

COMMITTEE REPORT

COMMITTEE: Special Service Area Commission for Special Service Area #5
CHAIRPERSON: Scott Toot, Chairman
DATE/TIME: June 18, 2019, 7:30 p.m.

PRESENT:

Scott Toot

Steve Allendorf

Don Hill

John Schultz

Robert Hutchinson

A quorum was established.

BOARD MEMBERS PRESENT: None

OTHERS PRESENT: John Hay and Dan Reimer

1. **Unfinished Business** – None.

2. **New Business**

a) Review and discuss Resolution R2019-22, A Resolution to Establish the Duties and Responsibilities of Jo Daviess County Special Service Area Commissions – Scott Toot reviewed Resolution R2019-22. There were no further questions on the resolution.

b) Discussion and possible action on Special Service Area agreement with Ambulance Service Provider – Scott Toot discussed that currently the Elizabeth Ambulance Service and the Galena Ambulance Service are providing ambulance service for Special Service Area #5. The Elizabeth Ambulance has said that they want to continue serving their section of Special Service Area #5; he is not sure about the Galena Ambulance Service. At the Jo Daviess County 9-1-1 dispatch center there is a map that divides SSA #5 between Galena Ambulance and Elizabeth Ambulance. There are two possibilities for providing future service to SSA #5. One, both of the current service provider agencies continue to provide services following the 9-1-1 section map, or option two, Elizabeth Ambulance would provide services for all of SSA #5. This will be determined by the next meeting. Scott Toot commented that there are two requirements he would like to see in each service provider contract, the first is an annual audit and the second is that each agency be required to provide the Sheriff's office advance notice if no one will be available to respond, so the next back up ambulance service can be paged out rather than wait. State's Attorney, John Hay asked that if there is more than one service provider for SSA #5 that he be provided with the section map so the boundaries can be delineated in the service provider contracts. Hay added that if the commission decides to contract with both agencies the commission will have to decide how the tax revenue should be divided. Toot suggested that the EAV and the tax revenue generated by parcel number be used to determine the funding amount for each service provider agency. Reimer reviewed the 2018 tax levy (payable 2019) for SSA #5; the certified amount is \$27,741. **John Schultz made a motion to include in the agreement with the service provider for Special Service Area #5 provide a regular audit and a written on call schedule to the Sheriff's office and to notify the Sheriff's office when they have no one available to respond. Seconded by Don Hill and motion passed.**

3. **Citizens' Comments:** None.

4. **Committee Member Concerns:** Steve Allendorf questioned how the distribution process would be going forward after these agreements are in place, and would the Treasurer direct the money to the

ambulance services. Dan Reimer clarified that is what is being done now, however, now because of the contract we will have to go through the claims process. The Treasurer will actually write a claim payable to the ambulance service which the County Board will approve. Each claim will coincide with the regular tax distributions.

Motion to adjourn was made at 7:45 p.m. by John Schultz, seconded by Don Hill and motion passed.

Next regular meeting will be on Tuesday, July 2, 2019 @ 5:40 p.m.