

**JO DAVIESS COUNTY BOARD
SPECIAL MEETING MINUTES
JUNE 25, 2020**

CALL TO ORDER: Jo Daviess County Chairperson Scott Toot called the meeting to order at 5:30 p.m. on Tuesday, June 25, 2020 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – William Bingham, Robert Heurman, John Korth, Robert O’Connor, John Schultz, and Scott Toot. Present: 6. Present electronically - Steve Allendorf, Lucas Bourquin, Staci Duerr, Diane Gallagher, Don Hill, Hendrica Regez, Ron Smith, Andrew Townsend, LaDon Trost, and Don Zillig. Present electronically: 10. Absent - John Lang. Absent: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

Diane Gallagher left the meeting at this time.

AGENDA ITEM I – APPROVAL OF MINUTES

A motion to approve the minutes of the May 29, 2020 Special County Board meeting was made by John Schultz and seconded by Andrew Townsend.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heurman, Don Hill, John Korth, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – Diane Gallagher and John Lang. Absent: 2.

AGENDA ITEM II - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve the award of grants associated with the Jo Daviess County Small Business Stabilization Grant Program was made by Scott Toot and seconded by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heurman, Don Hill, John Korth, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – Diane Gallagher and John Lang. Absent: 2.

John Lang entered the meeting at this time.

A motion to approve \$18,108.00 in claims associated with the award of Daviess County Small Business Stabilization Grant Program grants was made by Scott Toot and seconded by John Lang.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heurman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent – Diane Gallagher. Absent: 1.

A motion to extend the Jo Daviess County Small Business Stabilization Grant Program (SBSG) and implement a round three application process was made by Scott Toot and seconded by Robert Heurman.

Jo Daviess County Board Special Meeting Minutes

June 25, 2020

Page 2 of 4

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays - Robert O'Connor. Nays: 1. Absent – Diane Gallagher. Absent: 1.

A motion to amend R2020-12, *A Resolution to Establish a Jo Daviess County Small Business Stabilization Grant Program* revising the application deadline to *Friday, July 10, 2020* and adding language including *or received less than \$5,000.00 in PPP funds* in the 2020 Jo Daviess County Small Business Stabilization Grant Program policy guidelines was made by Scott Toot and seconded by John Schultz.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays - Robert O'Connor. Nays: 1. Absent – Diane Gallagher. Absent: 1

A committee motion from Law Enforcement & Courts to approve a professional service agreement with Shive-Hattery Architecture and Engineering to complete a Condition Study Update of the Jo Daviess County Courthouse and Public Safety Building and assist the County with preparation of grant application(s), at a cost of \$14,800.00 to be paid from line item 042-46171-805 Buildings Activity Code 436 Courthouse Exterior Improvements was made by William Bingham.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Absent – Diane Gallagher. Absent: 1.

A committee motion from Law Enforcement & Courts to accept a Grant Support Documentation Report from Shive-Hattery Architecture and Engineering regarding a building condition assessment for the Jo Daviess County Courthouse and Public Safety Building was made by William Bingham.

The motion carried by roll call vote. Ayes - Steve Allendorf, William Bingham, Lucas Bourquin, Staci Duerr, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays - Robert Heuerman. Nays: 1. Absent – Diane Gallagher. Absent: 1.

William Bingham left the meeting at this time.

A motion to approve a Resolution to remove the Chief Deputy position and the Operational Lieutenant position from the Jo Daviess County Position Classification/Compensation Plan was made by John Schultz and seconded by Robert O'Connor.

The proposed resolution was discussed in length with various board members expressing concerns regarding the language allowing exempt positions to be eligible for overtime. Due to conflicting board member opinions, it was suggested the resolution be sent to the Executive committee for further review.

The motion was withdrawn and the issue will be placed on the July 7, 2020 Executive committee agenda.

A motion to approve the appointment of Richard J. Machala to the position of interim Grants Administrator/Program Compliance Oversight Monitor (PCOM), effective June 22, 2020 was made by John Lang and seconded by Ron Smith.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – William Bingham and Diane Gallagher. Absent: 2.

Jo Daviess County Board Special Meeting Minutes

June 25, 2020

Page 3 of 4

A motion to accept a letter of resignation from Richard J. Machala as the Chairman of the Grant Administration Oversight Committee was made by John Schultz and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – William Bingham and Diane Gallagher. Absent: 2.

A motion to appoint John Lang as the Chairman of the Grant Administration Oversight committee was made by John Schultz and seconded by Don Zillig.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Robert Heuerman, Don Hill, John Korth, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Abstain – John Lang. Abstentions: 1. Absent – William Bingham, Staci Duerr, and Diane Gallagher. Absent: 3.

In response to agenda item 7k, the board entered into discussion regarding the Jo Daviess County Radio Communication System, specifically the Menominee-Dunleith Fire Protection District (MDFPD) Radio Communication Tower. This was brought up at the May 20, 2020 Special County Board meeting by Don Zillig and the board consensus at that time was to include the project in the FY2021 budget discussions to be held later this year.

A motion to fund the Menominee-Dunleith Fire Protection District (MDFPD) Radio Communication Tower with money from the Contingency Fund (016) effective immediately pending calculated costs was made by Don Zillig and seconded by Don Hill.

An amendment to the motion to read *“to commit \$33,000.00 to the project”* was made by John Schultz.

The amendment died for lack of a second.

Further discussion confirmed this has been a topic of interest for a number of years with a lot of history that needs to be re-visited. Board members would like to see a written, detailed plan with defined cost estimates before making any decision.

The motion was withdrawn and the issue will be placed on the next Law Enforcement & Courts committee agenda.

John Korth left the meeting at this time.

A motion to appoint Dr. Barbara Kepner to the Jo Daviess County Board of Health for a three-year term ending April 30, 2023 was made by John Schultz and seconded by Don Hill.

The motion carried by roll call vote. Ayes - Steve Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Absent – William Bingham, Lucas Bourquin, John Korth, and Diane Gallagher. Absent: 4.

John Korth entered the meeting at this time.

A motion to approve a claim to American Environmental in the amount of \$9,955.19 (this claim was in the approval queue and not included in the June claims report) was made by Hendrica Regez and seconded by John Lang.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 15. Nays: 0. Absent – William Bingham and Diane Gallagher. Absent: 2

AGENDA ITEM V – BOARD MEMBER CONCERNS

Scott Toot addressed comments printed in a recent Galena Gazette article regarding the Menominee-Dunleith Fire District Radio Communication System. As County Board Chair, he feels a responsibility to defend the county against what he sees as insinuations of misallocating county funds and that the communication problem does not concern the county board. He fully acknowledges the radio system problems, but wants it known that in the last four years, the county has spent in excess of \$3.5 million dollars for Public Safety personnel and equipment, yet unlike other counties that charge law enforcement, fire, and ambulance services for the use of their radio communication system, Jo Daviess County chooses not to do so. The board is very responsible with taxpayer money, they do not waste money, and because the radio system is provided at absolutely no charge, he would hope for a little more understanding of financial limitations.

AGENDA ITEM VI – CITIZENS' COMMENTS

Emily Legel, NWILED, thanked the board for re-offering the Small Business Stabilization Grant Program for a third round of applications.

AGENDA ITEM VII – CLOSED SESSION

An item was listed for closed session, however Chairperson Toot stated there was nothing to discuss at this time.

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topics of discussion: Appointment of an Interim Grant Administrator/Program Compliance Oversight Monitor.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

No action was needed as a result of closed session.

AGENDA ITEM IX - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes - Steve Allendorf, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, Andrew Townsend, LaDon Trost, and Don Zillig. Ayes: 14. Nays - Robert O'Connor. Nays: 1. Absent – William Bingham and Diane Gallagher. Absent: 2

Chairperson Toot adjourned the meeting at 7:12 p.m. until 7:00 p.m. Tuesday, July 14, 2020 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.