

## COMMITTEE REPORT

**COMMITTEE:** Law Enforcement & Courts  
**CHAIRPERSON:** Bill Bingham, Chairman  
**DATE/TIME:** March 18, 2019 @ 4:30 p.m.

**PRESENT:**

<input checked="" type="checkbox"/> Bill Bingham	<input checked="" type="checkbox"/> Lucas Bourquin	<input checked="" type="checkbox"/> LaDon Trost
<input checked="" type="checkbox"/> Steve Allendorf	<input type="checkbox"/> John Korth	<input checked="" type="checkbox"/> Scott Toot
<input type="checkbox"/> Don Zillig		

A quorum was established.

Other Board Members: None

Others: Chuck Pedersen, Kathy Phillips, Dan Reimer and Kevin Turner

**1. Minutes Approval:**

- a) Minutes from February 19, 2019 Law Enforcement & Courts Committee meeting – LaDon Trost made a motion to approve the February 19, 2019 Law Enforcement & Courts Committee meeting minutes as presented. Seconded by Scott Toot and motion carried.

**2. Citizens' Comments:** None.

**3. Unfinished Business**

- a) Update on five year capital improvement plan – This item was deferred at this time.
- b) FY2017/FY2018 Strategic Goals & Plans – Timeline Responsibilities – This item was deferred at this time.
- c) Update on Hanover Radio Communication Tower – Chuck Pedersen, Jo Daviess County EMA Coordinator discussed that Change Order #1 to Comelec Services contract, in the amount of \$22,443.27, for additional foundation work and materials, needed to meet engineering requirements for the foundation of the Radio Communication Tower in Hanover, was approved by the County Board on March 12, 2018. The Jo Daviess County Emergency Telephone System Board has agreed to fund one-third of the project. Pedersen discussed that he would like to schedule a pre-construction meeting with Comelec Services and T. Steele Construction, the new sub-contractor for the foundation, on-site at the Hanover Highway Building. Steve Allendorf will contact ComElec Services and let them know that we would like to schedule an on-site pre-construction meeting as soon as possible.

**4. New Business**

- a) Discussion and possible action on a Reciprocal Reporting Agreement between the Galena Community Unit School District No. 120, the Galena Police Department, the Jo Daviess County Sheriff's Department and the Jo Daviess County State's Attorney – Sheriff Turner discussed that the Illinois School Code encourages school districts to create memoranda of understanding with local law enforcement agencies that clearly defines law enforcement's role in schools including procedures to establish and maintain a reciprocal reporting system between the school and local law enforcement agencies regarding criminal offenses committed by students. **Scott Toot made a motion to approve a Reciprocal Reporting Agreement between the Galena Community Unit School District No. 120, the Galena**

**Police Department, the Jo Daviess County Sheriff's Department and the Jo Daviess County State's Attorney. Seconded by Lucas Bourquin and motion carried.**

**5. Staff Reports**

- a) **Sheriff's Report** – Sheriff Turner thanked the Law Enforcement & Courts Committee for their assistance with processing an emergency claim for inmate insurance because we did not receive our renewal invoice in a timely manner. There is a lot of new legislation that is being passed down. Sheriff Turner discussed that on June 1<sup>st</sup> the County will be required to have in place a lactation room. The only suitable area on the second floor of the Courthouse is the conference room that is used by the attorneys. The room has to have a sink and an outlet. Signs are on order and we will probably have to update the sink in that room.
- b) **Circuit Clerk's Office** – Kathy Phillips, Clerk of the Circuit Court, reported that she has attended several meetings regarding the new law that goes into effect July 1<sup>st</sup> regarding fees to be charged by the Clerks of the Circuit Court for the filing of pleadings and for other services provided by the Clerks in civil cases. The purpose of the legislation is to consolidate fees into unified schedules in all counties, and to provide for fee waivers for low income individuals. Phillips plans to work with John Hay, State's Attorney on a resolution that will be presented to the County Board. Phillips also reported that the new court docket monitor has been installed on the second floor. The software program will be modified and changed but will be operational soon. Steve Allendorf requested a monthly report of the fees that are waived. Phillips also informed the committee that after July 1<sup>st</sup> all tickets that are written by the Illinois State Police will go to the State of Illinois instead of to the County. Citation fees will go from \$120 to \$164 effective July 1<sup>st</sup>. The resolution will need to be done by May and go to the County Board for approval at the May 14<sup>th</sup> meeting. The committee is concerned how the new laws will affect revenues to the County.
- c) **Probation** – No report.
- d) **Public Defender** – No reports.
- e) **Other** – None.

**6. Citizens' Comments** – None.

**7. Board Member Concerns** – None.

The next Law Enforcement & Courts Committee meeting will be Monday, April 15, 2019, at 4:30 p.m.

Meeting adjourned at 5:05 p.m. following a motion by Scott Toot and a second by LaDon Trost.