

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JANUARY 9, 2018**

CALL TO ORDER: Vice-Chairperson of the Jo Daviess County Board, Brandon Behlke, called the meeting to order at 7:00 p.m. on Tuesday, January 9, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

ROLL CALL was answered as follows: Present-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Present: 15. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2.

THE PLEDGE OF ALLEGIANCE was led by Vice-Chairperson Behlke.

THE INVOCATION and thought for the day were given by Bill Bingham.

AGENDA ITEM I – CONSENT AGENDA

The consent agenda was approved as attached following a motion made by Randy Jobgen and seconded by John Schultz.

The motion carried by roll call vote: Ayes- Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Ayes: 14. Nays: 0. Abstain- John Lang. Abstain: 1. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments.

AGENDA ITEM III - UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV - NEW BUSINESS AND COMMITTEE REPORTS

Beth Baranski updated the board on the Galena River Watershed-based Planning Effort and provided a report to the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

An application by Steve and Pam Ehrler, petitioners, to amend the closing time specified in a Special Use Permit for conducting weddings, family reunions and other special events located at 11869 Chetlain Lane, Galena was approved following a motion made by Steve McIntyre and seconded by LaDon Trost.

The motion carried by voice vote.

LEGISLATIVE:

A resolution in support of a proposed amendment to the Public Employee Disability Act (5 ILCS 145) was approved following a committee motion made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

EXECUTIVE:

An amendment to the Jo Daviess County Emergency County Office Closing Policy was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

An amendment to the lease of the Waterworks Building between the City of Galena and Jo Daviess County and to add an amendment to the amendment to include an early termination clause with 60 day notice to the City was approved following a committee motion made by Brandon Behlke.

The motion carried by voice vote.

A resolution to pay FY2018 utility and maintenance expenses for the Waterworks Building from the Contingency Fund (016) was approved following a motion made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by voice vote.

An amended Jo Daviess County Identity Protection Policy was approved following a committee motion made by Brandon Behlke

The motion carried by voice vote.

An amended Jo Daviess County Ethics Ordinance was approved following a committee motion made by Brandon Behlke.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Ayes: 15. Nays: 0. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2

An ordinance adopting a policy to Prohibit Sexual Harassment was approved following a committee motion made by Brandon Behlke.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Ayes: 15. Nays: 0. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2

An advanced step hire request to hire the Buildings Grounds Maintenance Custodian I at Grade 4 Step 2 will be addressed in closed session.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

This committee had no business to bring before the board.

FINANCE, TAX & BUDGETS:

A motion to approve the following FY2017 line item transfer requests and associated claims in the amount of \$52,592.37 was made by Steve Allendorf and seconded by John Schultz.

- a. Transfer of \$48,666.83 from 027-45161-702 Professional Service to 027-45161-918 GGMI (H/M Tax per Contract) to pay an associated claim to Greater Galena Marketing, Inc. (GGMI) in the amount of \$48,666.83.
- b. Transfer of \$1,220.94 from 001-41122-711 Utilities to 001-41122-702 Professional Service to pay an associated claim to Heather Ward in the amount of \$1,220.94.
- c. Transfer of \$1,544.00 from 001-41122-711 Utilities to 001-41122-719 Other Service Charges to pay an associated claim to Dillon's in the amount of \$1,544.00.
- d. Transfer of \$1,160.60 from 002-43141-901 Contingency to 002-43141-724 Rental to pay an associated claim to Sloan Implement in the amount of \$1,160.60.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron

Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Ayes: 15. Nays: 0. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2.

A motion to approve the following FY2018 line item transfer requests in the amount of \$21,698.00 was made by Steve Allendorf and seconded by Randy Jobgen.

- a. Transfer of \$12,501.00 from 001-40101-701 Maintenance Service to 001-40101-401 Salaries – Full-time.
- b. Transfer of \$6,885.00 from 001-40101-701 Maintenance Service to 001-40101-405 Salaries – Overtime.
- c. Transfer of \$775.00 from 001-40101-701 Maintenance Service to 001-40101-421 Social Security Contribution.
- d. Transfer of \$182.00 from 001-40101-701 Maintenance Service to 001-40101-422 Medicare Contribution.
- e. Transfer of \$1,355.00 from 001-40101-701 Maintenance Service to 001-40101-431 Retirement Contribution (IMRF).

The motion carried by voice vote.

A motion to approve the following FY2018 line item transfer requests and associated claims in the amount of \$22,999.86 was made by Steve Allendorf and seconded by John Lang.

- a. Transfer of \$21,099.96 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$21,099.96.
- b. Transfer of \$899.90 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$1,899.90.

The motion carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Ayes: 15. Nays: 0. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2.

The total claims paid in January 2018 will be \$1,184,072.53.

The 2018 Jo Daviess County standard mileage rate will remain at .535 cent per mile following approval of a committee motion made by Steve Allendorf.

The motion carried by voice vote.

Agenda item IV F.6, an Eagle Ridge Assessment Complaint, was removed from the agenda at this time.

DEVELOPMENT & PLANNING:

This committee had no business to bring before the board at this time.

PUBLIC WORKS:

The Jo Daviess County Engineer was authorized to negotiate the acquisition of road right of way for the Stagecoach Trail Bridge/Culvert project between Apple River and Warren and to approve the use of the mandatory obligation purchasing process to pay the claims associated with the purchase of the road right of way following a motion made by Randy Jobgen and seconded by Don Hill.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

An Equitable Sharing Agreement and Certification with the Federal Government Department of Justice for any equitable shared cash, property, or proceeds was approved following a motion made by Bill Bingham and seconded by Randy Jobgen.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

The FY2018 Animal Control Stray Dog Pick-Up Contracts with the following municipalities: Apple River, East Dubuque, Galena, Scales Mound, Stockton and Warren were approved following a motion made by Don Hill and seconded by Ron Smith.

The motion carried by voice vote.

OTHER COMMITTEES AND BOARDS:

Board members appointed to other special committees updated the board with information involving those committees.

AGENDA ITEM V - BOARD MEMBER CONCERNS

There were no concerns brought forward.

AGENDA ITEM VI - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII - CLOSED SESSION

The board entered closed session at 7:47 p.m. to discuss:

Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topics of discussion: Buildings/Grounds Maintenance Custodian I - Advanced Step Hire Request

following approval of a motion made by John Lang and seconded by Randy Jobgen.

The motion carried by voice vote.

The board reconvened to open session at 8:08 p.m.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A committee motion for an advanced step hire request to hire the Buildings Grounds Maintenance Custodian I at Grade 4 Step 2 was made by Brandon Behlke.

An amendment to the motion to hire the Buildings Grounds Maintenance Custodian I at Grade 4 Step 6 at \$13.36 per hour was made by Steve Allendorf and seconded by Randy Jobgen.

The amendment carried by roll call vote: Ayes-Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Robert Heuerman, Don Hill, Randy Jobgen, John Lang, Steve McIntyre, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner and Don Zillig. Ayes: 15. Nays: 0. Absent-Richard Dittmar and RJ Winkelhake. Absent: 2.

The original motion including the amendment carried by voice vote.

AGENDA ITEM IX - ADJOURNMENT

The meeting adjourned following a motion made by Steve McIntyre and seconded by Bob Heuerman.

The motion to adjourn carried by voice vote.

Vice-Chairperson Behlke adjourned the meeting at 8:12 p.m. until 7:00 p.m. Tuesday, February 13, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse, Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA APPROVED
JANUARY 9, 2018**

MINUTES APPROVAL

1. County Board meeting minutes from the December 12, 2017 meeting

APPOINTMENTS

1. Appointment of Donna Berlage to the Personnel Review Committee.
2. Appointment of Eric Tison to the Personnel Review Committee.

CLAIMS

1. Claims approval in the amount of \$1,108,480.30 as follows:
 - i. \$762,644.11(Regular Claims)
 - ii. \$89,937.66 (Utilities)
 - iii. \$273.49 (Travel Reimbursements)
 - John Lang \$273.49
 - iv. \$255,625.04 (Health Department Property Purchases in the Village of Elizabeth)
 - 200 E. Myrtle Street \$113,151.40
 - 206 E. Myrtle Street \$28,892.28
 - 105 North Madison Street \$54,526.71
 - 107 North Madison Street \$59,054.65
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,993.43
3. Sheriff's DUI claims in the amount of \$2,307.55
4. Sheriff's Forfeiture Fund claims in the amount of \$105.92
 - i. \$76.96 (FY2017)
 - ii. \$28.96 (FY2018)