

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF DECEMBER 4, 2019

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:16 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Kevin Stewart, Jeff Wood, and Steve Birkbeck, Steve Allendorf, Michael Staver, and Helen Kilgore were physically present.

Board Members Absent:

Others Present: Michelle Bennett, and Sgt. Tina Brandel

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None at this time.

LEGISLATION: None at this time.

MEETING MINUTES: The October 2, 2019, meeting minutes were filed as presented.

FINANCIAL REPORTS: October financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for November 2019 is \$84,490.13. **Jeff Wood made a motion to approve the accounts payable claims for November in the amount of \$84,490.13 The motion was seconded by Helen Kilgore and motion passed.**

REPORTS:

A. **Sheriff's Report:** None at this time.

B. **Coordinator's Report:** Sgt. Brandel reported that the Sheriff's Department is down a few dispatchers at the moment. Sgt. Brandel is working the night shift. If you are trying to reach her, she will get back to you, it just may take a few days. Dekalb County's modification plan has been approved. They will file it today with the State. Ogle County will file their justification plan tomorrow with the State. Once we get Dekalb, Ogle and Winnebago filed, the other six will file all at one time. McHenry and Lee have dropped out. Hopefully the Ninga group will have a call next Tuesday, they have cancelled the last couple of calls. Syndeo did come to Michael Ramsey, asking for security with a signature letter for the sale between NG 911 and Solocom, that NINGA agrees to the sale.

C. **Assistant Coordinator's Report:** None at this time.

UNFINISHED BUSINESS:

- A. Discussion and possible action on approving the purchase of a new system recorder with related components, including installation costs, training costs and maintenance, from Nelson Systems at a cost not to exceed \$21,734.54 from the Equipment Acct (007-41128-810) needed for compatibility with the NG-911 project. Bill Kimball made a motion to make a recommendation to table this item until the January 8, 2020 meeting, to allow Sgt. Branadel time to discuss with Dan.

NEW BUSINESS:

- A. Discussion and possible action on appointing Tom Lange as ETSB Assistant Coordinator. Steve Allendorf made a motion to approve appointing Tom Lange as ETSB Assistant Coordinator. The motion was seconded by Kevin Stewart. Motion carries.
- B. Discussion and possible action on approving a "Request for Consent" document from NG-911, Inc. acknowledging the Jo Daviess County ETSB Service Agreement with NG-911, Inc., approved by the ETSB and signed on August 18, 2016, will remain in force and be transferred to Comtech Telecommunications Corporation after closing of the NG-911, Inc. sale to Comtech. Bill Kimball made a motion to table this item until the January 8, 2020 meeting. This will give State's Attorney John Hay time to review the document. Helen Kilgore made a motion to approve the signing of the document pending State's Attorney John Hay's approval. The motion was seconded by Steve Allendorf. Motion carries.
- C. Discussion and possible action on approving payment of \$72.27 to Genesis Power for a new battery at the Elizabeth Communication Tower. Battery cost is \$144.53 – ETSB responsibility is 50% of the cost. Helen Kilgore made a motion to approve payment of \$72.27 to Genesis Power for a new battery at the Elizabeth Communication Tower. (Battery cost is \$144.53 – ETSB responsibility is 50% of the cost. The motion was seconded by Steve Birkbeck. Motion carries.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: None at this time.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:21 p.m. following a motion made by Jeff Wood and seconded by Michael Staver.

Next meeting date is Wednesday, January 8, 2020 in the Jo Daviess County Sherriff's Conference Room.