

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

330 N. BENCH STREET
GALENA ILL. 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284

JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF OCTOBER 2, 2019

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:04 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Kevin Stewart, Jeff Wood, Michael Staver, and Steve Birkbeck were physically present.

Board Members Absent: Steve Allendorf, and Helen Kilgore

Others Present: Michelle Bennett

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: Chairman Bill Kimball reported that today he received a signed copy of our intergovernmental agreement with Whiteside County for backup communications. The agreement has been approved and signed by representative of both agencies.

LEGISLATION: None at this time.

MEETING MINUTES: The September 4, 2019, meeting minutes were filed as presented.

FINANCIAL REPORTS: August financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for September 2019 is \$10,774.25. **Jeff Wood made a motion to approve the accounts payable claims for August in the amount of \$10,774.25. The motion was seconded by Michael Staver and motion passed.**

REPORTS:

A. **Sheriff's Report:** None at this time.

B. **Coordinator's Report:** Sgt. Brandel is at the Spillman Conference in Utah. Chairman Bill Kimball reported for Sgt Brandel. Sgt. Brandel is requesting to purchase a replacement space heater for dispatch from Amazon for \$59.99. We are still waiting on Counties to sign amended agreements for NINGA and send monies in to get the drawings from Syndeo to file state plan. So far Boone, Dekalb, Jo Daviess, Ogle, Stephenson, Whiteside and Winnebago have all signed and returned. Still waiting on Bureau, Carroll, and Lee. The purchase of NG-911 Inc. and Solacom should be completed soon. The new quote for Nelson Systems is attached; I had them include PSAP 9-1-1 Interface and Integration NG911 SIPREC ANI/ALI CAD Integration. This will be required at some point by the state. It is cheaper to include it now rather than adding it later. I don't believe an RFP needs to be completed for this

since it is an upgrade to our existing system. Joe Kratcha recommended that we consider requesting Nelson Systems be approved by the County Board as a Sole Source Provider like the IT Department did with Dell. Sgt. Brandel went to EOC in Hanover on Wednesday, trained on and tested radio's with Paul Kurt from Comelec. All went well. She will be taking each shift down to do training. Sgt. Brandel had a meeting with Michael Ramsey, Chuck Pedersen and IT a couple of weeks ago about the EOC. Michael stated that if two more Solacom consoles are purchased and placed in the EOC, that if we had to evacuate this building and move to the EOC, we would be up and running with 9-1-1 at no additional licenses cost. They are supposed to be sending proposals for that to Chuck; the cost of the consoles is \$3600 each with additional set up cost. Sgt. Brandel will look at it once Chuck receives them. Thank you for allowing us to attend this very informative training for Spillman.

C. **Assistant Coordinator's Report:** None at this time.

UNFINISHED BUSINESS:

- A. Discussion and possible action on approving the purchase of a new system recorder with related components, including installation costs, training costs and maintenance, from Nelson Systems at a cost not to exceed \$21,734.54 from the Equipment Acct (007-41128-810) needed for compatibility with the NG-911 project. **Bill Kimball made a motion to make a recommendation to table this item until the November 6, 2019 meeting.**
- B. Discussion and possible action on approving to purchase of a space heater for the radio room from the ETSB Equipment Acct (007-41128-810) at a cost not to exceed \$100.00. **Bill Kimball made a motion to approve the purchase of a space heater for the radio room from the ETSB Equipment Acct (007-41128-810) at a cost not to exceed \$100.00. The motion was seconded by Kevin Stewart. Motion carries.**
- C. Discussion and possible action on approving the ETSB FY2020 Meeting Schedule. **Steve Birkbeck made a motion to approve the ETSB FY2020 Meeting Schedule. The motion was seconded by Jeff Wood. Motion carries.**

NEW BUSINESS:

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Kevin Stewart commented with a question about the Sheriff's request to purchase Star Com Radios. Bill Kimball recommended he talk with Sheriff Turner. Steve Birkbeck asked if there was a deadline for the other counties to sign the amendment to the NG 911, Inc. agreement that seven of the ten counties have approved? Bill Kimball stated he didn't think so.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:15 p.m. following a motion made by Michael Staver and seconded by Kevin Stewart.

Next meeting date is Wednesday, November 6, 2019 in the Jo Daviess County Sherriff's Conference Room.