

COMMITTEE REPORT

COMMITTEE: Special Service Area Commission for Special Service Area #1
CHAIRPERSON: Scott Toot, Chairman
DATE/TIME: June 18, 2019, 7:00 p.m.

PRESENT:

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| <input checked="" type="checkbox"/> Scott Toot | <input checked="" type="checkbox"/> John Schultz |
| <input checked="" type="checkbox"/> Steve Allendorf | <input checked="" type="checkbox"/> Laura Busch |
| <input checked="" type="checkbox"/> Don Hill | |

A quorum was established.

BOARD MEMBERS PRESENT: None

OTHERS PRESENT: John Hay and Dan Reimer

1. **Unfinished Business** – None.
2. **New Business**
 - a) Review and discuss Resolution R2019-22, A Resolution to Establish the Duties and Responsibilities of Jo Daviess County Special Service Area Commissions – Scott Toot reviewed Resolution R2019-22. There were no further questions on the resolution.
 - b) Discussion and possible action on Special Service Area agreement with Ambulance Service Provider – Scott Toot feels the ambulance service providers should be required to have a regular annual audit and they should also be required to provide the Sheriff's office advance notice of when no one will be available to respond to a call so that the next ambulance can be paged out. One of the issues identified by the Ad-Hoc EMS Committee is that there have been ambulance calls where the Sheriff's Office was not informed ahead of time that no one was available and they continued to page causing a delay in response time. This would minimize the delay. All but one of the ambulance agencies providers have complied with the audit requirement in the past. **John Schultz made a motion to include in the agreement that the service provider for Special Service Area #1 provide a regular audit and a written on call schedule to the Sheriff's office and to notify the Sheriff's office when they have no one available to respond. Seconded by Don Hill and motion passed.**
3. **Citizens' Comments:** None.
4. **Committee Member Concerns:** Steve Allendorf asked what we are going to ask for in the quarterly reports. Income, expenditures, and call numbers will be some general information provided. State's Attorney, John Hay added that this will be the decision of the commission. Allendorf requested that the commission have a chance to review the agreement prior to the next meeting. It is Hay's intent to draft an agreement for the commissions to review and to make any suggested changes or revisions. Scott Toot added that tax distributions can't go out until these agreements are signed. Allendorf wants to make sure we have enough time to digest the document, discuss it, make the necessary changes, and make sure we are all in agreement with the changes and then go ahead and approve them on July 2nd. Hay intends to email the agreement to each member of the committee individually that way if they have any questions they can email him back individually. The recommended changes can be made at the meeting. Hay can make the changes after the meeting and then send them off to each agency.

Motion to adjourn was made at 7:13 p.m. by John Schultz, seconded by Don Hill and motion passed.

Next regular meeting will be on Tuesday, July 2, 2019 @ 5:20 p.m.