



Public Health
Prevent. Promote. Protect.

Jo Daviess County Health Department • 9483 US Rt. 20 West • P. O. Box 318 • Galena, Illinois 61036

Rescheduled June 5, 2019 Meeting

Jo Daviess County Board of Health

Tuesday, June 18, 2019 at 7:00 p.m.

Jo Daviess County Health Department Conference Room

MEETING MINUTES

1. **Call to Order:** Brandon Behlke, President of the Board of Health, called the Meeting to order at 7:04 p.m.

2. **Introduction of New Members:** Peg Dittmar and Merri Berlage introduced themselves to the other board members.

3. **Roll Call:**

Members Present: Nikki Chamberlain Pham, Brandon Behlke, Merri Berlage, and Peg Dittmar.

Members not present: Hesper Nowatzki and Elizabeth Blair. A quorum was not established.

Staff Present: Sandra Schleicher

Others Present: none

4. **Approval of Minutes:** The minutes from the May 1, 2019 Board of Health Meeting Minutes could not be approved as a quorum was not present.

5. **Citizens' Comments:** none

6. **Unfinished Business:**

a) **Discussion and possible action on recommendation from Social and Environmental Health Committee to change Farmer's Market permit fee for out-of-county residents.**

Sandra stated that she had received information from surrounding counties regarding their policies and fees for farmer's market and cottage food vendors. She will review this information and make comparisons to present to the board.

b) **Discussion and possible action on approval of STI testing program policies:** A copy of the proposed policies was given to the board members to review.

c) **Discussion and possible action on Elizabeth property:** A discussion was held giving background information to new members about the history of this project and possibilities for using the property in the future.

7. **New Business**

- a) **Financial Reports:** April 2019 and May 2019 financial reports for the Public Health Fund 003, Public Health Capital Investment Fund 055, and Animal Control Fund 020 were presented to board members for review. Discussion was held regarding the reports and about FY 2020 budgeting. President Behlke appointed Merri Berlage, Peg Dittmar, Nikki Pham, and himself to the Board of Health Finance Committee. It was discussed that an additional meeting will be needed during the budget process.
- b) **Discussion and possible action to approve the FY2020 – FY2021 Comprehensive Health Protection Grant for a total amount of \$164,362.** The allocation letter for the grant was presented. A discussion was held explaining what the grant funding includes.

8. CLOSED SESSION: The board did not enter closed session.

a) *Personnel section 2(c)1*

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” **Topics of discussion: Public Health Administrator**

b) *Personnel section 2(c)3*

“The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.” **Topics of discussion: Public Health Administrator.**

9. Possible action as a result of Closed Session: none

10. Administrator’s Comments: No further comments

11. President’s Comments: Brandon Behlke asked the other board members to consider serving as the President of the Board. He asked that members be surveyed regarding availability for a special board meeting or finance committee meeting to be scheduled for July 8.

12. Citizens’ Comments: none

13. Next Scheduled Board of Health Meeting: July 10, 2019 at 7:00 PM

14. Adjourn: Brandon Behlke adjourned the meeting at 8:45pm.