CALL TO ORDER: Chairperson of the Jo Daviess County Board, RJ Winkelhake, called the meeting to order at 7:00 p.m. on Tuesday, May 8, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Present: 16. Absent-Bill Bingham. Absent: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Winkelhake.

AGENDA ITEM I – CONSENT AGENDA
The consent agenda was approved as attached following a motion made by Brandon Behlke and seconded by Randy Jobgen.


AGENDA ITEM II - CITIZENS’ COMMENTS
There were no citizens’ comments at this time.

AGENDA ITEM III - UNFINISHED BUSINESS

AGENDA ITEM IV - NEW BUSINESS AND COMMITTEE REPORTS
A motion was made by Steve Allendorf and seconded by John Lang to accept the letter of resignation from County Clerk Jean Dimke with deep regrets but also immense appreciation for a job well done by an outstanding individual.

The motion carried by voice vote.

FINANCE, TAX & BUDGETS:
A motion to approve the following FY2018 line item transfer requests and associated claims in the amount of $6,583.50 was made by Steve Allendorf and seconded by Randy Jobgen.

a. Transfer of $665.00 from 001-41124-701 Maintenance Service to 001-41124-441 Uniform Allowance to pay an associated claim to Streicher’s in the amount of $665.00.

b. Transfer of $898.50 from 001-41122-711 Utilities to 001-41122-604 Computer Supplies to pay an associated claim to Illinois Bank & Trust Purchase Card for NAS one-year warranty extensions in the amount of $898.50.

c. Transfer of $5,020.00 from 027-45161-918 GGM1 Hotel/Motel Tax Contract to 027-45161-412 Unemployment Insurance to pay an associated claim to Illinois Department of Employment Security (IDES) for unemployment insurance in the amount of $5,020.00

The balance for the Contingency Fund as of March 31, 2018 is $331,275.29.

Matt Schueler from Wipfli, LLC gave a presentation and answered questions on the FY2017 Annual Financial Report and Audit.

A motion to accept the FY2017 Jo Daviess County Financial Audit as reported by Wipfli, LLC was approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

A resolution to adopt and implement a Predictable Recording Fee Schedule for the Jo Daviess County Recorder’s Office was approved following a motion made by Steve Allendorf and seconded by Brandon Behlke.

The motion carried by voice vote.

A resolution amending the Professional Service Agreement with Joseph E. Meyer & Associates, Inc. to increase the minimum auction sale bid from $600.00 to $750.00 for the Delinquent Tax Liquidation Program was approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

A resolution to amend resolution R2017-34, a resolution to establish the Jo Daviess County Grants Administration Oversight Committee as presented with the addition of “and compliance” to Section 2.b), subject to approval by the Jo Daviess County Board of Health on May 23, 2018 was approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

Agenda item I.3.B9, Wages of Employees on Public Works was pulled from the agenda and will be addressed at the June 12, 2018 County Board meeting following approval of a motion made by Randy Jobgen and seconded by John Schultz.

The motion carried by voice vote.

DEVELOPMENT & PLANNING:

A letter supporting two USDA Community Connect Grant applications for Sand Prairie, a service of Jo-Carroll Energy, was approved following a motion made by Ron Smith and seconded by Randy Jobgen.

The motion carried by voiced vote.

PUBLIC WORKS:

The Township Motor Fuel Tax (MFT) Maintenance Bids as presented to be paid from line item 021-43146-601 were approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The County Motor Fuel Tax (MFT) Maintenance bids as presented to be paid from line item 006-43142-601 were approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The Derinda Township 50/50 project at an estimated cost of $7,500.00 to be paid from line item 011-43145-890 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.
LAW ENFORCEMENT & COURTS:
The purchase of three (3) new squad vehicles from Morrow Brothers, Greenfield, IL, three (3) 2018 Ford Utility Police Interceptor AWD at a total cost of $90,186.00 to be purchased from the following funds: (038) Sheriff Vehicle Fund $60,314.00 and (019) DUI Fund $29,872.00 was approved following a committee motion made by Steve Allendorf.
The motion carried voice vote.

Amendment #3 to the CodeRED Service Agreement with OnSolve, LLC (formerly Emergency Communications Network, LLC) was approved following a committee motion made by Steve Allendorf.
The motion carried by voice vote with a nay vote recorded for Bob Heuerman.

A one year renewal of the CodeRED Service Agreement with OnSolve, LLC and the associated claim in the amount of $15,000.00 payable to OnSolve was approved following a committee motion made by Steve Allendorf.

The total claims amount approved in May, 2018 is $336,488.06.

A committee motion to approve Intergovernmental Cooperation Agreements between the following entities and Jo Daviess County for CodeRED Emergency Notification System was made by Bill Bingham.

- Apple Canyon Lake Property Owners Association
- City of East Dubuque
- Village of Elizabeth
- City of Galena
- Galena Territory Association
- Village of Hanover
- Village of Stockton
- Village of Warren

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:
This committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:
A recommendation from the Planning Commission/Zoning Board of Appeals regarding an ordinance to amend a Special Use permit to include a fitness center for the Apple Canyon Lake Property Owners Association, Inc. located at 14A159 Canyon Club Drive, Apple River was approved following a motion made by Brandon Behlke and seconded by Ron Smith.
LEGISLATIVE:
This committee had no business to bring before the board.

EXECUTIVE:
An amendment to Ordinance 2018-1, an ordinance establishing a Policy to Prohibit Sexual Harassment in the County of Jo Daviess, Illinois was approved following a committee motion made by Brandon Behlke.


Policy P2018-1 Jo Daviess County, Illinois Policy Against Discrimination, Harassment and Sexual Misconduct was adopted following approval of a committee motion made by Brandon Behlke.

The motion carried by roll call vote.

Agenda Items 3 and 4 under Executive Committee will be addressed in closed session.

A resolution to approve retro pay for employees entitled to a pay increase per the new reclassification policy, retro pay to be compounded from date of reclassification will be addressed in closed session.

A resolution to approve the reclassification of the Deputy Assessment Officer Position, to amend the Jo Daviess County Pay Grade Structure Schedule, and approve an updated Position Description was approved following a committee motion made by Brandon Behlke.

The motion carried by roll call vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:
This committee had no business to bring before the board.

OTHER COMMITTEES AND BOARDS:
Grants Administration Oversight Committee:
A Resolution authorizing a County application for funding assistance from the Illinois Department of Transportation for a Combined Vehicle Program (CVP) grant for up to six (6) new vehicles to replace six (6) vehicles currently in use by the Jo Daviess County Transit System was approved following a motion made by John Lang and seconded by Brandon Behlke.

The motion carried by voice vote.

Board members appointed to other special committees updated the board with information involving those committees.

AGENDA ITEM V - BOARD MEMBER CONCERNS
There were no concerns at this time.

AGENDA ITEM VI - CITIZENS’ COMMENTS
There were no citizens’ comments at this time.

AGENDA ITEM VII - CLOSED SESSION
The board entered closed session at 7:56 p.m. to discuss:
Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”

Topics of Discussion: Deputy Assessment Officer, IT/GIS Director, GIS/GPS Specialist, Deputy Circuit Clerk following approval of a motion made by Brandon Behlke and seconded by LaDon Trost.

The motion carried by voice vote.

The board reconvened to open session at 8:13 p.m. following a motion made by Brandon Behlke and seconded by Steve Allendorf.

The motion carried by voice vote.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION
A resolution to approve retro pay for employees IT/GIS Director, GIS/GPS Specialist and two Deputy Circuit Clerks entitled to a pay increase per the new reclassification policy, retro pay to be compounded from date of reclassification was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

A resolution to approve the reclassification of the Deputy Assessment Officer position, to amend the Jo Daviess County Pay Grade Structure Schedule, and approve an updated position description to be effective immediately was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by roll call vote.

AGENDA ITEM IX - ADJOURNMENT
The meeting adjourned following a motion made by Don Hill and seconded by Steve McIntyre.

The motion to adjourn carried by voice vote.

Chairperson Winkelhake adjourned the meeting at 8:16 p.m. until 7:00 p.m. Tuesday, June 12, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.
MINUTES APPROVAL

1. County Board meeting minutes from the April 9, 2018 meeting.

APPOINTMENTS

2. Appointment of Vicki Wurster to serve as a Commissioner of the Housing Authority of the County of Jo Daviess for a five-year term ending June 15, 2023.

CLAIMS

1. Claims approval in the amount of $246,763.09 as follows:
   i. $246,489.36 (Regular Claims)
   ii. $59,696.01 (Utilities)
   iii. $45,402.53 (GGMI Hotel/Motel Tax Reimbursement)
   iv. $11,052.02 (IMRF Accelerated Payment)
   v. $273.73 (Travel Reimbursements)
      • John Lang $273.73
2. Emergency Telephone Systems Board Fund claims in the amount of $3,145.10.
3. Sheriff’s Forfeiture Fund claims in the amount of $270.71.