

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** Steve Allendorf, Vice-Chairman  
**DATE/TIME:** March 19, 2018 @ 5:00 p.m.

**PRESENT:**

<input type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Scott Toot	<input checked="" type="checkbox"/> RJ Winkelhake
<input checked="" type="checkbox"/> Steve Allendorf	<input checked="" type="checkbox"/> LaDon Trost	
<input type="checkbox"/> Brandon Behlke	<input checked="" type="checkbox"/> Don Zillig (5:05 pm)	

A quorum was established.

Other Board Members: None

Others: Steve Bustard, Chuck Pedersen and Sheriff Turner

**1. Minutes Approval:**

- a) Minutes from February 20, 2018 Law Enforcement & Courts Committee meeting  
**LaDon Trost made a motion to approve the February 20, 2018 Law Enforcement & Courts Committee meeting minutes as presented. Seconded by RJ Winkelhake and motion carried.**

**2. Citizens' Comments:** None.

**3. Unfinished Business**

- a) **Update on five year capital improvement plan** – Steve Allendorf asked to forego Unfinished Business items a) and b) this evening.  
b) **FY2017/FY2018 Strategic Goals & Plans – Timeline Responsibilities** –

**4. New Business**

- a) Discussion and possible action on the new radio antenna at the Emergency Operations Center (EOC) in Hanover – Steve Allendorf discussed that there are two quotes in the packet. Chuck Pedersen added that they have been working on the Emergency Operations Center in Hanover. It is coming along very well. All of the drywall is up and a good portion of the wiring is in. A new radio communication antenna is required. We started by looking at an antenna that would be supported by attaching it to the building and would be about 60 feet tall. Pedersen has discussed with the Sheriff and because it would be beneficial to everyone if we put in a taller tower and improve radio communication in the entire area. We asked for bids for a taller tower and two quotes. A third company decided not to quote. In order to make them comparable Pedersen asked Mobile Electronics to give him a quote on a 100 foot antenna as did ComElec. Pedersen handed out an updated quote from Mobile Electronics. They also took out all of the concrete work because the concrete work will be done by the Highway Department. After reviewing the quotes Pedersen recommends awarding the bid to Mobile Electronics. **Don Zillig made a motion to approve a new radio antenna at the Emergency Operations Center (EOC) in Hanover from Mobile Electronics at a cost not to exceed \$19,097.00. Seconded by LaDon Trost and motion carried. Allendorf abstained from the vote.**
- b) Discussion and possible action on the selection of a professional service consultant for the update of the 2013 Jo Daviess County Multi-Jurisdictional All Hazard Mitigation Plan – Chuck Pedersen discussed that in 2011 we started the process for a Jo Daviess County Natural Hazard Mitigation Plan. It was completed in 2013. The plan is good for five years and it is mandated that we update it every five years. A couple of months ago we put out a request for proposal (RFP) and received three proposals back. The County Board

appointed an All-Hazard Mitigation Update Committee to review the proposals and recommend a consultant. Each member of the committee was given a copy of the proposals. They were also given a questionnaire with scoring criteria and asked to review each proposal. Criteria included experience, IEMA and FEMA requirements, risk assessment, vulnerability analysis and administration. This was done totally independent. The proposal cost was not considered in any of the criteria. Pedersen compiled a spreadsheet with the scores and American Environmental scored much higher than the other two. AE was not the lowest bidder. Pedersen discussed lowest responsible bidder criteria. AE completed the original Jo Daviess County Natural Hazard Mitigation Plan (NHMP) and has more experience in Illinois. Pedersen handed out a map of Illinois. The check marks show all of the Counties that AE completed work. One check mark indicates that they did the original mitigation plan and two check marks they did the update of the mitigation plan. In our area they did Jo Daviess, Carroll, Ogle, Whiteside and Lee counties along with many others in the central area of the state. The low bidder does not have any experience in Illinois and their main office is out of state and they do not have any branch offices located in Illinois. AE is located in Springfield and all there staff is in Illinois. Being in Springfield the work closely with IEMA and FEMA. They have applied for numerous grants and received approvals on all grants associated with NHMP's in Illinois. We have also been involved with AE on the commodity flow study which has been going on now for about a year and a half and that is why Mr. Bustard is here tonight. Pedersen discussed that with the mitigation plan they started it, they followed through with it, they successfully applied for the grant and every quarter they would come back and give us the figures and work with us to get the in-kind numbers and hours to put together. The consultant can be here in four hours if he is available. FEMA stresses that public involvement is a must and we must engage participants face to face to develop the project to fit the community needs. If you look at the 2013 plan you will see all of the communities that AE went to and visited with the officials and public works to develop all of the projects that needed to be done. Our vulnerability assessment is standard. Even though AE is not the lowest bidder we looked through the purchasing procedures and in Section 2.1.6, Section G it says that the award of a contract shall be awarded to the lowest cost responsible bidder. To determine the lowest cost responsible bidder in addition to price the following should be considered. There are twelve categories. Pedersen has picked out four that pertain. The experience and efficiency of the bidder. The quality of performance under previous contracts, we know because we have had a number of contracts with him that he has been very successful in getting the grant and getting us all of the funding. Another category is the ability of the bidder to provide future maintenance of services if such is required by the contract. AE has shown that they will come back and help us out if needed. A final category is the bid providing the best long term value for the county. Even though AE is not the lowest bidder, Pedersen feels it is to our advantage to stay with them because they can provide us more services and a better overall plan for Jo Daviess County. **Scott Toot made a motion to award a contract to update the 2013 Jo Daviess County Multi-Jurisdictional All Hazard Mitigation Plan to American Environmental at a cost not to exceed \$47,533.47. Seconded by Don Zillig and motion carried. Because American Environmental was not the low bidder, per the Jo Daviess County Purchasing Ordinance, the primary reasons for awarding a contract to American Environmental are: experience of the bidder; quality of performance of the bidder under previous contracts; ability of the bidder to provide future maintenance and services if such is required by the contract; and the bid providing the best long-term value for the county.** Steve Allendorf added on behalf of this committee and the board that he wanted to thank Chuck Pedersen for everything that he does. Years ago Allendorf was designated to do this job when he was Sheriff and was fortunate to have a

very good assistant at the time. Allendorf knows the responsibility and that it has grown since he left. Pedersen does a fantastic job and he wished Pedersen and the committee well with this upcoming project. Pedersen added that IEMA has asked that they bring an elected official's workshop to Galena. They will bring elected officials from five counties for a full day of talking about roles, responsibilities, NIMS and everything else that involves elected officials. It will be held at the Convention Center Crossroads Church because they need a large parking lot to bring in all sorts of large equipment for demonstration. This will take place on June 19<sup>th</sup>. Pedersen will convey final details to the committee when he receives them.

- c) Discussion and possible action on an agreement with Rockford Mercy for Narcan pending State's Attorney approval – Sheriff Turner asked the committee to pull this item from the agenda until a later date.

#### **5. Staff Reports**

- a) **Sheriff's Report** – Sheriff Kevin Turner reported that we hired a new deputy. His name is Brett Brown. He will be starting police training in April so he will be gone for 14 weeks after. We are still also two deputies short. We have interviews scheduled for tomorrow.
- b) **Circuit Clerk's Office** – No report.
- c) **Probation** – No report.
- d) **Public Defender** – No reports.
- e) **Other** – None.

- 6. **Citizens' Comments** – Steve Bustard, LEPC chairman, complimented the Committee on their mindset of good mitigation planning. He is very familiar with the organization being recommended.

- 7. **Board Member Concerns** – Don Zillig commented that he was out walking the other day and he saw law enforcement pull over a car. He does not know which police department the deputy was with. When the deputy exited the car he was not visible because of the brown vegetation right now. Highway workers wear safety vests so that you can see them. Zillig feels it would be a good idea for our officers to wear something like that for their safety. LaDon Trost responded that it is a state law now that officers have to wear a safety vest when assisting at accident scenes. Most officers will approach a car on the right side rather than the left side. Scott Toot added that there is a federal exemption from ten years ago that if you are on a traffic stop you do not have to wear a vest. This is also a safety precaution to not bring attention to the officer in certain situations. RJ Winkelhake commented that we should have three names for the Ethics Commission to appoint at the County Board meeting. Scott Toot commented that he feels before we create any more commissions or committees we pass an ordinance that states if we created a new committee we eliminate a committee because we have way too many committees.

The next Law & Courts Committee meeting will be Monday, April 16, 2018, at 5:00 p.m.

Meeting adjourned at 5:49 p.m. following a motion by Scott Toot and a second by Don Zillig.