

COMMITTEE REPORT

COMMITTEE: Social and Environmental Committee
CHAIRPERSON: Don Hill, Chairman
DATE/TIME: August 20, 2020, 6:30p.m.

PRESENT:

<input checked="" type="checkbox"/> Don Hill	<input type="checkbox"/> Bob Heurman
<input type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Hendrica Regez
<input checked="" type="checkbox"/> Robert O'Connor	<input checked="" type="checkbox"/> Scott Toot
<input type="checkbox"/> Lucas Bourquin	

A quorum was established.

BOARD MEMBERS PRESENT: None

OTHERS PRESENT: Kathy Gabel, Melisa Hammer, Rich Machala, Dan Reimer and Sandra Schleicher

1. Minutes Approval

- a) Minutes of the July 14, 2020 Special Social & Environmental Committee meeting – **Bob O'Connor made a motion to approve the minutes of the July 14, 2020 Special Social & Environmental Committee meeting. Seconded by Hendrica Regez and motion passed following a roll call vote resulting in all ayes.**
- b) Minutes of the July 16, 2020 Social & Environmental Committee meeting – **Hendrica Regez made a motion to approve the minutes of the July 16, 2020 Social & Environmental Committee meeting. Seconded by Scott Toot and motion passed following a roll call vote resulting in all ayes.**
- c) Minutes of the July 23, 2020 Special Social & Environmental Committee meeting – **Scott Toot made a motion to approve the minutes of the July 23, 2020 Special Social & Environmental Committee meeting. Seconded by Hendrica Regez and motion passed following a roll call vote resulting in all ayes.**

2. Citizens' Comments: None.

3. Unfinished Business

- a) Update on Jo Daviess County Health Department – Don Hill reported the Board of Health has decided to sell the properties in Elizabeth using a sealed bid process with bids to be opened at the next regularly scheduled Board of Health meeting. Public Health Administrator, Sandra Schleicher, added that the date may have to be pushed back about a month as the bid documents are just now being finalized and notice has to be published in newspaper.
- b) Discussion and possible action on a Resolution to Support the Development of a Jo Daviess County Climate Change Action Plan – Hendrica Regez has worked with Bill Bingham on a final draft which was in the packet. Regez asked that the resolution be discussed and voted on at a future committee meeting when more committee members are present. This item will be held over to the September meeting.
- c) Passenger Rail Feasibility Study Update – Hendrica Regez commented that there is nothing new to report on the Passenger Rail Feasibility Study at this time.
- d) Discussion and possible action regarding Animal Control Ordinance Violations – Sandra Schleicher commented that she has not had a chance to work on drafting the Ordinance. Don Hill commented that we will keep this item on the agenda and they will discuss more at the next Board of Health meeting.

4. New Business

- a) Discussion and possible action on a position description and JDQ for the full-time Program Compliance Oversight Monitor (PCOM) position (The Grants Administration Oversight Committee will be holding a meeting on Thursday, August 20, 2020 at 9:00 a.m. for a possible recommendation) – Bob O’Connor, member of the Grants Administration Oversight Committee (GAOC), reported that thanks to a lot of preparation and work by Angie Kaiser and Melisa Hammer the position description for the combined PCOM/Grants Administrator position were separated into individual position descriptions. The County Board has approved moving forward with two full-time positions. The duties and responsibilities for each position were discussed and evaluated at the GAOC Committee this morning. The GAOC committee worked on it for a substantial amount of time to streamline into the documents that are in the meeting packet today. The position descriptions define the roles, duties and responsibilities and qualifications necessary for each position. Dan Reimer added that the position descriptions and associated JDQ’s will be moved forward to the Personnel Review Committee and then on to the consultants for classification on the Jo Daviess County pay grade structure schedule. Reimer also discussed that the GAOC started review of Jo Daviess County Transit operator agreement but this will take several meetings to complete. Scott Toot added that the Grants Administrator position will assist the County in being more responsive to grant opportunities when they come up and hopefully help successfully obtain more grants, too. Hill agreed with Toot. Regez commented that she was very impressed with the hard work the committee did on this. **Scott Toot made a motion to move forward the position description and JDQ for the full-time Program Compliance Oversight Monitor (PCOM) position to the Personnel Review Committee. Seconded by Hendrica Regez and motion passed following a roll call vote resulting in all ayes.**
- b) Discussion and possible action on a position description and JDQ for the full-time Grant Administrator position (The Grants Administration Oversight Committee will be holding a meeting on Thursday, August 20, 2020 at 9:00 a.m. for a possible recommendation) –Bob O’Connor discussed that the full-time Grants Administrator position was the second position description that was finalized and approved by the GAOC. Reimer added it is recommended that the Grants Administrator position report to the County Treasurer. The position will continue to serve as Secretary to the GAOC. The PCOM position will continue to report to the County Administrator but will now be appointed by the County Board rather than the GAOC. **Hendrica Regez made a motion to move forward the position description and JDQ for the full-time Grant Administrator position to the Personnel Review Committee. Seconded by Bob O’Connor and motion passed following a roll call vote resulting in all ayes.**
- c) Discussion and possible action on the Operator Agreement between Jo Daviess County and the Jo Daviess County Transit System, operated by The Workshop (The Grants Administration Oversight Committee will be holding a meeting on Thursday, August 20, 2020 at 9:00 a.m. for a possible recommendation) – Bob O’Connor reported that this item, because of the time spent on the other agenda items, will be discussed more at the next GAOC meeting.

5. Staff Reports

- a) Jo Daviess County PCOM – Rich Machala, Interim Jo Daviess County Program Compliance Oversight Monitor (PCOM), reported that he handed out his report at the meeting this evening because he was running a little behind in all his other duties since started in his new position of Interim PCOM Machala reviewed his report which included a summary of some work he and other Department Heads have been doing, in an effort to catch up on all the IDOT grant requirements and timelines.

- b) Jo Daviess County Transit – Kathy Gable, Jo Daviess County Transit Director, reported that she received an email about 6 pm this evening that the Transit will be receiving the new transit vehicles Thursday or Friday. They just have to set up a time on either of those days to go to Kankakee to pick them up. They have scheduled a soft opening with Kreider on September 1st to try to increase their ridership. The Transit report was included in the informational packet.
- c) Public Health – Sandra Schleicher, Jo Daviess County Public Health Administrator, reported that the Board of Health continues to research potential programs for the Health Department. COVID-19 is pretty much their life every day. There were five new cases today bringing the County total to 155. A second reported COVID-19 related death was confirmed on Monday. They have been spending a lot of time with the schools getting plans in place. Most of the schools went back into session this week. They are continuing to review the new mask enforcement emergency rules that came out a week or so ago. They are addressing complaints as they come up. They did hire one additional person who worked with them a few years ago and came back as our Emergency Response Coordinator. She has taken on a big part of the contact tracing as well. The Health Department has three positions posted right now to fill. These positions are all funded through the contact tracing grant but we are also hoping to be able to keep them on long term. The grant goes through May. Environmental Health is busy with inspections and keeping that part of their program going.
- d) Mental Health Board – Nothing new to report.

6. **Citizens' Comments:** None.

7. **Board Member Concerns:** Hendrica Regez has been thinking about how the County can further help businesses during this COVID crisis and also help economic development in the County. Farmers markets are really important outlets for people to start a business or even make a few extra dollars with something that they produce. Regez suggested the possibility of a grant to reimburse the Health Department to waive all the permit fees required for farmers markets. Don Hill commented that the Board of Health did discuss this at their last meeting but did not make any recommendations. Regez suggested using funds from the Small Business Stabilization Grant Program. Scott Toot added that he would be open to this suggestion.

8. **Adjourn:** Motion to adjourn was made at 7:15 p.m. by Scott Toot, seconded by Bob O'Connor. Motion passed following a roll call vote resulting in all ayes.

Next regular meeting will be on Thursday, September 17, 2020 @ 6:30 p.m.