

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
JUNE 11, 2019**

CALL TO ORDER: Jo Daviess County Chairperson Scott Toot called the meeting to order at 7:00 p.m. on Tuesday, June 11, 2019 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present - Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heurman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Present: 17. Absent: 0.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Toot.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Brandon Behlke and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heurman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM II - CITIZENS' COMMENTS

Chief Deputy Craig Ketelsen addressed the board to express his thanks for the opportunity to attend Police Staff and Command Training. He recently finished the course and was very happy with the content.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

GGMI President and CEO Rose Noble gave the GGMI Fiscal Year 2020 Budget Presentation.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The committee had no business to bring before the board.

LEGISLATIVE:

John Lang reminded committee members to bring hard copies of the house bills they will be discussing at their meeting on June 12, 2019.

EXECUTIVE:

A committee motion to amend the Jo Daviess County Mission Statement to read: *“To provide county government services to the citizens and visitors of Jo Daviess County in a financially responsible manner without undue regulation of the citizenry”* was made by Brandon Behlke.

A motion to amend the committee motion to read *“To improve Jo Daviess County residents’ quality of life by providing cost-effective public services while fostering economic health, regional cooperation, and stewardship of community assets”* was made by Hendrica Regez and seconded by Ron Smith.

Jo Daviess County Board Meeting Minutes

June 11, 2019

Page 2 of 6

The amendment carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

The amended motion carried by voice vote.

A committee motion to approve *A Resolution to Amend and Dissolve the Sobriety Court Fund and Transfer the Remaining Balance to Probation Services Fund* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, and Don Zillig. Ayes: 16. Nays – LaDon Trost. Nays: 1.

A committee motion to take no action on a purchase agreement between the City of East Dubuque and Jo Daviess County for the assets, water and sanitary sewerage system of Jo Daviess County Special Service Area Three in Jo Daviess County, Illinois was made by Brandon Behlke.

A motion to postpone action on a purchase agreement between the City of East Dubuque and Jo Daviess County for the assets, water and sanitary sewerage system of Jo Daviess County Special Service Area Three in Jo Daviess County, Illinois to the July 9, 2019 County Board meeting was made by Don Zillig and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Steve Allendorf, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, LaDon Trost, and Don Zillig. Ayes: 13. Nays – Brandon Behlke, William Bingham, Robert O'Connor, and Scott Toot. Nays: 4.

A motion to approve a letter to Representative Andrew Chesney requesting consideration for financial assistance from the new capital appropriation bill for capital improvements to the Jo Daviess County Courthouse was made by Brandon Behlke and seconded by John Lang.

The motion carried by voice vote.

A motion to approve a letter to Senator Brian Stewart requesting consideration for financial assistance from the new capital appropriation bill for capital improvements to the Jo Daviess County Courthouse was made by Brandon Behlke and seconded by John Schultz.

The motion carried by voice vote.

A motion to approve *A Resolution to Establish the Duties and Responsibilities of Jo Daviess County Special Service Area Commissions* was made by Brandon Behlke and seconded by Ron Smith.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 13. Nays: 0. Abstain –William Bingham, Lucas Bourquin, John Korth, and John Schultz. Abstentions: 4.

An advance step hire request will be addressed in closed session.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

Jo Daviess County Board Meeting Minutes

June 11, 2019

Page 3 of 6

FINANCE, TAX, & BUDGETS:

A motion to approve the following FY2019 line item transfer request(s) in the amount of \$10,000.00 was made by Steve Allendorf and seconded by Staci Duerr.

- a. Transfer of \$10,000.00 from 002-43141-901 Contingency to 002-43141-405 Salaries-Overtime.

The motion carried by voice vote.

A motion to approve the following FY2019 line item transfer request(s) and associated claim(s) in the amount of \$3,744.68 was made by Steve Allendorf and seconded by Brandon Behlke.

- a. Transfer of \$1,000.00 from 020-44154-702 Professional Service to 020-44154-701 Maintenance Service to pay an associated claim to Elizabeth Garage in the amount of \$638.50.
- b. Transfer of \$3,106.18 from 001-40101-711 Utilities to 001-40101-702 Professional Service to pay an associated claim to Westphal & Company in the amount of \$3,106.18.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 16. Nays: 0. Abstain – Robert O'Connor. Abstentions: 1.

The adjusted claim total for June, 2019 is \$330,467.52.

The fund balance for the Contingency Fund on April 30, 2019 is \$316,188.86.

A committee motion to rescind the May 14, 2019 approved amendment to the FY2019 Prioritized Options for Reducing Expenses and/or Increasing Revenue - move Category 2 option *Hiring Freeze – any new or vacant positions to be filled only with approval of the County Board* from Category 2 to Category 1 was made by Steve Allendorf.

The motion carried by voice vote.

A committee motion to approve the FY2020 Jo Daviess County Budget Review Schedule was made by Steve Allendorf.

The motion carried by voice vote.

A committee motion to approve *A Resolution to approve the repair/replacement of the sidewalk adjacent to the Waterworks Building and to pay the City of Galena \$8,760 from the Contingency Fund (016) and to reimburse the Contingency Fund (016) in FY2020 from the Tourism Capital Development Fund (032)* was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 16. Nays – Robert O'Connor. Nays: 1.

DEVELOPMENT & PLANNING:

A committee motion to approve the Jo Daviess County Revolving Loan Fund Policy/Application as revised (Loan rate to be 2% below prime rate, adjusted as prime rate changes, reviewed annually) was made by Brandon Behlke.

The motion carried by voice vote.

The board expressed their thanks to both Lisa McCarthy and member Staci Duerr for their extensive research and work on this matter.

Jo Daviess County Board Meeting Minutes

June 11, 2019

Page 4 of 6

A committee motion to waive the building permit fee for the Village of Stockton for the waste water treatment facility was made by Brandon Behlke.

The motion carried by voice vote.

PUBLIC WORKS:

A committee motion to approve the Menominee Township culvert replacement Cost Share Project in the amount of \$15,000.00 to be paid from line item 011-43145-890 was made by LaDon Trost.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

OTHER COMMITTEES & BOARDS:

Ron Smith, Blackhawk Hills Regional Council, informed the members that he recently attended the Spring Summit in Byron, Illinois.

Brandon Behlke, Board of Health, informed the members that the Wednesday, June 5, 2019 Board of Health meeting was rescheduled to Tuesday, June 18, 2019.

AGENDA ITEM V – BOARD MEMBER CONCERNS

Steve Allendorf encouraged members to watch the WGN segment on the Jail Hill Inn in Galena, as member LaDon Trost was a featured guest.

LaDon Trost was contacted by a concerned citizen of Stockton regarding a pit bull attack on her animal. The citizen contacted both Stockton PD and Animal Control and was told that there was nothing either could do. LaDon would like the board to review the ordinance pertaining to vicious animals.

John Schultz asked members to elaborate on why they oppose any given motion, so everyone can better understand their concerns.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:19 p.m. was made by Brandon Behlke and seconded by Staci Duerr to discuss:

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of discussion: IT Technician position.

B. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of discussion: Purchase of property, Lease of property, Galena, IL.

C. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or

Jo Daviess County Board Meeting Minutes

June 11, 2019

Page 5 of 6

imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” Topic of discussion: Case No. 2019-MR-18, 2017-L-5.

The motion carried by voice vote with a nay vote recorded for John Schultz.

The board reconvened to open session at 8:45 p.m. following a motion by Brandon Behlke and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A committee motion to approve an advance step hire request for the IT Technician position in the GIS/IT Department position to a Grade 9, Step 5 was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Robert O’Connor, Hendrica Regez, John Schultz, Ron Smith, Scott Toot, LaDon Trost, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM IX - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by LaDon Trost.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 8:47 p.m. until 7:00 p.m. Tuesday, July 9, 2019 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
JUNE 11, 2019**

A. MINUTES APPROVAL

1. County Board meeting minutes from the May 14, 2019 Meeting.
2. County Board meeting minutes from the May 15, 2019 County Board Retreat.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Steve McIntyre to the Jo Daviess County Housing Authority for a five-year term ending June 11, 2024.
2. Appointment of Hesper Nowatzki to the Jo Daviess County Board of Health for a three-year term ending February 28, 2022.
3. Appointment of Laura Busch to the Special Service Area Commission for Special Service Area #1.
4. Appointment of Karla Rowles to the Special Service Area Commission for Special Service Area #2&4.
5. Appointment of Ross Stumpf to the Special Service Area Commission for Special Service Area #6.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$326,722.84 as follows:
 - i. \$188,418.46 (Regular Claims)
 - ii. \$100,188.17 (Utilities)
 - iii. \$0 (Travel Reimbursements)
 - iv. \$38,116.21 (GGMI Hotel/Motel Tax Reimbursement)
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,192.95.