

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

330 N. BENCH STREET
GALENA IL 61036
PHONE: (815) 776-9310
FAX: (815) 777-9284

JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF MAY 1, 2019

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:04 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Jeff Wood, Bill Kimball, Michael Staver, Steve Allendorf and Helen Kilgore were physically present.

Board Members Absent: Matt Judges, and, Kevin Stewart

Others Present: Sgt. Tina Brandel, Michelle Bennett, and Steve Birkbeck

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: Sgt. Brandel shared a Thank You card, form the family of Linda McIlvanie for the flowers we sent.

LEGISLATION: Sgt. Brandel reported that Illinois is trying to get 911 Dispatchers to be recognized as First Responders, rather than Clerical.

MEETING MINUTES: The April 3, 2019 meeting minutes were filed as presented.

FINANCIAL REPORTS: March financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claim for April 2019 is \$77,472.22. **Helen Kilgore made a motion to approve the accounts payable claims for March in the amount of \$77,472.22. The motion was seconded by Jeff Wood and motion passed.**

REPORTS:

- A. **Sheriff's Report:** None at this time.
- B. **Coordinator's Report:** Sgt Brandel also reported she had a phone conference with Michael Ramsey, he is still working with Leaf River Telephone to get us connectivity cheaper with Lit Fiber. He has contacted a company Syndeo, to help us get connectivity with Lit Fiber. He will have pricing next week. This is a real concern. If this doesn't progress we will need to explore our options.
- C. **Assistant Coordinator's Report:** None at this time.

UNFINISHED BUSINESS: None at this time

- A. **NEW BUSINESS: None at this time** Discussion and possible action on recommending the chairperson of the county board appoint Steve Birkbeck, Scales Mound Fire Protection District, with the advice and consent of the county board, to serve as a public safety agency representative on the Emergency Telephone System Board. As ETSB chairperson I am recommending Steve Birkbeck replace Deputy Matt Judges who has decided against seeking reappointment and whose term on the ETSB expired on April 30, 2019. Bill Kimball made a motion to make a recommendation to appoint Steve Birkbeck, to fill the Public Safety Vacancy of the ETSB Board. The motion was seconded by Steve Allendorf. Motion carries.
- B. Election of Vice Chairman – The Emergency Telephone System Board By-Laws, Article III. Members and Officers, Section 2 reads in part: The Vice-Chairperson shall be elected annually by a majority of the ETSB. Such election shall occur each May with the new officers commencing June 1 of the same year. Bill Kimball nominated Michael Staver as ETSB Vice-Chairman. Steve Allendorf made a motion that nominations be closed and Michael Staver be elected by acclamation. The motion was seconded by Helen Kilgore. Motion carries.
- C. Election of Secretary - The Emergency Telephone System Board By-Laws, Article III. Members and Officers, Section 2 reads in part: The Secretary shall be elected annually by a majority of the ETSB. Such election shall occur each May with the new officers commencing June 1 of the same year. Helen Kilgore volunteered to be the Secretary. The motion was seconded by Jeff Woods. Bill Kimball made a motion that nominations be closed and Helen Kilgore be elected Secretary by acclamation. Motion carries.
- D. Discussion and possible action on approving funding for telecommunicators to attend an Active Assailant and Critical Incident Stress Dispatcher Training program in DuPage County on July 22 and July 23, 2019. Registration cost of \$219 per attendee. Chair Bill Kimball would like to table this item until our next meeting.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Steve Allendorf commented on the Salt Lake City conference. He would like to discuss the amount of people that are attending. We will discuss this at the next meeting.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:21 p.m. following a motion made by Michael Staver and seconded by Jeff Wood.

Next meeting date is Wednesday, June 5, 2019 in the Jo Daviess County Sherriff's Conference Room. .