

COMMITTEE REPORT

COMMITTEE: Development & Planning (D&P)
CHAIRPERSON: Diane Gallagher, Chairman
DATE/TIME: November 26, 2019 @ 7:00 p.m.

PRESENT:

<input checked="" type="checkbox"/> Diane Gallagher	<input checked="" type="checkbox"/> John Schultz	<input checked="" type="checkbox"/> Robert O'Connor
<input checked="" type="checkbox"/> Robert Heurman	<input type="checkbox"/> Staci Duerr	<input checked="" type="checkbox"/> Ron Smith
<input checked="" type="checkbox"/> Scott Toot	<input type="checkbox"/> Drew Townsend	

A quorum was established.

Other Board members: Hendrica Regez

Others: Dan Reimer and Eric Tison

1. Approval of Minutes

- a) Review and approve minutes for the October 22, 2019 Development & Planning Committee meeting – **John Schultz made a motion to approve the minutes for the October 22, 2019 Development & Planning Committee meeting. Seconded by Robert O'Connor and motion passed.**

2. Citizens' Comments - None

3. Unfinished Business

- a) FY2019/FY2020 Strategic Goals & Plans – Timelines/Responsibilities – The committee reviewed and updated their goals assigned during the 2019 County Board Retreat. Committee assignments in order of points received include: Revise County zoning ordinances for pro-business growth, Develop plan to encourage hemp and cannabis cultivation, Create economic development plan for the County, Update County Comprehensive Plan, Seek Federal grants to find/recruit industries appropriate for the area, Develop a comprehensive Jo Daviess County marketing plan to promote the County, Continue the review and rollout of 2018 residential building codes, Update the guest accommodation ordinance. Committee assignments carried over from 2017 and in progress include: Review International Residential Building Code for 2018, Continue to examine economic development plans, Update address data base, Review sub-division ordinance. Dan Reimer shared a copy of the resident survey from the 1997 Vision Project that Beth Baranski brought in to the office. The result of the project was the 2020 Vision Statement that is on the wall in the county board room and formed the basis for the Jo Daviess County comprehensive plan. Eric Tison added that public input is very important and recommended that another resident survey be considered for the update of the Comprehensive Plan. Resident input can also be gathered from public information meetings and gatherings. This is absolutely something that needs to be done.
- b) Update on Enterprise Zone – Ron Smith commented that the new enterprise zone was approved in September. The new Enterprise Zone will have to be officially established and the old Enterprise Zone has to be dissolved. Smith discussed that each of the Enterprise Zone members including Jo Daviess County has an account balance that needs to be distributed back to the members. No formal action has been taken on how the funds will be distributed. Reimer reviewed a financial report from the Enterprise Zone and suggested that any funds distributed back to Jo Daviess County be placed in the Jo Daviess County Economic Development and Investment Fund. Reimer reviewed the fund description for this fund.
- c) Update on a Jo Daviess County Karst Feature Database – Diane Gallagher commented that Beth Baranski was unable to attend the meeting tonight. Baranski informed Gallagher that there was nothing new to report. Scott Toot discussed that the Information Communication

& Technology Committee met on November 20th to discuss the Karst Feature Database; there was a motion to approve the County keeping a copy of the karst GIS data for internal use only and acknowledging that US Fish and Wildlife would be the owners of the karst GIS data, this motion failed by a vote of 3 yes to 4 no. Hendrica Regez felt there were some questions that the committee had and they will probably bring this item up again at a later meeting when those concerns are resolved.

- d) Update on Countywide Water Resource Management – No discussion at this time.
- e) Update on potential grant applications for water resource management – No discussion at this time.
- f) Update on Census 2020 – Diane Gallagher commented that her and Hendrica Regez are making progress on developing a Jo Daviess County Census 2020 committee. They have a meeting scheduled on Thursday, December 5th at 1:30 p.m. at the JDC Health Department. They are working on emails and Hendrica Regez has been really busy putting PR out to the different media sites, libraries and churches. They are starting to get responses back.
- g) Review and discussion on Jo Daviess County 2020 Vision Statement – Diane Gallagher challenged the committee to review the Jo Daviess County 2020 vision statement and review the Jo Daviess County Comprehensive Plan. If you have a certain area in the comprehensive plan that you would like to discuss at a future meeting she would appreciate hearing back by email which section you would like to discuss.

4. New Business

- a) Discussion and possible action on establishing meeting dates and start time for the FY2020 Development & Planning Committee meetings – Diane Gallagher commented that she has received input from members who would prefer to meet on Monday night and some that would prefer to meet earlier. Dan Reimer added that the Public Works Committee meets on the second Monday. The consensus of the committee was to keep the day the same but change the meeting start time to 5:30 p.m. Eric Tison brought up the fact that the fourth Tuesday in December is Christmas Eve. Gallagher proposed holding the December meeting on the 17th. **Scott Toot made a motion to approve the FY2020 Development & Planning meeting schedule as presented with a start time of 5:30 p.m. and December 17, 2019 set for the December meeting date. Seconded by Robert O'Connor and motion passed.**

5. Staff Reports

a) Building & Zoning

- i. Monthly Report – Eric Tison, Planning & Development Administrator, reported that building permits increased in September and October. Longhollow Canopy Tours requested an amendment to their special use. They have added to a portion of the property, an aerial challenge course, and with the amendment, a new structure will be constructed to register and start the zip line tour. We are continuing guest accommodations renewals for the 2020 license year and have already started inspections. Tison's staff will work with NWILED and their reduced staff as best they can to make sure that programs that they have up and running continue to remain as they continue in transition. Tison reported that the Zoning Board of Appeals recommendation regarding the Cannabis text amendment will be forwarded to the County Board in December. The ZBA removed onsite consumption from the amendment. Tison shared a handout from the Bureau of Labor Statistics which identified the number of dispensaries licenses that will be issued throughout the state. This particular region, which includes 10 counties, will only receive three dispensaries that are to be issued by May, 2020.

b) Economic Development

- i. NW Illinois Economic Development Monthly Report – Emily Legel, NW Illinois Economic Development Executive Director, was unable to attend the meeting due to a prior commitment in Stockton. Emily's report was included in the informational packet.

c) LRA Board

- i. Update on LRA/Port Authority Discussions - Ron Smith had nothing new to report at this time. John Schultz commented that he attended the Foreign Trade Zone meeting a couple of weeks ago. They are currently working with a company that has applied for and is going thru the process of being accepted into the foreign trade zone.
- 6. Citizens' Comments** – Eric Tison commented that he appreciates the committee moving the committee meeting start time up.
- 7. Board Member Concerns** – Diane Gallagher suggested that the County Board send a welcome letter to new businesses in the County.

The next regular Development & Planning Committee meeting will be Tuesday, December 17, 2019 at 5:30 p.m.

The meeting adjourned at 8:02 p.m. following a motion made by Scott Toot and seconded by John Schultz, motion passed.