

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Bill Bingham, Chairman
DATE/TIME: September 16, 2019 @ 4:38 p.m.
LOCATION: Jo Daviess County Highway Building, Hanover, IL

PRESENT:

<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Lucas Bourquin	<input checked="" type="checkbox"/> LaDon Trost
<input checked="" type="checkbox"/> Steve Allendorf	<input type="checkbox"/> John Korth	<input checked="" type="checkbox"/> Scott Toot
<input checked="" type="checkbox"/> Don Zillig		

A quorum was established.

Other Board Members: Hendrica Regez

Others: Dan Reimer, Nick Tranel and Kevin Turner

1. Minutes Approval:

- a) Minutes from July 15, 2019 Law Enforcement & Courts Committee meeting – **Steve Allendorf made a motion to approve the minutes from July 15, 2019 Law Enforcement & Courts Committee meeting. Seconded by Don Zillig and motion carried.**
- b) Minutes from August 19, 2019 Law Enforcement & Courts Committee meeting – **Don Zillig made a motion to approve the minutes from August 19, 2019 Law Enforcement & Courts Committee meeting. Seconded by Scott Toot and motion carried.**

2. Citizens' Comments: None.

3. Presentation and tour of the Jo Daviess County Emergency Operations Center – Chuck Pedersen, Jo Daviess County EMA Coordinator, conducted a tour of the new Jo Daviess County Emergency Operations Center, which is located at the Jo Daviess County Highway Building in Hanover, IL.

4. Unfinished Business

- a) FY2019/FY2020 Strategic Goals & Plans – Timelines/Responsibilities – The committee deferred their goals and committee assignments from the County Board Retreat.
- b) Update on the Jo Daviess County All Hazard Mitigation Planning grant//process – Chuck Pedersen, Jo Daviess County EMA Coordinator, reported that the first meeting of the Jo Daviess County All Hazard Mitigation committee will be on Tuesday, October 29th at 10:00 a.m. at the Crossroads Community Church in Galena. This meeting will be conducted by our consultants from American Environmental Corporation.
- c) Update on Menominee-Dunleith Fire Protection District (MDFPD) Communication Tower Steve Allendorf reviewed the soil analysis report from Midwest Testing Services, Inc. for the proposed Menominee Dunleith radio communication tower. The borings indicated there were weak subsoils and spread footings are not recommended. The engineers recommendation is three drilled shafts similar to Hanover radio communication tower project. Allendorf discussed that we may need to schedule a special meeting to discuss the budget and determine which agencies will share and contribute to the cost of the tower and which agency will own the tower. Nick Tranel stated that MDFPD would pay for the soil analysis report. Sheriff Turner asked if anyone had checked with ComElec to see if there would be an extra charge for annual equipment maintenance. Turner asked Tranel if he had received any information on the current radio equipment and if everything was up to date and programed correctly. Tranel has not received this information and will check into it.

5. New Business

- a) Discussion and possible action on the addition of a Property Manager position – Sheriff Turner discussed that we currently have two Buildings/Grounds/Maintenance/Custodian employees (Courthouse and Public Safety Building). It is hard for the Sheriff to oversee all of the day to day operations. Sheriff Turner suggested that possible a lead position or Buildings Manager position could be created and both current employees could apply. We currently have a list of daily, weekly, monthly and yearly operational tasks. Allendorf discussed that he is in favor of this proposal.
- b) Discussion and possible action on concrete proposal for Meeker Street Sidewalk repair – Sheriff Turner reported that we received a quote from Sproule Construction for the Meeker Street sidewalk repair. The sidewalk is adjacent to the courthouse. There appears to be an eroded cavity below a section of the sidewalk. We do not know how far down it goes. Sproule was doing some work for the city and brought this issue to our attention. The first proposal is if they just do the one panel and the second proposal is 47 feet of the 6 by 6 sections. Turner has discussed this with Steve Keeffer at the Highway Department. They may be able to help with the repair work. If so, we would just have the concrete, fill and pulling up the handrail and reaffixing it to the sidewalk.

6. Staff Reports

- a) **Sheriff's Report** – Sheriff Turner reported that the Department of Corrections Jail inspection report was included in the informational packet. Everything was good except for the lack of personnel. We are trying to correct this by cross training some of the telecommunications staff to cover. Turner discussed an Attorney General's response regarding restroom ADA compliance. It was found the restrooms are compliant however; they did find a couple of other issues that need to be addressed including proper signage and replace some of the door handles. Turner is planning to have a locksmith replace the door knobs with door handles. Turner reported that the Jo Daviess County ETSB has approved renewal of an intergovernmental agreement with Whiteside County in which Whiteside County will serve as our backup if the 911 system goes down in Jo Daviess County.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, was not in attendance.
- c) **Probation** – Jamie Watson, Chief County Probation Officer, was not in attendance.
- d) **Public Defender** – Scott Toot commented that we do not have updated public defender reports monthly. Reports are supposed to be submitted monthly on a timely basis.

7. Citizens' Comments – None.

8. Board Member Concerns – None.

The next Law Enforcement & Courts Committee meeting will be Monday, October 21, 2019, at 4:30 p.m. at the Jo Daviess County Courthouse, County Board Room.

Meeting adjourned at 5:09 p.m. following a motion by Scott Toot and a second by LaDon Trost.