

# JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY  
COMMUNICATIONS  
LAW\*FIRE\*EMS



## MINUTES FOR THE REGULAR MEETING OF JUNE 5, 2019

**CALL TO ORDER:** The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:04 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

**ROLL CALL:** Board Members Present: Jeff Wood, Bill Kimball, Kevin Stewart, Steve Allendorf, Helen Kilgore and Steve Birkbeck were physically present.

Board Members Absent: Michael Staver

Others Present: Sgt. Tina Brandel, and Michelle Bennett

A quorum was established.

**PUBLIC COMMENTS:** None at this time.

**CORRESPONDENCE:** None at this time.

**LEGISLATION:** Sgt. Brandel reported that things are moving forward with Syndeo. Brandon Kiefer has been moved to the road, he is currently in training. They hired Pat Quinn to replace Brandon. Once he is trained they will be at full capacity.

**MEETING MINUTES:** The April 3, 2019 meeting minutes were filed as presented.

**FINANCIAL REPORTS:** March financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claim for May 2019 is \$2,192.95. **Helen Kilgore made a motion to approve the accounts payable claims for March in the amount of \$2,192.95. The motion was seconded by Kevin Stewart and motion passed.**

### REPORTS:

- A. **Sheriff's Report:** None at this time.
- B. **Coordinator's Report:** Sgt Brandel also reported things are moving forward with Syndeo. Sgt. Brandel also reported that Brandon Kiefer has been promoted to the road. He is currently in training. They have hired Pat Quinn to replace Brandon. Once he is trained they will be at full capacity.
- C. **Assistant Coordinator's Report:** None at this time.

**UNFINISHED BUSINESS:**

- A. Discussion and possible action on approving funding for two telecommunicators to attend an Active Assailant and Critical Incident Stress Dispatcher Training program in Du Page County on July 22 and July 23, 2019. Registration cost of \$219 per attendee. **Helen Kilgore made a motion to approve funding for two telecommunicators to attend an Active Assailant and Critical Incident Stress Dispatcher Training program in Du Page County on July 22 and July 23, 2019 at the cost not to exceed \$1000.00. The motion was seconded by Steve Allendorf. Kevin Stewart made a motion to amend the amount to \$1250.00. Helen Kilgore made a motion to second the amended amount for \$1250.00. Motion carried.**

**NEW BUSINESS:**

- A. Discussion and possible action on approving the First Amendment of the 9-1-1 Services Agreement with NG-911 Inc. Note: The agreement includes payment of the sum of \$7,863.64 for the non-recurring Start Up Cost for the installation and configuration of the Sundeo network, including fiber laterals, and a \$730 monthly cost for ESInet. **Bill Kimball made a motion to make a recommendation to approve the First Amendment of the 9-1-1 Services Agreement with NG-911 Inc., in the amount of \$7,863.64 once the modifications are completed as recommended by our consultants. It will be corrected and re-sent. The motion was seconded by Helen Kilgore. Motion carries.**
- B. Discussion and possible action on a request from Sheriff Turner to help pay for part of the cost of the furniture for the ETSB Coordinators office. Cost is \$1,139 (\$185 for chair and \$954 for the desk) **Helen Kilgore made a motion to pay for the cost of the furniture for the ETSB Coordinators office in the amount of \$1139.00. The motion was seconded by Bill Kimball. Motion carries.**

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: None at this time.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:39 p.m. following a motion made by Kevin Stewart and seconded by Jeff Wood.

Next meeting date is Wednesday, July 3, 2019 in the Jo Daviess County Sherriff's Conference Room. .