

# AGENDA

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## **JOINT COMMITTEE BUDGET REVIEW MEETING LAW & COURTS COMMITTEE, EXECUTIVE COMMITTEE AND FINANCE, TAX & BUDGETS COMMITTEE**

Thursday, September 10, 2020 @ 5:30 p.m.  
Jo Daviess County Courthouse, Galena  
3<sup>rd</sup> Floor County Board Room

### **Meeting is Accessible via Audio Call-in**

#### **3<sup>rd</sup> Floor Evacuation Policy**

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
  - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, or continue to the first floor to exit building.
6. Do not use elevator in case of fire.

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Welcome and Introductions
4. Citizens' Comments

PLEASE NOTE CHANGE: To promote health and safety, we encourage the public to follow the Gubernatorial 'shelter in place' Executive Order. Therefore, in addition to standard (in-person) public comments at Jo Daviess County Board and Committee meetings, we will accept public comment via call-in during the time reserved for public comments or via email. Individuals or groups wishing to comment can email statements to the County Administration Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) by Thursday, September 10, 2020 at 3:30 pm.

Statements received by the deadline will be read aloud as part of the record, pursuant to the time parameters in Jo Daviess County Board Rules (three minutes per individual). The entirety of the statement will be placed in the official minutes, even if the statement reads longer than the time limit allows.

We take very seriously the recommendations from the Centers for Disease Control and Prevention (CDC) to socially distance and the Governor's Executive Order 2020-10, wherein no more than ten people can convene in one place. We encourage you to submit your public comment via email. Public comment and emailed comments will proceed in the order in which they are received.

If you choose to provide comment in person, requests must be received by the County Administrator's Office at [countyadministrator@jodaviess.org](mailto:countyadministrator@jodaviess.org) at least one hour prior to any scheduled public meeting. Due to COVID-19, current policy allows only persons with urgent or essential business to enter the Courthouse. Any person who requests to enter the Courthouse may be subject to a screening process, including but not limited to answering medical questions and having their temperatures taken before

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being allowed to enter. Information on how to access Jo Daviess County Committee or County Board meetings will be displayed on each meeting agenda.

1-5-22: Visitors

A. Addressing the Board: Except during the time allotted for public comment, no person, other than a member of the board, shall address that body, except with the consent of the presiding officer.

B. Identification: Each person addressing the board shall give his/her name and address in an audible tone of voice for the record and shall limit his/her remarks to no more than three (3) minutes. All remarks shall be addressed to the board as a body and not to any one member. No person, other than the board and person having the floor shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked a board member except through the presiding officer. (Ord., 10-14-2008)

5. Review and Summary of FY2021 Budget Process to Date

6. Procedures for Joint Committee Meetings

7. Budget Review Session with Finance, Tax & Budgets Committee

a) **Special Service Area Commissions (Law & Courts Committee)**

i. *Special Service Area 1 (043) - SF*

ii. *Special Service Area 2 & 4 (044)- SF*

iii. *Special Service Area 5 (061) – SF*

iv. *Special Service Area 6 (076) – SF*

v. Discussion and possible action on a Resolution to Establish the Jo Daviess County Special Service Area Number Seven Fund and Associated Fund Description

vi. *Special Service Area 7 - SF*

b) **Executive (Executive Committee)**

i. *Extension Education Fund (023) – SF*

ii. County Board (001-40102) - GF

iii. County Administrator (001-40103) – GF

iv. Grant Administrator (001-40113) - GF

c) **Regional Superintendent of Schools (Executive Committee)**

i. Regional Superintendent of Schools (001-44159) – GF

d) **County Treasurer (Finance, Tax & Budgets Committee)**

i. County Treasurer (001-40104) - GF

ii. Tax Extension (001-40105) - GF

iii. *Tax Sale Automation Fund (Treasurer Automation) (047) - SF*

iv. *Treasurer Sale in Error Fund (065) – SF*

e) **County Assessment (Finance, Tax & Budgets Committee)**

i. Chief County Assessment Officer (001-40108) – GF

ii. Board of Review (001-40109) – GF

f) **Other Budgets (Finance, Tax & Budgets Committee)**

i. *Veteran Assistance Program Fund (083)-GF*

ii. Miscellaneous (001-40112) - GF

iii. *Social Security Fund (012) - SF*

iv. *Illinois Municipal Retirement Fund (013) - SF*

v. *Contingency Fund (016) - SF*

vi. *Insurance Fund (017) - SF*

vii. *General Capital Investment Fund (042) - SF*

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## *viii. General Capital Equipment Replacement Fund (048) – SF*

8. Discussion and possible action to approve mandatory/necessary expense requests to increase/decrease FY2021 General Fund Budget target amounts.
9. Review of any Unfunded Requests and possible action to move them forward to the FY2021 Unfunded Request List.
10. Discussion and possible action on Executive Order Deferring Employee's Portion of Social Security Taxes (Executive Committee and Finance, Tax & Budgets Committee).
11. Board Member Concerns
12. Citizens' Comments
13. Adjourn

Next regular meeting for Executive Committee is Tuesday, October 6, 2020 at 6:30 p.m.

Next regular meeting for Finance Committee is Thursday, September 24, 2020 at 5:30 p.m.

**Due to Governor Pritzker's "stay at home" order, this meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:**

<https://zoom.us/j/92434369129?pwd=d3hZU3JmQS85TWdUSldwZmp1N0poUT09>

Call in Number: 1 (312) 626-6799 US  
Meeting ID: 924 3436 9129  
Password: 941769

**Call-in information is also available on the JDC website at [www.jodaviess.org](http://www.jodaviess.org)**