

COMMITTEE REPORT

COMMITTEE: Law Enforcement & Courts
CHAIRPERSON: Bill Bingham, Vice-Chairman
DATE/TIME: August 18, 2019 @ 4:32 p.m.

PRESENT:

<input checked="" type="checkbox"/> Bill Bingham	<input type="checkbox"/> Lucas Bourquin	<input checked="" type="checkbox"/> LaDon Trost
<input checked="" type="checkbox"/> Steve Allendorf	<input type="checkbox"/> John Korth	<input checked="" type="checkbox"/> Scott Toot
<input checked="" type="checkbox"/> Don Zillig		

A quorum was established.

Other Board Members: None

Others: Kathy Phillips, Chuck Pedersen, Dan Reimer, Nick Tranel and Kevin Turner

1. **Minutes Approval:** None.

2. **Citizens' Comments:** None.

3. **Unfinished Business**

- a) FY2019/FY2020 Strategic Goals & Plans – Timelines/Responsibilities – The committee reviewed their goals and committee assignments from the County Board Retreat.
- b) Update on Hanover Emergency Operations Center (EOC) and the Hanover Radio Communication Tower – Chuck Pedersen, Jo Daviess County EMA Coordinator thanked the committee for approving the purchase of a used vehicle for the Emergency Manager. It is a very nice car, is in great shape and should last a very long time. Pedersen has started to move furniture into the emergency operations center. If we had to operate the EOC we could do it. We have seven radios in operation. The antenna is up and Paul Kurt did a great job getting everything together. We will be talking to you a little later in regards to moving the repeater from the water tower to the new tower. We still need a couple of Tv's mounted and a couple of adjustments made. IEMA is coming on August 29th so he wants to have everything ready to go. The training center still has some work to be done. We are at 98% of completion right now. Steve Allendorf asked if we could have a committee meeting there sometime soon and Pedersen can show us around. Pedersen would also like to invite all County Board members to come to this meeting for a tour and presentation of what he does. Bill Bingham commented that we could have our next meeting at the EOC. Scott Toot added that we should have an alarm system installed at the EOC. Pedersen added that Joe Kratcha, GIS/IT Director, has done a great job getting all of the computers up and running on the network now. We can operate a mobile dispatch center out of there now. Steve Allendorf suggested that the local newspapers do an article on the new EOC to inform the public of how it evolved, where it is at and what its purpose is.
- c) Discussion on five year capital improvement plan – There was nothing new to report at this time.
- d) Update on the Jo Daviess County All Hazard Mitigation Planning grant – Chuck Pedersen reported that the grant application has been approved and signed. We will be starting to put together the meetings in September or October and get the initial plan started.

4. New Business

- a) Discussion and possible action on Menominee-Dunleith Fire Protection District (MDFPD) Communication Tower – Nick Tranel, representing Menominee-Dunleith Fire Protection District (MDFPD), brought the committee up to date on where they are at with a possible new radio tower. He spoke with ComElec and there is a request for a heavy duty tower at a cost of \$48,830. What they have gotten done so far is a soil investigation done at a cost of \$6,755. They have a quote from Hulscher Fencing for \$1,500 to fence the tower. Any equipment that goes on the tower is \$11,996. This does not include the concrete work because we don't have that until we know the height of the tower. We also don't have the cost of the tower zoning application fee. There are three options for consideration. Allendorf spoke in favor of the Rohn tower vs the other two options. The Committee discussed that a scope of work and a project budget needs to be put together. A commitment from the participating agencies is also needed to see how much they are willing to contribute to the project. **Steve Allendorf made a motion to support a new 180 foot Rohn radio communication tower for the Menominee-Dunleith Fire Protection District (MDFPD) location and for budgetary purposes use quote 2A from ComElec Services in the amount of \$48,830. Seconded by LaDon Trost and motion carried.**
- b) Discussion and possible action on a change order to the Comelec contract to move the repeater on the Hanover water tower to the new Hanover Radio Communication Tower – Sheriff Turner commented that we received this change order today to take down the old repeater on the water tower and put it back on the new radio communication tower in Hanover at a cost of \$2,544.71. After checking the JDC Purchasing Ordinance - Title 1 Chapter 2-1-4 F. Change Orders and Other Modifications 1. The following types of change orders must be presented to the county board for its consideration and approval: a. A change order to an obligation originally and explicitly awarded by the county board. Time is of the essence, we may want to consider moving ahead with the change order as discussed and place on the County Board agenda for approval, similar to a mandatory or emergency purchase. **Steve Allendorf made a motion to accept a proposal from Comelec Services for Change Order #2 to the Comelec Services contract to move the Sheriff Law Repeater from the water tower in the Village of Hanover to the new Radio Communication Tower at the Hanover Emergency Operation Center. Seconded by LaDon Trost and motion carried.**

5. Staff Reports

- a) **Sheriff's Report** –In the future Sheriff Turner would like to move radio communication to 800MHz and the Starcom radio system.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported that they are starting a new jury pool. Surveys will be coming out within the next week. In the past we have been sending our files away to be scanned that way they can be accessed by computer without going physically through the files. Phillips has included this in the budget for FY2020.
- c) **Probation** – Jamie Watson, Chief County Probation Officer, was not in attendance.
- d) **Public Defender** – No reports.

6. Citizens' Comments – None.

7. Board Member Concerns – None.

The next Law Enforcement & Courts Committee meeting will be Monday, September 16, 2019, at 4:30 p.m. at the Hanover Emergency Operations Center.

Meeting adjourned at 5:41 p.m. following a motion by Scott Toot and a second by Steve Allendorf.