

These minutes are not the official record until final approval at the next board or committee meeting and all minutes may be changed until officially approved.

COMMITTEE REPORT

COMMITTEE: Executive Committee Special Meeting

CHAIRPERSON: Steve Allendorf, Chairperson

DATE/TIME: September 1, 2020 @ 6:30 pm

PRESENT:

Diane Gallagher
 Scott Toot
 Steve Allendorf

Bill Bingham
 Don Hill
 John Lang

LaDon Trost
 Lucas Bourquin
 John Schultz

A quorum was established.

Other Board Members: None.

Others: Dan Reimer, Melisa Hammer, John Hay, and Angela Kaiser.

1. Minutes Approval

- a) Minutes of the August 4, 2020 Executive Committee meeting – **Diane Gallagher made a motion to approve the August 4, 2020 Executive Committee meeting minutes as presented. Seconded by Don Hill and the motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and John Schultz. Absent: 3.**

2. Citizens' Comments – None.

3. Unfinished Business

- a) FY2019/FY2020 Strategic Goals and Plans – Nothing to report at this time. The next quarterly review will be November 3, 2020.
- b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road – Nothing to report at this time.
- c) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.
- d) Update of Jo Daviess County Special Service Area Commissions – Steve Allendorf reported the public hearing for the proposed SSA #7 was held on Friday, August 28, 2020 at 6 p.m. He believes this is necessary to continue to provide service to the citizens. He also reports all SSA's have received their most current tax distributions.
- e) Update on the Galena Preservation Action Organization – Nothing to report at this time.

4. New Business

- a) Discussion and possible action to approve an Ordinance Approving and Authorizing the Execution and Delivery of Local CURE Program Financial Support Conditions and Certification – Dan Reimer explained the CURE funding and the need for the ordinance. **John Lang made a motion to move forward to the County Board a recommendation to approve an Ordinance Approving and Authorizing the Execution and Delivery of Local CURE Program Financial Support Conditions and Certification. Seconded by Steve Allendorf and the motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John**

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Lang, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and John Schultz. Absent: 3.

- b) Discussion and possible action on a Resolution to Pay Eligible COVID-19 Expenses Associated with the Local CURE Program from the Contingency Fund (016) – Dan Reimer explained the need to use the Contingency Fund (016) to pay initial COVID-19 expenses, as they were not anticipated, therefore not in the FY20 budget. The resolution states the intention to reimburse the Contingency Fund (016) when grant funds are received. **Don Hill made a motion to move forward to the County Board a recommendation to approve a Resolution to Pay Eligible COVID-19 Expenses Associated with the Local CURE Program from the Contingency Fund (016). Seconded by John Lang and the motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and John Schultz. Absent: 3.**
- c) Discussion and possible action on a change of location for the Berreman voting precinct from the Pleasant Valley Town Hall to the Berreman Town Hall – Angela Kaiser reported she and County Engineer Steve Keeffer completed the ADA accessibility survey of the Berreman Town Hall on Thursday, August 27th. She reported the work done on the building not only brings it into ADA compliance, but looks fantastic and is happy to recommend moving the Berreman precinct poll location back to the Berreman Town Hall at 8938 S. Town Hall Rd. in Stockton. **Steve Allendorf made a motion to move forward to the County Board a recommendation to approve the change of location for the Berreman voting precinct from the Pleasant Valley Town Hall to the Berreman Town Hall for the November election. Seconded by Don Hill and the motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and John Schultz. Absent: 3.**
- d) Discussion, recommendation, and possible action to review closed session minutes – Scott Toot indicated he would like to wait to review any recommendations from the State’s Attorney until after the budget workshops.

5. Closed Session – There was no reason to enter closed session.

6. Possible action as a result of closed session – There was no action required as a result of closed session.

7. Staff Reports

- a) County Administrator Dan Reimer reported on the FY21 Budget process. Joint meetings started Tuesday, August 25th, with the second being held Monday, August 31st and the third is scheduled for this Thursday, September 3rd.

8. Citizens Comments – None.

9. Board Member Concerns

- a) Steve Allendorf expressed his thanks to all who worked with Berreman Township to see them become ADA compliant and eligible to be a poll location once again.
- b) Scott Toot is concerned about the speaker system in the County Board room. They are consistently having trouble with the microphones and may need to replace it.
- c) Diane Gallagher reported Development & Planning will be meeting soon and is sure the committee will be very pleased with the increased building permits. She also reported on the Census initiative and how they are now starting to come door to door.
- d) Board members expressed the thanks to County Administrator Dan Reimer for all of his hard work. They greatly appreciate it.

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The meeting adjourned at 7:09 p.m. following a motion made by John Lang. Seconded by Steve Allendorf and the motion carried by roll call vote. Ayes – Steve Allendorf, Diane Gallagher, Don Hill, John Lang, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and John Schultz. Absent: 3.

The next meeting of the Executive Committee is scheduled for Tuesday, October 6, 2020 at 6:30 p.m.

DRAFT