

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
MARCH 10, 2020**

**CALL TO ORDER:** Jo Daviess County Chairperson Scott Toot called the meeting to order at 7:00 p.m. on Tuesday, March 10, 2020 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**ROLL CALL** was answered as follows: Present - Steve Allendorf, William Bingham, Staci Duerr, Robert Heurman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Present: 14. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Toot.

**THE INVOCATION** and thought for the day were given by William Bingham.

**AGENDA ITEM I – CONSENT AGENDA**

Starting in March, 2020, the Consent Agenda will include a category for line item transfers. This will eliminate the need to approve each transfer one by one. As always, any item on the consent agenda that requires individual attention may be removed, discussed, and acted upon separately.

A motion to approve the consent agenda was made by John Schultz and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Robert Heurman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

**AGENDA ITEM II - CITIZENS' COMMENTS**

Kimball Willis, Derinda Township, addressed the board regarding R2019-55, *A Resolution to Consolidate Election Polling Locations*, approved on December 10, 2019. The resolution relocated the Berreman and Derinda precinct polling places, due to ADA compliance issues. After discussion on the matter, the board had decided to amend the resolution to include language that stated the move was temporary for Berreman, until such time as it can be brought to compliance. He would like the Derinda precinct to have the same consideration. Chairperson Toot stated this item will be added to the April 7, 2020 Executive Committee meeting agenda for further discussion.

Chuck Pederson, EMA Coordinator, addressed the board regarding the COVID19 virus. He will be meeting with various agencies to discuss preparations if and when the virus becomes present in Jo Daviess County.

Sandra Schleicher, Public Health Administrator, addressed the board regarding the COVID19 virus. Her department is focused on getting the message out to the public and by what methods they plan to use. She indicated the first case outside of Cook County was announced today. The Health Department does not do the physical testing, as they do not have a lab on the premise, but must authorize all test submissions to the state laboratory.

Gary Diedrick, Guilford Township, addressed the board regarding the reintroduction of the Honor Flights of Dubuque, IA and Tri-States. They have formed a committee, working through Radio Dubuque, to get the information out to the public. They currently have 54 veteran applications and 15 guardian applications and will be asking for volunteers for the events preceding and following the Honor Flights, which are tentatively

**Jo Daviess County Board Meeting Minutes**

**March 10, 2020**

**Page 2 of 7**

scheduled for September 28<sup>th</sup> and September 29<sup>th</sup>. They plan to take all veterans interested in going, giving priority to World War II, Korean, and Vietnam vets first and after that, any veteran that has served honorably. Applications for veterans, guardians, and volunteers can be found online at [www.honorflightdbq.org](http://www.honorflightdbq.org). The committee will be accepting donations to offset the cost.

**AGENDA ITEM III – UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS**

**SOCIAL & ENVIRONMENTAL:**

The committee had no business to bring before the board.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

A motion to approve a Special Use permit for a Community Center and accessory Administrative Building for the Apple Canyon Lake property owners, with a three year extension to begin construction, commonly located at 14A157 Canyon Club Drive was made by John Schultz and seconded by Staci Duerr.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

A motion to approve a conservation “natural” burial cemetery on a portion of the subject property commonly located at 870 S. Pilot Knob Road/Casper Bluff was made by Hendrica Regez and seconded by Ron Smith.

Steve Allendorf asked Eric Tison, Planning and Development Administrator, if there had been objections during the public hearing. Eric Tison responded that there had been objections raised by landowners.

The motion carried by roll call vote. Ayes - William Bingham, Staci Duerr, Don Hill, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 11. Nays - Steve Allendorf, Robert Heuerman, and John Lang. Nays: 3. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

**LEGISLATIVE:**

The committee had no business to bring before the board.

**EXECUTIVE:**

Executive Chairperson Steve Allendorf re-ordered agenda items to accommodate the telephone participation of State’s Attorney John Hay.

A committee motion to approve the Destination Marketing Management Agreement as presented was made by Steve Allendorf.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

A committee motion to allow the State’s Attorney’s Office to semi-annually review closed session minutes and give the board his recommendations on whether or not they should be opened was made by Steve Allendorf.

The motion carried by voice vote.

**Jo Daviess County Board Meeting Minutes**

**March 10, 2020**

**Page 3 of 7**

A committee motion to adopt an Ordinance to Establish the Salary of the Jo Daviess County Coroner that includes a 3% increase per year, setting the FY2021 salary at \$19,675, FY2022 salary at \$20,265, FY2023 salary at \$20,873, and FY2024 salary at \$21,499 was made by Steve Allendorf.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Robert Heurman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

A committee motion to approve a Census 2020 Awareness Week Proclamation was made by Steve Allendorf.

Chairperson Toot read the proclamation aloud.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Robert Heurman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays: 0. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

A committee motion to approve a letter supporting an application being submitted by the Dubuque Metropolitan Planning Organization for grant funding to update a feasibility study for passenger rail service between Rockford, Illinois and Dubuque, Iowa was made by Steve Allendorf.

The motion carried by voice vote with nay votes recorded for Robert Heurman, John Lang, John Schultz, and LaDon Trost.

A committee motion to approve a letter supporting an additional \$4 million in funding in Illinois' Fiscal Year 2021 operating budget to help fill critically needed administrative and technical positions within the state's Soil and Water Conservation District (SWCD) conservation delivery infrastructure was made by Steve Allendorf.

The motion carried by voice vote.

**INFORMATION & COMMUNICATIONS TECHNOLOGY:**

The committee had no business to bring before the board.

**FINANCE, TAX, & BUDGETS:**

The fund balance for the Contingency Fund on January 31, 2020 is \$256,165.18.

**SPECIAL SERVICE COMMISSIONS:**

The committee had no business to bring before the board.

**DEVELOPMENT & PLANNING:**

The committee had no business to bring before the board.

**PUBLIC WORKS:**

A committee motion to provide 50/50 aid to Thompson Township for the Thompson Township Hoppe Road Culvert Project to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve the 2020 Township Motor Fuel Tax (MFT) Maintenance Bids as indicated to be paid from line item 021-43146-601 was made by LaDon Trost.

The motion carried by voice vote.

A committee motion to approve the 2020 County Motor Fuel Tax (MFT) Maintenance Bids as indicated to be paid from line item 006-43142-601 was made by LaDon Trost.

**Jo Daviess County Board Meeting Minutes**

**March 10, 2020**

**Page 4 of 7**

The motion carried by voice vote.

A committee motion to approve the 2020 Pollution Insurance Policy at a cost of \$6,723.00 to be paid from line item 017-48118-721 was made by LaDon Trost.

The motion carried by voice vote with a nay vote recorded for Robert O'Connor.

In response to the approval of the 2020 Pollution Insurance Policy, a motion to approve the following claim in the amount of \$6,723.00 was made by LaDon Trost and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Abstain - Robert O'Connor. Abstentions: 1. Absent – Lucas Bourquin, Diane Gallagher, and John Korth. Absent: 3.

The adjusted claim total for March, 2020 is \$411,974.29.

**LAW ENFORCEMENT & COURTS:**

The committee had no business to bring before the board.

**AGENDA ITEM V – OTHER COMMITTEES AND BOARDS**

Hendrica Regez, 2020 US Census Complete Count Committee, reported their committee had a meeting in Hanover on March 3, 2020 and are working with area food pantries and churches to circulate information regarding the census count.

Steve Allendorf, Special Service Commissions, reported a growing concern regarding the Stockton Ambulance Service's lack of response to pages in their area. Warren Ambulance has been increasingly called upon to cover Stockton's pages, which can leave their own area uncovered. A meeting was held with all parties and Steve hopes a plan is in motion to improve the response time.

**AGENDA ITEM VI – BOARD MEMBER CONCERNS**

William Bingham is asking for help from members to form a group to continue to work toward a solution regarding the sustainability of Jo Daviess County Emergency Medical Service. His committee spent fourteen months preparing their report and he does not want people to forget about it.

John Schultz would like the line item transfer information on the consent agenda to continue to list transfer reasons in parenthesis for the board's information.

Don Zillig would like clarification on whether or not the Contingency Fund has specific criteria to be met before utilization. He feels it should be available when unexpected expenses arise that were not in the budget.

John Lang informed members that HB4086 regarding the 1% service tax still has not be assigned to a committee.

Steve Allendorf stated he is concerned about the natural burial site that was approved earlier in the meeting. He believes this will be a problem for the county in the future.

**AGENDA ITEM VII – CITIZENS' COMMENTS**

Rose Noble, GGMI President and CEO, thanked the board for their earlier approval of the Destination Marketing Management Agreement.

**AGENDA ITEM VIII – CLOSED SESSION**

An item was listed for closed session; however, State’s Attorney John Hay said there was nothing to discuss at this time.

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

*“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”* Topic of discussion: Case No. 2017-L-5, Case No. 2020-TX-2.

**AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed as a result of closed session.

**AGENDA ITEM X - ADJOURNMENT**

A motion to adjourn was made by William Bingham and seconded by Robert Heuerman.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 8:12 p.m. until 7:00 p.m. Monday, April 13, 2020 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA  
MARCH 10, 2020**

**A. MINUTES APPROVAL**

1. County Board meeting minutes from the February 11, 2020 County Board Meeting.

**B. APPOINTMENTS/RESIGNATIONS**

1. The following is to clarify appointments/terms previously made to the Jo Carroll Enterprise Zone Management Organization:
  - i. Appointment of Ron Smith as County Board designee to the Jo Carroll Enterprise Zone Management Organization for a term commencing March 5, 2020 and ending November 30, 2020.
  - ii. Appointment of John Schultz to the Jo Carroll Enterprise Zone Management Organization for a three year term commencing March 5, 2020 and ending March 4, 2021.
  - iii. Appointment of Steve McIntyre to the Jo Carroll Enterprise Zone Management Organization for a three year term commencing March 5, 2020 and ending March 4, 2023.
  - iv. Appointment of Colin Fulrath to the Jo Carroll Enterprise Zone Management Organization for a three year term commencing March 5, 2020 and ending March 4, 2023.
2. Appointment of Ron Smith to the Northwest Illinois Enterprise Zone for a three-year term commencing January 1, 2020 and ending December 31, 2023.
3. Appointment of Daniel Haffele to serve as a trustee of the Apple River Fire Protection District for a three year term beginning May 1, 2020 and ending April 30, 2023.
4. Appointment of Robert Winter to serve as a trustee of the Elizabeth Community Fire Protection District for a three year term beginning May 1, 2020 and ending April 30, 2023.
5. Appointment of Steve Stadel to serve as a trustee of the Scales Mound Fire Protection District for a three year term beginning May 1, 2020 and ending April 30, 2023.
6. Appointment of Mark Wulfekuhle to serve as a trustee of the Warren Area Fire Protection District for a three year term beginning May 1, 2020 and ending April 30, 2023.
7. Appointment of \_\_\_\_\_ to the Jo Daviess County Board of Health for the remainder of a three-term ending April 30, 2022.

**C. CONTRACTS, AGREEMENTS, & PETITIONS**

**D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS**

**E. REPORTS & CORRESPONDENCE**

1. Thank you from the family of Carol Tucker.
2. Thank you from the family of Duane Olivier.

**F. CLAIMS**

1. Claims approval in the amount of \$405,251.29 as follows:
  - i. \$325,905.37 (Regular Claims)
  - ii. \$34,365.06 (Late Claims)
  - iii. \$44,980.86 (GGMI Hotel/Motel Tax Reimbursement)
2. Emergency Telephone Systems Board Fund claims in the amount of \$44,478.87.

**G. LINE ITEM TRANSFERS**

**Jo Daviess County Board Meeting Minutes**

**March 10, 2020**

**Page 7 of 7**

1. Line Item Transfers in the amount of \$26,100.00 as follows:
  - i. \$1,100.00 001-41126-702 Professional Service to 001-41126-705 Publishing.
  - ii. \$25,000.00 003-44151-702 Professional Service to 003-44151-920 Unbudgeted Grant Expense.