

MINUTES

708 MENTAL HEALTH BOARD OF THE JO DAVIESS COUNTY BOARD

Wednesday, December 12, 2018 5:30pm

Jo Daviess County Courthouse, Galena
3rd floor County Board Room

In Attendance: Board members – Elaine Townsend, Linda Nobis, Leslie Hawley, Sue Bourquin, Colleen Farrell, Bob O’Connor.
County Officials - Dan Reimer, County Administrator; Mary Althof, Office Manager/Administrator’s Office; Trina Orr, Grants Administrator
Agency Reps – Yvonne Knight-Wandel, Missy Lyons, Rachel Crain, Anne Heim, Roger Kelzer, Kenneth Davis

1. Call to Order 5:30 p.m. by Elaine Townsend

2. Citizens’ comments None

3. Approval of Minutes of meetings on July 18, 2018 and September 12, 2018

Correction to minutes of September 12th regular meeting: under #5, Approval of minutes should read “July 18th, 2018”, not “July 8th, 2018” for the Budget Workshop meeting. Motion to approve (with correction) by Linda N., 2nd by Sue B., all in favor. Approval of the July 18th minutes were done at the September 12th meeting.

4. Treasurer’s Report

A line item transfer to Publishing expense was needed to cover the cost of additional One Number Project ads in the Galena Gazette and the Flash. Motion to approve by Sue B., 2nd by Colleen F., all in favor.

5. President’s Report

a. Changes in Board membership

Member Bob O’Connor has been elected to the County Board and will now be our County Board liason, replacing Brandon Behlke. Elaine T. is looking for a new member to fill Bob’s spot. Elaine T. shared that she will be retiring from the board in June.

6. Unfinished Business None

7. New Business

a. Discussion regarding assistance from States Attorney, John Hay, Grant Administrator, Trina Orr, and Dan Reimer, County Administrator.

Elaine T. and Bob O. met with Dan Reimer, John Hay, Mary A. and Trina O. on December 7th. Trina is the Program Compliance Oversight Manager. The Illinois Grant Accountability & Transparency Act (GATA) has been implemented to increase accountability and transparency in the use of grant funds while reducing the administrative burden on both state agencies and grantees. The 708 grant contracts aren’t yet ready for FY19. The county administrator’s office will work with the 708 board to get the contracts done soon. Tax distributions will begin the end of June 2019.

b. Discussion of quarterly reporting requirements-send to County Admin Office

Trina O. will help review contracts in the near future and monthly reports going forward.

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Any changes to quarterly reports will be explained to agencies receiving grants before they are put in to effect.

c. Discuss changes for Riverview funding.

Riverview has experienced vacancies in 2 positions that received 708 funding in FY18. Anne H. shared that after their November financial reports are completed, a check will be written to refund unused grant funds.

d. Discussion of upcoming meeting dates:

- i. Special Meeting January 7 or January 9, 2019. A special meeting for 708 board members will be held in January at the county board room. The date will be posted as soon as it is set. Agency providers are not required to attend, as no reports will be requested at this time.
- ii. June meeting site Dr. Davis invited the 708 Board to have their June 12th meeting at the Galena Clinic.
- iii. Grant Applications due August 5, 2019 Correction: Grant applications will be due July 5th, 2019.
- iv. Budget Meeting July 17, 2019

8. Service Provider Reports

1. Riverview: The Crisis Service Coordinator position was filled in October. Weather was not the best for our Duck Derby fundraiser this year, so proceeds were not as high as we had hoped. Our educator continues to provide programs at area schools.
2. Kreider: Staffing levels are better than in the past. We are currently fully staffed in Stockton, where we have 15 clients. Sunporch windows at the Sincock house are still not done; the maintenance position is still unfilled. Discussion about the status of grant funds for unfinished projects will be held at the January 708 Board meeting. Rachel invited any board members who are able, to come and tour the homes during the day.
3. CONTACT: Total number of calls received from Jo Daviess Co. residents were down in Sept. and Oct. November numbers have not been received yet. 89 crisis calls were received. Provided Youth Mental Health First Aid in Lena; 6 attendees were from Jo Daviess Co. Another YMHFA will be held in Jo Daviess Co. with the Juvenile Justice Commission in Feb. A grant request with the Hope Foundation has been submitted that would specifically be used for marketing. One Number Project cards have been provided to EMT's in JDC.
4. The Workshop: Filling our Galena Gift Boxes is keeping our consumers busy this time of year. Core Fitness is a new customer for our janitorial services in Galena. We are also getting extra work with our laundry services for Chestnut Mountain resort. Jo Daviess County Transit just acquired 3 new minivans.
5. Galena Clinic: The pilot project with the jail has gotten much busier; they have requested another day of service. Transit has been instrumental at helping senior citizens get to our facility. A therapist visits with residents at the Elizabeth Nursing Home regularly, and helps facilitate tele-psychiatry with Dr. Maxwell.
6. Tyler's Justice Center: Our annual fundraising appeal was sent out in mid-November. Plans are being made for our fundraiser "Men Who Cook" which will be in April. We have also been facilitating protocol meetings which provide training to law enforcement personnel, DCFS workers, and State's Attorney's offices regarding referrals to Children's Advocacy Centers. We have conducted an increased number of forensic interviews this year, as compared to last year at this point.

9. Board Member Comments None

10. Adjourn Motion by Leslie H. at 6:30 p.m.; 2nd by Linda N., all in favor.

Next regular meeting – Wednesday, March 13, 2019, 5:30 pm, County Board Room, Court House, Galena