

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
NOVEMBER 13, 2018**

CALL TO ORDER: Chairperson of the Jo Daviess County Board, RJ Winkelhake, called the meeting to order at 7:00 p.m. on Tuesday, November 13, 2018 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Present: 15. Absent - John Lang and Steve McIntyre. Absent: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Winkelhake.

THE INVOCATION and thought for the day were given by Bill Bingham.

AGENDA ITEM I – CONSENT AGENDA

Items B3 and B4 will be removed and addressed following action on the consent agenda.

The consent agenda was approved as attached following a motion made by Brandon Behlke and seconded by Martin Werner.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Lang and Steve McIntyre. Absent: 2.

A motion to approve the appointment of the following members to the Ad-Hoc Economic Development Committee: John Schultz, Steve McIntyre, Beth Baranski, Mike Dittmar, Wayne Raisbeck, Rod Brandt, Don Schaible, Lisa McCarthy, Eric Tison, Brandon Behlke, and a member to be determined at a later date was made by Ron Smith and seconded by John Schultz.

The motion carried by voice vote with abstentions recorded for Brandon Behlke, Richard Dittmar, and John Schultz.

A motion to approve the appointment of Ron Mapes to serve on the Planning Commission/Zoning Board of Appeals for a five (5) year term ending December 31, 2023 was made by Ron Smith and seconded by Don Zillig.

The motion carried by voice vote.

AGENDA ITEM II - CITIZENS' COMMENTS

Hendrica Regez invited the board to attend the *2018 Green Designation Awards Recognition and Networking* event being held at 5:30 p.m. on November 29, 2018 at the Galena Brewing Company, 227 N. Main Street, Galena, Illinois.

AGENDA ITEM III - UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV - NEW BUSINESS AND COMMITTEE REPORTS

LEGISLATIVE:

This committee had no business to bring before the board.

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EXECUTIVE:

A committee motion to approve the updated Jo Daviess County Information Technology Acceptable Use Policy was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County Fraud, Waste, and Abuse Policy was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County Whistleblower Protection Policy was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County Employee Handbook was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve a Resolution to Close the Revenue Stamp Account in the amount of \$150,733.74 was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve *An Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois Title 1 Administration, Chapter 5 County Board Meetings; Rules of Order; Procedures, Section 7, Debate* was made by Brandon Behlke.

The motion carried by roll call vote: Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, and Don Zillig. Ayes: 14. Nays - RJ Winkelhake. Nays: 1. Absent - John Lang and Steve McIntyre. Absent: 2.

A committee motion to approve Certification of Participation in the Illinois State Board of Elections Cyber Navigator Program was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve a Letter of Support for the Galena-Jo Daviess County Historical Society & Museum was made by Brandon Behlke.

The motion carried by voice vote.

A committee motion to approve an *Ordinance Establishing an Enterprise Zone Within the County of Stephenson – Said Enterprise Zone is Within Stephenson and Jo Daviess Counties Encompassing Contiguous Portions of the City of Freeport, The Village of Hanover, The Village of Lena, and The City of East Dubuque* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 14. Nays: 0. Abstain - Ron Smith. Abstentions: 1. Absent - John Lang and Steve McIntyre. Absent: 2.

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A committee motion to approve an *Intergovernmental Agreement Between the City of Freeport, the County of Stephenson, the City of East Dubuque, the Village of Hanover, the Village of Lena, and the County of Jo Daviess* with knowledge there will be minor changes was made by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 14. Nays: 0. Abstain - Ron Smith. Abstentions: 1. Absent - John Lang and Steve McIntyre. Absent: 2.

A committee motion to approve a *Resolution to Abate Taxes on Real Property in the County of Jo Daviess in the Northwest Illinois Enterprise Zone* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 14. Nays: 0. Abstain - Ron Smith. Abstentions: 1. Absent - John Lang and Steve McIntyre. Absent: 2.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

A committee motion to renew the iFiber network service agreement for a five year term at a cost of \$25,200.00 annually pending review and approval from the States Attorney was made by Scott Toot.

The motion carried by voice vote.

A committee motion to renew the NIUNet Internet service agreement for 50 Mbps symmetrical internet access at \$3,000.00 annually for a five year period pending review and approval from the state's attorney was made by Scott Toot.

The motion carried by voice vote.

FINANCE, TAX & BUDGETS:

A motion to approve the following FY2018 line item transfer request(s) in the amount of \$500.00 was made by Steve Allendorf and seconded by Randy Jobgen.

- a. Transfer of \$500.00 from 003-44151-703 Postage to 003-44151-451 Mileage because there are not enough funds remaining in line item budget to cover employee November 2018 mileage reimbursement.

The motion carried by voice vote.

A motion to approve the following FY2018 line item transfer request(s) and associated claim(s) in the amount of \$23,604.14 was made by Steve Allendorf and seconded by John Schultz.

- a. Transfer of \$1,000.00 from 001-40105-605 Office Supplies to 001-40105-702 Professional Services to pay an associated claim to Mail Services in the amount of \$2,222.15 because there were not enough funds appropriated for Professional Services in FY2018.
- b. Transfer of \$700.00 from 001-40108-702 Professional Service to 001-40108-704 Telephone to pay an associated claim to NG-911, Inc. in the amount of \$716.01 for the purchase of new phones for Assessment Office.
- c. Transfer of \$980.00 from 001-40109-451 Mileage to 001-40109-604 Computer Supplies to pay an associated claim to NG-911, Inc. in the amount of \$975.00 for new conference phone in the Board of Review room.
- d. Transfer of \$784.05 from 001-41121-501 Education & Training to 001-41121-502 Travel Expenses to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$784.05 because there were not enough funds appropriated for Travel Expenses in FY2018.

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- e. Transfer of \$902.30 from 001-41121-611 Fuel to 001-41121-502 Travel Expense to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$902.30 because there were not enough funds appropriated for Travel Expenses in FY2018.
- f. Transfer of \$1,000.00 from 002-43141-901 Contingency to 002-43141-604 Computer Supplies to pay an associated claim to Quill in the amount of \$839.96 because the current balance in 604 is not enough to cover claims for the remainder of the year.
- g. Transfer of \$768.35 from 017-48118-412 Unemployment Insurance to 017-48118-601 Maintenance Supplies to pay an associated claim to Illinois Bank & Trust Purchase Card in the amount of \$768.35 for the purchase of disposal bags for the Treasurer's books for mold remediation at the Courthouse.
- h. Transfer of \$14,408.15 from 017-48118-412 Unemployment Insurance to 017-48118-701 Maintenance Service to pay an associated claim to Servpro in the amount of \$14,408.15 for labor and materials through November 7, 2018 for mold remediation at the Courthouse.
- i. Transfer of \$500.00 from 001-41121-606 Minor Equipment to 001-41121-503 Dues to pay an associated claim to Critical Incident Response Team (CIRT) in the amount of \$500.00 for CIRT Dues for 2018.
- j. Transfer of \$1,000.00 from 069-41131-603 Operating Supplies to 069-41131-702 Professional Service to pay an associated claim to Midwest Medical Center in the amount of \$1,488.17 because line item did not have enough appropriated for inmate medical expenses in FY2018.

The motion carried by roll call vote. Ayes - Steve Allendorf, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 14. Nays - Brandon Behlke. Nays: 1. Absent - John Lang and Steve McIntyre. Absent: 2.

The total claims paid for November, 2018 is \$781,382.76.

A motion to approve the following FY2018 line item transfer request(s) in the amount of \$10,325.00 (Associated with full-time BGM Custodian position) was made by Steve Allendorf and seconded by Randy Jobgen.

- a. Transfer of \$5,200.00 from 001-40101-405 Salaries-Overtime to 001-40101-401 Salaries – Full-time.
- b. Transfer of \$250.00 from 001-40101-405 Salaries-Overtime to 001-40101-421 Social Security Contribution.
- c. Transfer of \$75.00 from 001-40101-405 Salaries-Overtime to 001-40101-422 Medicare Contribution.
- d. Transfer of \$500.00 from 001-40101-405 Salaries-Overtime to 001-40101-431 Retirement Contribution (IMRF).
- e. Transfer of \$4,300.00 from 001-40101-711 Utilities to 001-40101-411 Health Insurance.

The motion carried by voice vote.

The balance for the Contingency Fund as of September 30, 2018 is \$304,616.09.

A committee motion to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County Circuit Clerk for the year ended November 30, 2018 at a cost not to exceed \$5,600.00 was made by Steve Allendorf.

The motion carried by voice vote with an abstention recorded for Don Hill.

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A committee motion to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County audit for the year ended November 30, 2018 at a cost not to exceed \$47,100.00 was made by Steve Allendorf.

The motion carried by voice vote with an abstention recorded for Don Hill.

DEVELOPMENT & PLANNING:

This committee had no business to bring before the board.

PUBLIC WORKS:

A committee motion to approve a Motor Fuel Tax Resolution for FY2019 Motor Fuel Tax Maintenance in the amount of \$415,000.00 to be paid from line item 006-43142-6011 was made by Randy Jobgen.

The motion carried by voice vote.

A committee motion to approve a Motor Fuel Tax Supplemental Resolution for the IMRF/FICA of the County Engineer for the period of January 1, 2018 to December 31, 2018 in the amount of \$904.35 was made by Randy Jobgen.

The motion carried by voice vote.

A committee motion to approve a Motor Fuel Tax Resolution for the IMRF/FICA of the County Engineer for the period of January 1, 2019 to December 31, 2019 in the amount of \$20,000.00 was made by Randy Jobgen.

The motion carried by voice vote.

A committee motion to approve a Motor Fuel Tax Supplemental Resolution for the salary of the County Engineer for the period of January 1, 2018 to December 31, 2018 in the amount of \$4,178.97 to be paid from line item 006-43142-401 was made by Randy Jobgen.

The motion carried by voice vote.

A committee motion to approve a Motor Fuel Tax Resolution for the salary of the County Engineer for the period of January 1, 2019 to December 31, 2019 in the amount of \$93,896.00 to be paid from line item 006-43142-401 was made by Randy Jobgen.

The motion carried by voice vote.

A committee motion to approve a Motor Fuel Tax Resolution for the Alternative Insurance Assistance program of the County Engineer for the period of January 1, 2019 to December 31, 2019 in the amount of \$1,500.00 to be paid from line item 006-43142-411 was made by Randy Jobgen.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

A committee motion to approve squad maintenance contracts with three local establishments: Palmer Automotive, Elizabeth, IL; Barker Performance Automotive, Warren, IL; and Leibold's Auto Center, Galena, IL was made by Bill Bingham.

The motion passed by voice vote.

A committee motion to award a contract to Dillon's HM, Galena, for inmate food service at the Jo Daviess County Jail for FY2019 at a cost of \$8.50 for lunch without beverage was made by Bill Bingham.

The motion carried by voice vote.

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A committee motion to approve the purchase of a 2018 Ford Utility Police Interceptor AWD from Morrow Brothers, Greenfield, IL at a cost of \$29,970.00 to be paid from line item 038-46179-820 Vehicle was made by Bill Bingham.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

This committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a Special Use Permit for a residence under 40 acres in the AG district, 10391 E. Canyon Road, Stockton was made by Brandon Behlke and seconded by Scott Toot.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Lang and Steve McIntyre. Absent: 2.

A motion to approve a Special Use Permit for a Goat Yoga facility, 7306 US Route 20 West, Galena was made by Brandon Behlke and seconded by LaDon Trost.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Lang and Steve McIntyre. Absent: 2.

OTHER COMMITTEES AND BOARDS

LIQUOR COMMISSION:

A motion to approve an *Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois Title 4, Business License and License Regulations, Chapter 1 Liquor Control, Section 14 Classification of License and Section 15 License Fees* was made by Brandon Behlke and seconded by Randy Jobgen.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Lang and Steve McIntyre. Absent: 2.

AGENDA ITEM V – BOARD MEMBER CONCERNS

Bill Bingham updated the board on the status of the Ad-Hoc Committee on Jo Daviess County EMS Sustainability. They start meeting on Friday, November 16, 2018 and welcomes input from board members, both current and outgoing.

Brandon Behlke reminded board members there will be not an Executive Committee meeting on December 4, 2018 due to the County Board Reorganization on December 3, 2018 and the fact the new committee assignments will not be made at that time.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII - CLOSED SESSION

A motion to enter closed session at 8:15 p.m. was made by Brandon Behlke and seconded by Steve Allendorf to discuss:

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B. Collective bargaining section 2(c)2

“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.” Topic of discussion: Union negotiations – FOP-Deputies, Local 150.

The motion carried by voice vote with a nay vote recorded for Randy Jobgen.

The board reconvened to open session at 8:38 p.m. following a motion made by Brandon Behlke and seconded by Bill Bingham.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Lang and Steve McIntyre. Absent: 2.

AGENDA ITEM VIII - POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A motion to approve a five year collective bargaining agreement with the FOP (Fraternal Order of Police), representing Deputies, Corrections, Telecommunications, and Court Security, to commence retroactively on December 1, 2017 with wage increases of 2% in year one, 2.75% in years two, three, and four, and 3% in year five was made by Brandon Behlke and seconded by Ron Smith.

The motion carried by roll call vote. Ayes - Steve Allendorf, Brandon Behlke, Maryanne Bennett, Bill Bingham, Richard Dittmar, Robert Heuerman, Don Hill, Randy Jobgen, John Schultz, Ron Smith, Scott Toot, LaDon Trost, Martin Werner, RJ Winkelhake, and Don Zillig. Ayes: 15. Nays: 0. Absent - John Lang and Steve McIntyre. Absent: 2.

AGENDA ITEM IX - ADJOURNMENT

A motion to adjourn was made by Bill Bingham and seconded by Ron Smith.

The motion carried by voice vote.

Chairperson Winkelhake adjourned the meeting at 8:40 p.m. until 6:00 p.m. Tuesday, November 27, 2018 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
NOVEMBER 13, 2018**

MINUTES APPROVAL

1. County Board meeting minutes from the October 3, 2018 Budget Workshop
2. County Board meeting minutes from the October 9, 2018 meeting
3. County Board meeting minutes from the October 11, 2018 Budget Workshop
4. County Board meeting minutes from the October 17, 2018 Budget Workshop

APPOINTMENTS

1. Appointment of Dr. Calvin Schafer, DVM to serve as Jo Daviess County Animal Control Administrator for a three year term beginning on December 1, 2018 and ending on November 30, 2021.
2. Appointment of Angela Kaiser to the Grants Administration Oversight Committee.
3. Appointment of members to the Ad-Hoc Economic Development Committee: John Schultz, Steve McIntyre, Beth Baranski, Mike Dittmar, Wayne Raisbeck, Rod Brandt, Don Schaible, Lisa McCarthy, Eric Tison, Brandon Behlke, _____.
4. Appointment of Ron Mapes to serve on the Planning Commission/Zoning Board of Appeals for a five (5) year term ending December 31, 2023.
5. Appointment of Gary Diedrick to serve on the Planning Commission/Zoning Board of Appeals for a five (5) year term ending December 31, 2023.

CONTRACTS, AGREEMENTS, & PETITIONS

ORDINANCES, RESOLUTIONS & PROCLAMATIONS

REPORTS & CORRESPONDENCE

1. Thank you note from Sharon Wand
2. Thank you note from the Phillips Family
3. Thank you note from the John Mullen Family

CLAIMS

1. Claims approval in the amount of \$757,778.62 as follows:
 - i. \$488,605.82 (Regular Claims)
 - ii. \$169,043.15 (Utilities)
 - iii. \$99,621.22 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$508.43 (Travel Reimbursements)
 - v. John Lang \$146.91
 - vi. LaDon Trost \$361.52

Emergency Telephone Systems Board Fund claims in the amount of \$80,931.79