the County of Jo Daviess to fill the remainder of a term ending May 31, 2015.
5. Appointment of John Cox to the Jo Daviess County Merit Commission for a two-year term ending May 31, 2014.
6. Appointment of Vickie Gratton to the Jo Daviess County Merit Commission for a three-year term ending May 31, 2015.

REPORTS AND CORRESPONDENCE

1. Invitation to Rentech Nitrogen 2012 Employee/Vendor Appreciation Day on August 16, 2012.
2. Letter from Southern Illinoisans Against Fracturing Our Environment (SAFE) in support of a ban on the issuance of permits for high volume fracking in Illinois.
3. Thank you from the family of Glen Mapes.
4. Letter on behalf of the residents of Dunleith Township to Williams & McCarthy, P.C. in regard to the blocking of railroad tracks at Frentress Lake crossing.

CLAIMS

1. Claims approval in the amount of \$726,264.14.
2. Emergency Telephone Systems Board Fund claims in the amount of \$25,032.88.
3. Sheriff's Forfeiture Fund claims in the amount of \$650.00.