

## COMMITTEE REPORT

**COMMITTEE:** Special Service Area Commission for Special Service Area #6  
**CHAIRPERSON:** Scott Toot, Chairman  
**DATE/TIME:** July 2, 2019, 6:15 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> Scott Toot	<input checked="" type="checkbox"/> John Schultz
<input checked="" type="checkbox"/> Steve Allendorf	<input checked="" type="checkbox"/> Ross Stumpf
<input checked="" type="checkbox"/> Don Hill	

A quorum was established.

**BOARD MEMBERS PRESENT:** None

**OTHERS PRESENT:** John Hay, Ben Petitgout and Dan Reimer

**1. Approval of Minutes**

- a) Minutes of the June 18, 2019 Special Service Area Commissions for Special Service Area #6 meeting – **John Schultz made a motion to approve the June 18, 2019 Special Service Area Commission for Special Service Area #6 meeting minutes as presented. Seconded by Steve Allendorf and motion carried.**

2. **Citizens' Comments** – Ben Petitgout, Board President, Galena Area Emergency Medical Services District, commented that he may have some comments later once you discuss the contract. This is all new to them and he is just reading the contract.

3. **Unfinished Business** – None.

**4. New Business**

- a) Discussion and possible action on election of:
- i. **Chairman** – **John Schultz made a motion to nominate Steve Allendorf as Chairman of the Special Service Area Commission for Special Service Area #6. Seconded by Scott Toot. Don Hill made a motion to close nominations. Motion carried by voice vote.**  
*Steve Allendorf took over as chairman of this meeting at this time.*
  - ii. **Vice-Chairman** – **Steve Allendorf made a motion to nominate Ross Stumpf as Vice-Chairman of the Special Service Area Commission for Special Service Area #6. Seconded by John Schultz. Scott Toot made a motion to close nominations. Motion carried by voice vote.**
- b) Discussion and possible action on a Service Provider Contract for Special Service Area #6 – **Scott Toot made a motion to adopt an agreement for Special Service Area #6 using the agreement that was approved for SSA #2 & #4. Seconded by John Schultz and motion carried.** Dan Reimer commented that the levy request for SSA #6 was for \$376,979; however the amount appropriated in the FY2019 budget for SSA #6 was \$133,050. An additional amount could be appropriated in the FY2020 budget; the County's fiscal year ends November 30, 2019. **Scott Toot made a motion to award a service provider contract to Galena Ambulance for SSA #6 in the amount of \$133,050.00. Seconded by John Schultz and motion carried.**

5. **Citizens' Comments:** Ben Petitgout asked who would be their contact person if they have any questions on the agreement. Petitgout has several questions which he would like to run by their legal counsel. Petitgout discussed that he noticed in last month's minutes that the contracts would be offered to the Special Service Area provider agencies and they could negotiate to decide the contract. Hay confirmed that is correct. Petitgout also questioned the timeline for receiving money from the County. Reimer explained that the county approves and pays claims once a month on the second Tuesday. The County Treasurer made the first tax distribution in late June to the taxing bodies; the amounts distributed are approximately 20% of the total. Petitgout asked when the remaining amount would be distributed as well. Reimer discussed that there are five distributions and the final distribution is in November. The amount appropriated in the FY2019 budget for SSA #6 is \$133,050. Petitgout also asked about the requirement of adopting the state's fiscal year. Hay discussed that this is a one-year contract effective the date it is signed. We can terminate it a little early; it doesn't have to be one year exactly. The intent was to have it terminate June 30, 2020. John Hay informed Petitgout that the contract does have an amendment provision.

6. **Committee Member Concerns:** None.

Motion to adjourn was made at 6:27 p.m. by John Schultz, seconded by Scott Toot and motion passed.

Next regular meeting will be determined at a later date.