

# REVISED AGENDA

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## SPECIAL EXECUTIVE COMMITTEE MEETING OF THE JO DAVIESS COUNTY BOARD

Tuesday, October 13, 2020 @ 5:00 p.m.

Jo Daviess County Courthouse, Galena  
County Board Room

### Meeting is Accessible via Audio Call-in

#### 3<sup>rd</sup> Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
  - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor exit using the doors on the Meeker Street side or continue to the first floor to exit the building.
6. Do not use elevator in case of fire.

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Citizens' comments

**PLEASE NOTE CHANGE:** To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) by Tuesday, October 13, 2020 at 3:30 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. **We encourage you to submit your public comment via email.** Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the

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Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

## 5. New Business

- a) Discussion and possible action on a Resolution to Approve the Classification of the Grants Administrator Position.
- b) Discussion and possible action on a Resolution to Approve the Classification of the Program Compliance Oversight Monitor (PCOM) Position.
- c) Discussion and possible action on a Resolution to Approve the Classification of the Facilities Manager Position.
- d) Discussion and possible action on an Ordinance to Quarantine or Isolate to Prevent the Probable Spread of COVID-19 in Jo Daviess County

## 6. Closed Session

- i. Personnel section 2(c)1  
*"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."*
- ii. Collective bargaining section 2(c)2  
*"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."*
- iii. Litigation section 2(c)11  
*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."*
- iv. Purchase/lease property section 2(c)5  
*"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Section 2.06."*

7. Possible action as a result of closed session

8. Citizens' comments

9. Board Member Concerns

10. Adjourn

11. Next regular meeting – November 2, 2020.

**Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:**

<https://zoom.us/j/95049110807?pwd=TW9JaDhxQVRuZzdTMUZ3dStOVU1vQT09>

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Call in Number: 1(312)626-6799 US

Meeting ID: 950 4911 0807

Password: 146670

Call-in information is also available on the JDC website at [www.jodaviess.org](http://www.jodaviess.org)