

**JO DAVIESS COUNTY BOARD  
MEETING MINUTES  
APRIL 8, 2019**

**CALL TO ORDER:** Chairperson of the Jo Daviess County Board, Scott Toot, called the meeting to order at 7:00 p.m. on Monday, April 8, 2019 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**ROLL CALL** was answered as follows: Present - Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Present: 13. Absent - John Korth, Ron Smith, and LaDon Trost. Absent: 3.

**THE PLEDGE OF ALLEGIANCE** was led by Chairperson Toot.

**THE INVOCATION** and thought for the day were given by William Bingham.

**AGENDA ITEM I – CONSENT AGENDA**

A motion to move Item B1 - Appointment of Ron Lubcke to the Board of Health for a three-year term ending April 30, 2022, Item B2 – Appointment of Elizabeth Blair to the Board of Health for a three-year term ending April 30, 2022, and Item B3 – Appointment of Gary Jobgen to the Board of Health for a three-year term ending February 28, 2022 to unfinished business and approve the remaining items on the consent agenda was made by Brandon Behlke and seconded by John Lang.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent – John Korth, Ron Smith, and LaDon Trost. Absent: 3.

With the approval of the consent agenda, Diane Gallagher has been appointed to fill the vacant seat in County Board District 1, Dunleith I and will appear in the roll call going forward.

**AGENDA ITEM II - CITIZENS' COMMENTS**

There were no citizens' comments at this time.

**AGENDA ITEM III – UNFINISHED BUSINESS**

A motion to appoint Ron Lubcke, Elizabeth Blair, and Gary Jobgen to the Board of Health was made by Brandon Behlke and seconded by John Schultz.

A motion to amend the original motion to appoint each member one at a time was made by Steve Allendorf and seconded by John Schultz.

The motion to amend carried by voice vote.

The appointment of Ron Lubcke to the Board of Health for a three-year term ending April 30, 2022 failed by roll call vote. Ayes – Brandon Behlke, William Bingham, Don Hill, and Scott Toot. Ayes: 4. Nays – Steve Allendorf, Lucas Bourquin, Staci Duerr, Robert Heuerman, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, and Don Zillig. Nays: 9. Absent – Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

The appointment of Elizabeth Blair to the Board of Health for a three-year term ending April 30, 2022 carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, Robert O'Connor, John Schultz, Scott Toot, and Don Zillig. Ayes: 10. Nays – William Bingham, John Lang, and Hendrica Regez. Nays: 3. Absent – Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

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The appointment of Gary Jobgen to the Board of Health for a three-year term ending February 28, 2022 carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, Bill Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent – Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

**AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS**

**PUBLIC WORKS:**

The committee had no business to bring before the board.

**LAW ENFORCEMENT & COURTS:**

A committee motion to approve a Reciprocal Reporting Agreement between the Galena CUSD #120, the Galena Police Department, the Jo Daviess County Sheriff's Department, and the Jo Daviess County State's Attorney was made by William Bingham.

The motion carried by voice vote.

**SOCIAL & ENVIRONMENTAL:**

A committee motion to approve a resolution authorizing execution and amendment of Downstate Operating Assistance Grant Application was made by Don Hill.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

**PLANNING COMMISSION/ZONING BOARD OF APPEALS:**

The committee had no business to bring before the board.

**LEGISLATIVE:**

A committee motion to approve a *Resolution in Support of HB2780 Counties – Added Hotel Revenue* was made by John Lang.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

A committee motion to approve a *Resolution in Support of HB2781 Prevailing Wage Waiver - \$20,000* was made by John Lang.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

**EXECUTIVE:**

A committee motion to approve a *Resolution to Establish Civil Fees and Criminal and Traffic Assessments to be charged by the Clerk of the Circuit Court* was made by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

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A motion to approve *R2019-17-5966 Resolution to Honor the Life and Sacrifice of Trooper Brooke Jones-Story* was made by Steve Allendorf and seconded by Brandon Behlke.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

A motion to approve a *Resolution to Recognize the Sheriff's Office of Jo Daviess County, Local Law Enforcement and the Public Works Department for Outstanding Response to the Logistical Coordination of the Trooper Brooke Jones-Story Funeral* was made by Scott Toot and seconded by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

**INFORMATION & COMMUNICATIONS TECHNOLOGY:**

The committee had no business to bring before the board.

**FINANCE, TAX, & BUDGETS:**

A motion to approve the following FY2019 line item transfer request(s) and associated claim(s) in the amount of \$2,234.10 was made by Steve Allendorf and seconded by John Lang.

- a. Transfer of \$2,234.10 from 001-41123-704 Telephone to 001-41123-604 Computer Supplies to pay an associated claim to CDW-G in the amount of \$1,458.81, an associated claim to Illinois Bank & Trust Purchasing Card in the amount of \$499.99, and an associated claim to Illinois Bank & Trust Purchasing Card in the amount of \$275.30.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, William Bingham, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 13. Nays: 0. Absent–Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 4.

The adjusted claim total paid for April, 2019 will be \$591,657.49.

The balance for the Contingency Fund as of February 28, 2019 is \$316,033.01.

William Bingham left the meeting at this time.

Matt Schueler from Wipfli, LLC gave a presentation to the board on the FY2018 Annual Financial Report.

A committee motion to accept the FY2018 Jo Daviess County Financial Audit as reported by Wipfli, LLC was made by Steve Allendorf.

The motion carried by voice vote.

A committee motion to approve an *Ordinance Addressing the Payment of Cable Television Franchise Fees in the County of Jo Daviess* was made by Steve Allendorf.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 12. Nays: 0. Absent – William Bingham, Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 5.

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A committee motion to purge inactive vendors from the Jo Daviess County Vendor List was made by Steve Allendorf.

The motion carried by voice vote.

### **DEVELOPMENT & PLANNING:**

A committee motion to approve the updated Jo Daviess County Comprehensive Economic Development Strategies (CEDS) Plan was made by Brandon Behlke.

The motion carried by voice vote with a nay vote recorded for Hendrica Regez.

### **OTHER COMMITTEES & BOARDS:**

Don Zillig informed members the results of the IDOT Highway 20 Safety Study would be presented during the DMATS regular board meeting. Time and location is Thursday, April 11, 2019 at 12:00 p.m. in the ECIA Building in Dubuque, Iowa.

### **AGENDA ITEM V – BOARD MEMBER CONCERNS**

Brandon Behlke reminded members of the County Board Retreat to be held on Wednesday, May 15, 2019 at the Elizabeth Community Building. A potluck dinner will start at 5:00 p.m. with the meeting to follow at 5:30 p.m.

Hendrica Regez asked why the March, 2019 postponed board action on the intergovernmental agreement with other counties in the Blackhawk Hills Regional Council to share expenses to retain a lobbyist was not on the agenda. Chairperson Toot responded it was an oversight and would be addressed at the May meeting.

She also reminded members of the Earth Day Fest on April 23, 2019 at the Crossroads Community Church and encouraged members to attend.

Scott Toot asked that during the meetings, members keep the sidebar conversations at a minimum. It gets very confusing when there are multiple conversations taking place at the table.

### **AGENDA ITEM VI – CITIZENS' COMMENTS**

There were no citizens' comments at this time.

### **AGENDA ITEM VII – CLOSED SESSION**

A motion to enter closed session at 8:13 p.m. was made by Brandon Behlke and seconded by Staci Duerr to discuss:

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."* Topic of discussion: Case No. 2019-MR-18

The motion carried by voice vote.

The board reconvened to open session at 8:24 p.m. following a motion by Brandon Behlke and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes – Steve Allendorf, Brandon Behlke, Lucas Bourquin, Staci Duerr, Robert Heuerman, Don Hill, John Lang, Robert O'Connor, Hendrica Regez, John Schultz, Scott Toot, and Don Zillig. Ayes: 12. Nays: 0. Absent – William Bingham, Diane Gallagher, John Korth, Ron Smith, and LaDon Trost. Absent: 5.

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**AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION**

No action was needed as a result of closed session.

**AGENDA ITEM IX - ADJOURNMENT**

A motion to adjourn was made by Don Hill and seconded by Don Zillig.

The motion carried by voice vote.

Chairperson Toot adjourned the meeting at 8:25p.m. until 7:00 p.m. Tuesday, May 14, 2019 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD  
CONSENT AGENDA  
APRIL 8, 2019**

**A. MINUTES APPROVAL**

1. County Board meeting minutes from the February 13, 2019 Meeting
2. County Board meeting minutes from the February 21, 2019 Special Meeting
3. County Board meeting minutes from the March 12, 2019 Meeting
4. County Board meeting minutes from the March 14, 2019 Special Meeting

**B. APPOINTMENTS**

1. Appointment of Ron Lubcke to the Board of Health for a three-year term ending April 30, 2022.
2. Appointment of Elizabeth Blair to the Board of Health for a three-year term ending April 30, 2022.
3. Appointment of Gary Jobgen to the Board of Health for a three-year term ending February 28, 2022.
4. Appointment of Nick Tranel to the Ad-Hoc Economic Development Committee.
5. Appointment of Diane Gallagher to the vacant seat for County Board Member District #1 – Dunleith I.
6. Appointment of Diane Gallagher to the Finance, Tax & Budgets Committee.
7. Appointment of Diane Gallagher to the Legislative Committee.
8. Appointment of members to the Special Service Area Commission: Don Hill, Steve Allendorf, John Schultz, and Scott Toot.

**C. CONTRACTS, AGREEMENTS, & PETITIONS**

**D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS**

1. Proclamation - Sexual Assault Awareness Month, April, 2019

**E. REPORTS & CORRESPONDENCE**

**F. CLAIMS**

1. Claims approval in the amount of \$589,423.39 as follows:
  - i. \$233,090.64 (Regular Claims)
  - ii. \$57,432.67 (Utilities)
  - iii. \$254,746.09 (Mandatory/Emergency Claims)
    - a. International Medical Group \$7,135.75 - (Inmate Medical Insurance)
    - b. County Aid to Bridges \$224,110.34 - (Transfer of funds from Township Bridge Fund (010) to County Aid to Bridges Fund (011).
    - c. Randy Jobgen \$23,500.00 - (Purchase of used 2004 JCB 214 tractor backhoe per resolution R2019-11.)
  - iv. \$44,153.99 (GGMI Hotel/Motel Tax Reimbursement)
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,135.78