

## COMMITTEE REPORT

**COMMITTEE:** Executive Committee Special Meeting  
**CHAIRPERSON:** Steve Allendorf, Chairperson  
**DATE/TIME:** July 7, 2020 @ 6:30 pm  
**PRESENT:**

Diane Gallagher  
 Scott Toot  
 Steve Allendorf

Bill Bingham  
 Don Hill  
 John Lang

LaDon Trost  
 Lucas Bourquin  
 John Schultz

A quorum was established.

Other Board Members: Robert O'Connor and Don Zillig

Others: Dan Reimer, Kevin Turner, Craig Ketelsen, John Hay, and Angela Kaiser.

### 1. Minutes Approval

- a) Minutes of the June 9, 2020 Executive Committee meeting – **John Schultz made a motion to approve the June 9, 2020 Executive Committee meeting minutes as presented. Seconded by John Lang and motion carried by roll call vote. Ayes – Steve Allendorf, Don Hill, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and Diane Gallagher. Absent: 3**

### 2. Citizens' Comments – None.

### 3. Unfinished Business

- a) FY2019/FY2020 Strategic Goals and Plans – Strategic goals and plans will be reviewed quarterly. The next review will be August 4, 2020.
- b) Update on the Bautsch Gray and Marsden Mine Sites on Blackjack Road – County Administrator Dan Reimer reported he had a conversation with Katherine Thomas recently where she stated the sites are on the National Priority List, but probably would not see construction this year.
- c) Update on Jo Daviess County FOIA requests – The committee reviewed the updated FOIA request report.
- d) Update of Jo Daviess County Special Service Area Commissions – Steve Allendorf reported all areas are filing their reports in a timely manner. He also informed the committee that SSA 2&4 will be submitting a request to combine SSA 2&4 and SSA 5 into one new area. This request will likely be discussed at the July 14, 2020 County Board meeting.
- e) Update on the Galena Preservation Action Organization – Nothing to report at this time.

### 4. New Business

- a) Discussion and possible action on a Resolution to remove the Chief Deputy position and the Operational Lieutenant position from the Jo Daviess County Position Classification/Compensation Plan – The committee had a lengthy discussion regarding the proposed resolution. Sheriff Kevin Turner gave his reasoning behind the resolution and his desire to remove the two officers from the current pay plan. Steve Allendorf recognized this was action to memorialize much of what the Sheriff's office already does, but he remains concerned about the allocation of overtime opportunities. He asks that the Sheriff and Chief Deputy be cognizant of past issues when scheduling overtime. LaDon Trost believes the Sheriff has an approved budget for overtime and it doesn't matter who works it. Don Hill does not like the overtime principle and would prefer to see a situation where lower seniority deputies are required to work

overtime, as their hourly rate would be much less than command officers. Chief Deputy Craig Ketelsen responded that forcing young deputies to work holidays and weekends is bad for morale and mental well-being. He and the Sheriff believe this is detrimental to the office and their ability to hire and retain good officers. Scott Toot echoed the Chief Deputy's concern and stated the previous issues with wage discrepancies and the Lieutenant working overtime were mistakes made by a previous board and this resolution will help correct it. John Lang asked if this is something they could do for a year to see how it goes. Dan Reimer said any resolution could be brought back to be amended, but reminded the committee that this resolution memorializes much of what they already do and keeping the Lieutenant position exempt will prohibit it from accruing compensatory time. **John Lang made a motion to move forward to the County Board a recommendation to approve a Resolution to remove the Chief Deputy position and the Operational Lieutenant position from the Jo Daviess County Position Classification/Compensation Plan. Seconded by John Schultz and motion carried by roll call vote. Ayes – Steve Allendorf, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 5. Nays – Don Hill. Nays: 1. Absent – Bill Bingham, Lucas Bourquin, and Diane Gallagher. Absent: 3**

- b) Discussion and possible action to amend R2019-55, a Resolution to Consolidate Election Polling Locations – Chairperson Allendorf will hold this issue over to the next Executive Committee meeting, scheduled for August 4, 2020. The individuals requesting it to be added to the agenda were unable to attend this meeting.
- c) Review, discussion and possible action on the Jo Daviess County Employee Absence During a Catastrophic Public Health Emergency Policy (P2020-4) (On April 13, 2020 the County Board amended the policy to include a monthly review) – After a brief review of the current policy, it was decided to recommend no changes.
- d) Discussion and possible action on an intergovernmental agreement with the Jo Daviess County Housing Authority – Scott Toot reported this agreement was needed in order to move forward with pouring the sidewalk between the Public Safety Building and McCoy Manor. Once the sidewalk is done, the P2019-10 Courthouse Parking Policy can be put into effect. **John Lang made a motion to move forward to the County Board a recommendation to approve an intergovernmental agreement with the Jo Daviess County Housing Authority. Seconded by John Schultz and motion carried by roll call vote. Ayes – Steve Allendorf, Don Hill, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and Diane Gallagher. Absent: 3**
- e) Discussion, recommendation, and possible action to review closed session minutes – State's Attorney John Hay stated he is working on his recommendations regarding closed session minutes and should have a report for the next meeting on August 4, 2020.

5. **Closed Session** – There was no reason to enter closed session.

6. **Possible action as a result of closed session** – There was no action required as a result of closed session.

7. **Citizens Comments** – None.

8. **Board Member Concerns**

- a) John Lang and Scott Toot thanked Melisa Hammer, Angela Kaiser, Dan Reimer, and Richard Machala for their help following the resignation of the Grant Administrator/PCOM.

- b) Don Hill stated he would be holding a special Social & Environmental meeting on July 14, 2020 to discuss recommendations regarding the 5311 DOAP grant applications and providing public transportation in Jo Daviess County.

**The meeting adjourned at 7:31 p.m. following a motion made by Scott Toot. Seconded by John Lang and motion carried by roll call vote. Ayes – Steve Allendorf, Don Hill, John Lang, John Schultz, Scott Toot, and LaDon Trost. Ayes: 6. Nays: 0. Absent – Bill Bingham, Lucas Bourquin, and Diane Gallagher. Absent: 3**

The next meeting of the Executive Committee is scheduled for Tuesday, August 4, 2020 at 6:30 p.m.