

JO DAVIESS COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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JO DAVIESS COUNTY
COMMUNICATIONS
LAW*FIRE*EMS



MINUTES FOR THE REGULAR MEETING OF JANUARY 8, 2020

CALL TO ORDER: The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:00 pm in the Jo Daviess County Sheriff's Conference Room, 330 North Bench Street, Galena, Illinois.

ROLL CALL: Board Members Present: Bill Kimball, Jeff Wood, Steve Birkbeck, Steve Allendorf, and Helen Kilgore(7:09) were physically present.

Board Members Absent: Kevin Stewart, and Michael Staver

Others Present: Michelle Bennett, and Sgt. Tina Brandel

A quorum was established.

PUBLIC COMMENTS: None at this time.

CORRESPONDENCE: None at this time.

LEGISLATION: None at this time.

MEETING MINUTES: The December 4, 2019, meeting minutes were filed as presented.

FINANCIAL REPORTS: November financial reports were reviewed. The Monthly Financial Statements were reviewed and filed as presented to submit for audit. The total accounts payable claims for December 2019 is \$2253.37. **Steve Birkbeck made a motion to approve the accounts payable claims for November in the amount of \$2253.37. The motion was seconded by Jeff Wood and motion passed.**

REPORTS:

A. **Sheriff's Report:** None at this time.

B. **Coordinator's Report:** Sgt. Brandel reported that the Sheriff's Department PSAP is fully staffed currently. There will be a Telecommunicator going on maternity leave in May. Sgt. Brandel will be setting up some TC training down at the EOC. Sgt. Brandel reported Dekalb and Ogle County's financials have been approved. Winnebago filed today. Dekalb County filed their modification 911 plan with the State. It is on the State Administrators desk, she has 30 days to approve. Hoping our first modification plan will be approved in the next 30 days. Frontier is playing hard ball with the rest of us, getting us the figures to complete our justification plans. They are asking for an absurd amount of information that they never asked of Dekalb, Ogle or Bureau. They all have their figures. Now the rest of us have a whole list of questions that we have to submit to them. We had a call yesterday with Michael Ramsey to discuss what we are going to do with Frontier. We got the ICC involved with this as well. We will give them the information they are requesting, but some of it we can't give to them because we won't have it until we have the pricing. They are trying to put us all into one group with pricing. We are all individual entities and need to be priced that way. I have received the year end reports from the State, and have started working on them. I can submit it starting on January 6th. I am just waiting on the final December financials, and a couple of mutual aid

agreements.(Because of new Chiefs of Police). The report is due the end of January. Sgt. Brandel handed out a pamphlet on Rapid SOS. There are 2 separate options, one is free and the other is a paid subscription. I don't have a lot of information at this time, but, with this when a call comes in it will automatically bring up the coordinates of the call. It follows people real time. Wisconsin uses the free version. Sgt. Brandel suggested if we have time to check out the free version. Then we can discuss it further. Sgt. Brandel talked about going to Wisconsin to visit a facility to see how it works. Assistant Coordinator Lange is doing well. I have started working on the year end financials with him.

C. **Assistant Coordinator's Report:** None at this time.

UNFINISHED BUSINESS:

- A. Discussion and possible action on approving a Resolution to Approve the Sole/Single Source Procurement Purchase of an Eventide Nexlog 740 Base Recording System from Nelson Systems, Inc. at a cost of \$18,377.04 to be paid from the ETSB (911) Emergency Services Fund Equipment Acct (007-41128-810). Jeff Wood made a motion to approve a Resolution to Approve the Sole/Single Source Procurement Purchase of an Eventide Nexlog 740 Base Recording System from Nelson Systems, Inc. at a cost of \$18,377.04 to be paid from the ETSB (911) Emergency Services Fund Equipment Acct (007-41128-810). The motion was seconded by Helen Kilgore. Motion carries.

NEW BUSINESS

- A. Discussion and possible action on approving funds for two dispatchers to attend Tactical Dispatch Telecommunicator Training at Ogle County on April 22, 2020 at a cost of \$275 each for a total of \$550 to be paid from the ETSB (911) Emergency Services Fund Education and Training Acct (007-41128-501). (Department vehicle to be used for transportation). Helen Kilgore made a motion to approve funding for two dispatchers to attend Tactical Dispatch Telecommunicator Training in Ogle County on April 22, 2020 at a cost of \$275 each for a total of \$550 to be paid from the ETSB(911) Emergency Services Fund Education and Training Acct (007-41128-501). (Department vehicle to be used for transportation). The motion was seconded by Steve Birkbeck. Motion carries.
- B. Discussion and possible action on approving funds in the amount of \$94.00 for Asst. Coordinator Tom Lange's annual membership dues in APCO (Association of Public Safety Communications Officials) from the ETSB (911) Emergency Services Dues Acct (007-41128-503). Steve Allendorf made a motion to approve funds in the amount of \$94.00 for Asst. Coordinator Tom Lange's annual membership dues in APCO (Association of Public Safety Communications Officials) from the ETSB (911) Emergency Services Dues Acct (007-41128-503). The motion was seconded by Steve Allendorf. Motion carries.
- C. Discussion and possible action on approving the ESRI GIS One (1) Year Maintenance Agreement (03/01/2020 to 01/28/2021) and payment for said agreement in amount of \$2,750.00 to be paid from the ETSB (911) Emergency Services Maintenance Acct (007-41128-410). This software is used for Spilman and NG911 mapping.) Steve Allendorf made a motion to approve the ESRI GIS One (1) Year Maintenance Agreement (03/01.2020 to 01/28/2021) and payment for said agreement in amount of \$2,750.00 to be paid from the ETSB (911)

Emergency Services Maintenance Acct (007-41128-710). The motion was seconded by Jeff Wood. Motion carries.

CLOSED SESSION: None at this time.

BOARD MEMBER CONCERNS: Chairman Bill Kimball reported he toured the EOC facility in Hanover. Currently there are two computers at the EOC setup and ready for use as an alternate PSAP in the event the PSAP at the Sheriff's Office became inoperable.

PUBLIC COMMENTS: None at this time.

ADJOURNMENT: The meeting adjourned at 7:21 p.m. following a motion made by Jeff Wood and seconded by Helen Kilgore.

Next meeting date is Wednesday, February 5, 2020 in the Jo Daviess County Sherriff's Conference Room.