

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
FEBRUARY 13, 2018**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, RJ Winkelhake, called the meeting to order at 7:00 p.m. on Tuesday, February 13, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**ROLL CALL** was answered as follows: Present-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Present: 17 Absent: 0.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Winkelhake.

**THE INVOCATION** and thought for the day were given by Bill Bingham.

**AGENDA ITEM I – CONSENT AGENDA**

The consent agenda was approved as attached following a motion made by Brandon Behlke and seconded by Ron Smith.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 17. Nays: 0.

Renee Dieschbourg representative of Riverview Center read a proclamation designating the month of February 2018 as Teen Dating Violence Awareness Month and asked the board for their support by approving the proclamation. The board approved the proclamation following a motion made by Brandon Behlke and seconded by Ron Smith.

The motion carried by voice vote.

**AGENDA ITEM II - CITIZENS' COMMENTS**

Chris Hamilton thanked the board for the experience of being the President and CEO of the Greater Galena Marketing Inc. (GGMI). He introduced Rose Noble, Director of Marketing, who will assume the duties of interim President of GGMI until a permanent replacement is found.

**AGENDA ITEM III - UNFINISHED BUSINESS**

There was no unfinished business brought before the board at this time.

**AGENDA ITEM IV - NEW BUSINESS AND COMMITTEE REPORTS**

**LEGISLATIVE:**

This committee had no business to bring before the board.

**EXECUTIVE:**

The Amended Waterworks Building Lease between the City of Galena and Jo Daviess County (Executive Committee recommended approval of an amendment to the amended lease, meeting on January 2, 2018, County Board approved on January 9, 2018, lease was sent back to Galena City Council, on January 22, 2018, City Council approved County amendment and added two additional

provisions/amendments to the amended lease) was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

An electrical aggregation program supplier agreement was awarded to Dynegy Energy, at the rate of 6.204 cents per kwhr, for a term of 36 months, pending contract review and approval of language by the State's Attorney following a motion made by Brandon Behlke and seconded by John Lang.

The motion carried by voice vote.

A termination letter will be sent to MidAmerican Energy per the terms of a Master Supply Agreement with MidAmerican Energy following approval of a motion made by Brandon Behlke and seconded by John Schultz.

The motion carried by voice vote.

### **INFORMATION & COMMUNICATIONS TECHNOLOGY:**

A letter of support from the Jo Daviess County Board to iFiber for a possible redundant solution of the iFiber network in the City of Galena area being proposed by Jo Carroll Energy was approved following a committee motion made by Steve McIntyre.

The motion carried by voice vote with an abstention recorded for Martin Werner.

A proposal from NG-911 Inc., Williamsburg, Iowa for a new phone system at the Courthouse and Public Safety Building fully integrated with the future Next Generation 911 phone system at a cost of \$69,485.11 (\$57,610.00 to be paid from the General Capital Equipment Fund 048-46172-810, Activity Code 510-Courthouse/PSB Telephone System Reserve and \$11,875.11 to be paid by Courthouse departments/offices and the Sheriff's Office), pending review and approval of language in the proposed agreement by the State's Attorney and IT/GIS Director was approved following a committee motion made by Steve McIntyre.

The motion carried by voice vote.

### **FINANCE, TAX & BUDGETS:**

A motion to approve the following FY2017 line item transfer requests and associated claims in the amount of \$274,252.72 was made by Steve Allendorf and seconded by Brandon Behlke.

- a. A claim to Greater Galena Marketing, Inc. (GGMI) in the amount of \$81,334.72.
- b. Transfer of \$88,000.00 from 027-45161-401 Salaries-Full Time, \$19,000.00 from 027-45161-411 Health Insurance, \$60,000.00 from 027-45161-704 Telephone, \$22,000.00 from 027-45161-706 Printing, and \$22,000.00 from 027-45161-907 Trade Show/Events to 027-45161-919 GGMI Fund Balance Transfer to pay an associated claim to Greater Galena Marketing, Inc.(GGMI) an estimated year end true-up fund balance transfer payment (per contract) in the amount of \$192,918.00. (A \$500,000 fund balance transfer payment was made to GGMI in July, 2017).

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and RJ Winkelhake. Ayes: 14. Nays-Randy Jobgen, John Schultz and Don Zillig. Nays: 3.

A motion to approve the following FY2018 line item transfer requests in the amount of \$13,639.71 was made by Steve Allendorf and seconded by Rick Dittmar.

- a. Transfer of \$769.71 from Safety Building 001-41122-501 Education & Training to 001-41122-702 Professional Service.

- b. Transfer of \$6,000.00 from Public Health 003-44151-401 Full-time Salaries to 003-44151-403 Part-time Salaries.
- c. Transfer of \$4,617.00 from Public Health 003-44151-701 Maintenance Service to 003-44151-401 Salaries – Full-time.
- d. Transfer of \$1,400.00 from Public Health 003-44151-701 Maintenance Service to 003-44151-411 Health Insurance.
- e. Transfer of \$286.00 from Public Health 003-44151-701 Maintenance Service to 003-44151-421 Social Security Contribution.
- f. Transfer of \$67.00 from Public Health 003-44151-701 Maintenance Service to 003-44151-422 Medicare Contribution.
- g. Transfer of \$500.00 from Public Health 003-44151-701 Maintenance Service to 003-44151-431 Retirement Contribution (IMRF).

The motion carried by voice vote.

A motion to approve the following FY2018 line item transfer requests and associated claims in the amount of \$8,000.37 was made by Steve Allendorf and seconded by Randy Jobgen.

- a. Transfer of \$2,603.76 from Safety Building 001-41122-711 Utilities to 001-41122-603 Operating Supplies to pay an associated claim to H-11 Digital Forensics in the amount of \$6,475.00 for UFED Touch1 or Touch2 Ultimate License Renewal – One (1) year of software maintenance and support and Cellebrite UFED Touch1 Ultimate Standard exchange for UFED Touch2 Ultimate Standard.
- b. Transfer of \$1,500.00 from Tourism 027-45161-918 GGMI/H-M Tax Contract to 027-45161-906 Local Promotional Grant to pay an associated claim to Galena Downtown Business Association in the amount of \$1,500.00 for the Holiday Fire in the Sky event held in December, 2017.
- c. Transfer of \$500.00 from Transit 071-44163-702 Professional Service to 071-44163-701 Maintenance Service to pay an associated claim to Midwest Business Products in the amount of \$25.37 for copier maintenance contract for Fiscal Year 2018.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 17. Nays: 0.

Resolutions to execute deeds of conveyance of County's interest in parcel 18-009-051-00, 18-009-173-00, 18-011-134-00, 18-011-242-00, 18-012-051-00 and 18-012-073-00 in Thompson Township to Apple Canyon Lake Property Owners Association were approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

An intergovernmental cooperation agreement between the Township of East Galena and the County of Jo Daviess, Illinois was approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

Intergovernmental cooperation agreements between the Multi-Township Assessment District comprised of Menominee, Rawlins and Vinegar Hill Townships and the Multi-Township Assessment District comprised of Council Hill, Guilford and Scales Mound Townships and the County of Jo Daviess, Illinois was approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

A resolution calling for the Comptroller and General Assembly to protect availability of auditing standards for units of local government was approved following a committee motion made by Steve Allendorf.

The motion carried by voice vote.

**DEVELOPMENT & PLANNING:**

This committee had no business to bring before the board at this time.

**PUBLIC WORKS:**

The spring road posting resolution for 2018 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The 2018 Pollution Insurance Policy to be paid from line item 002-43141-721 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The supplemental Motor Fuel Tax resolution for the County Engineer's Salary was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The purchase of a Crysteel dump body and Monroe snow plow equipment to be installed by Monroe Truck Equipment, Monroe, WI, at a cost of \$55,940.00 and to be paid from line item 059-46174-820 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

The purchase of a 2019 International 750 truck chassis from Thompson Truck & Trailer of Dubuque, IA at a cost of \$47,000.00 after trade to be paid from line item 059-46174-820 was approved following a committee motion made by Randy Jobgen.

The motion carried by voice vote.

**LAW ENFORCEMENT & COURTS:**

A resolution to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2018 in the amount of \$7,000.00 was approved following a committee motion made by Bill Bingham.

The motion carried by voice vote.

A claim in the amount of \$7,000.00 to pay the State Appellate Prosecutor for invoice submitted to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2018 was approved following a motion made by Bill Bingham and seconded by Randy Jobgen.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 17. Nays: 0.

An interagency inmate mental health agreement with the Galena Clinic was approved following a committee motion made by Bill Bingham.

The motion carried by voice vote.

The renewal of inmate medical insurance for one year with International Medical Insurance Group at a cost of \$5,876.00 was approved following a committee motion made by Bill Bingham.

The motion carried by voice vote.

A change order from Montgomery Timmerman in the amount of \$3,820.00 for the Jo Daviess County Courthouse Third Floor Window Soffit/Fascia Project was approved following a committee motion made by Bill Bingham.

The motion carried by voice vote.

A claim in the amount of \$3,438.00 (\$3,820.00 less 10% retainage) to pay Montgomery Timmerman for Pay Application #005 submitted for the Jo Daviess County Courthouse Third Floor Window Soffit/Fascia Project and to approve a claim in the amount of \$7,951.00 (10% project retainage) to pay Montgomery Timmerman for Final Pay Application #006 approved by Shive-Hattery, and submitted for the Jo Daviess County Courthouse Third Floor Window Soffit/Fascia Project was approved following a committee motion made by Bill Bingham.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake and Don Zillig. Ayes: 17. Nays: 0.

This will bring the total claims paid for February, 2018 to \$768,758.65.

An Ad-Hoc Natural Hazard Mitigation Committee was established for the purpose of recommending a consultant and overseeing the process associated with updating the Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan (AHMP) following approval of a committee motion made by Bill Bingham.

The motion carried by voice vote.

Steve Bustard, Nancy McMenamin, Paul McMenamin, Samantha Sanders, and Chuck Pedersen were appointed to the Ad-Hoc Natural Hazard Mitigation Committee with Chuck Pedersen to serve as chairperson following approval of a committee motion made by Bill Bingham.

The motion carried by voice vote.

#### **SOCIAL & ENVIRONMENTAL:**

The FY2018 Purchase of Service Contract between the Dubuque Regional Humane Society and Jo Daviess County Animal Control for animal sheltering was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

The Jo Daviess County American with Disabilities Act Reasonable Modification Policy for Jo Daviess County Transit was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

#### **PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

This committee had no business to bring before the board.

#### **OTHER COMMITTEES AND BOARDS:**

Board members appointed to other special committees updated the board with information involving those committees.

**AGENDA ITEM V - BOARD MEMBER CONCERNS**

Several board members expressed concerns about Ambulance Associations and declining volunteers in the County. They feel it needs to be examined to see what options are available to improve the situations with ambulance services.

**AGENDA ITEM VI - CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM VII - CLOSED SESSION**

The board had no reason to enter into closed session at this time.

**AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed since the board did not enter into closed session.

**AGENDA ITEM IX - ADJOURNMENT**

The meeting adjourned following a motion made by Steve McIntyre and seconded by Bob Heuerman.

The motion to adjourn carried by voice vote.

Chairperson Winkelhake adjourned the meeting at 8:38 p.m. until 7:00 p.m. Tuesday, March 13, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA APPROVED  
FEBRUARY 13, 2018**

**MINUTES APPROVAL**

1. County Board meeting minutes from the January 9, 2018 meeting.

**APPOINTMENTS**

1. Appointment of Bill Tonne as a member of the Quad Cities Regional Economic Development Authority (QCREDA) Committee for a three-year term ending September 12, 2020.

**CLAIMS**

1. Claims approval in the amount of \$468,116.56 as follows:
  - i. \$413,737.63 (Regular Claims)
  - ii. \$44,886.93 (Utilities)
  - iii. \$3,000.00 (Emergency Claims)
    - Brian Adams \$1,000.00
    - Dennis & Jayne Kent \$1,000.00
    - Jerome & Susan Vondra \$1,000.00
  - iv. \$6,492.00 (Pollution Insurance)
2. Emergency Telephone Systems Board Fund claims in the amount of \$7,377.62
3. Sheriff's Forfeiture Fund claims in the amount of \$1,423.99
  - i. \$1,423.99 (FY2018)